

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, January 16, 2018, 7:30 P.M.  
Regular Meeting  
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, and residents/petitioners Austin & Tami Ripp, John Acker, Will Hensen, Corey Wehling, Don Marty and Elizabeth Koehl.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME – Mr. Hensen asked the Board about mailbox installation/placement requirements, as some mailboxes seem to be too close to the road. The Board asked Patrolman Ripp to look at Town mailboxes for violations and would like the issue added to the next agenda.

IV. MINUTES OF PREVIOUS MEETING: Jan. 2, 2018.

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes. Motion carried, 5-0.**

V. OPERATORS' LICENSES (as needed):

- a. Corey Wehling, Missouri Tavern

The Board reviewed the background search results and emphasized to Mr. Wehling the responsibility and discernment that must be exercised when serving alcohol. Mr. Wehling acknowledged the gravity of that privilege and described his longstanding career in the alcohol industry.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to grant the license for Corey Wehling for the Missouri Tavern. Motion carried, 5-0.**

VI. KOCH RD. ROAD MAINTENANCE AGREEMENT WITH THE TOWN OF MIDDLETON

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to approve. Motion carried, 5-0.**

VII. PLAN COMMISSION APPROVALS

- a. Rezone & CSM – 22.92 Acres A-1 (EX), Don Marty      *Parcel #: 056/0808-282-9080-0*

- i. Lot 1: 1.62 acres to SFR
- ii. Lot 2: 2.38 acres to SFR (includes the outbuildings)
- iii. Remaining 18.92 acres to EA
- iv. Uses final split to this property.

**Motion by Sup. Dresen, seconded by Sup. Meinholz to grant the rezone for Don Marty. Motion carried, 5-0.**

- b. Rezone & CSM – 29.1 Acres A-1 (EX), Hensen Bros. Dairy *Parcel #: 056/0808-254-8500-1*
  - i. Lot 1: 2.02 acres to SFR (includes the outbuildings)
  - ii. Lot 2: 1.73 acres to SFR
  - iii. Remaining 25.35 acres remain A-1 (EX)
  - iv. Uses one split from the property

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to approve the CSM for Lot 1 of 2.02 acres to SFR and Lot 2 of 1.73 acres to SFR and the remaining 25.35 acres remain A-1 (EX) and note it's using one split from the property. Motion carried, 5-0.**

- c. Rezone & CSM – 38.37 Acres A-1 (EX), John Acker *Parcel #: 056/0808-091-9500-6*
  - i. Lot 1: 15.73 acres to EA
  - ii. Lot 2: 2.75 acres to SFR
  - iii. Remaining 19.89 acres remain A-1 (EX)
  - iv. Uses one split from the property

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to grant the rezone and CSM of the 38.37 acres from A-1 (EX) to Lot 1, 15.73 acres to EA; Lot 2, 2.75 acres to SFR; and the remaining 19.89 acres remain A-1 (EX) and note that it uses one split from the property. Motion carried, 5-0.**

VIII. REFUSE/RECYCLING INVOICING DISPARITIES

The Clerk updated the Board: Advanced Disposal has lowered their contract count by 40 units, putting it in line with the Town count, but had only just contacted the Town to discuss the overbilling and payments in 2017.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to send a letter to Advanced Disposal informing them we want this resolved by Feb. 1<sup>st</sup> or we're going to adjust our bill to what we feel is correct. Motion carried, 5-0.**

IX. FULL TIME DEPUTY CLERK-TREASURER UPCOMING VACANCY

The staffing needs for the Town were discussed as was the posting, application and interview process. The Clerk will prepare a job posting and forward to the Board for review prior to posting the position. The job will be posted as full-time, approximately 35 hours per week, with an hourly rate between \$17-20 depending on experience. The vacancy will be posted as "Open until filled," with no application deadline. The Clerk-Treasurer will interview potential candidates initially, with acceptable applicants to be interviewed by the Board on the recommendation of the Clerk-Treasurer.

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to grant permission for the Clerk-Treasurer to go ahead and start posting the job at various sites. Motion carried, 5-0.**

X. DRIVEWAY PERMITTING PROCESS

**Motion by Sup. Dresen, seconded by Sup. Meinholz to table. Motion carried, 5-0.**

XI. DENSITY STUDIES

A Town wide density study conducted by Town officials, staff and professionals is being considered. Current density study requests are being forwarded to Wisconsin Title Group for execution.

XII. 2018 ROAD PROJECTS

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to send for bids, the Jan. 11<sup>th</sup> Preliminary Cost Estimate with Bid Alternate A taken out. Motion passed, 5-0.**

XIII. SCHEDULE 2018 QUARRY MEETING

Deputy Clerk-Treasurer Barman is scheduling the annual quarry meeting for next week.

XIV. SALT SHED BUILDING PLANS

Patrolman Ripp will work with Chair Hoffman and Supervisor Laufenberg to develop a concept design for the salt shed so building plans can be drawn up for bid solicitation.

XV. COMMITTEE REPORTS

Sup. Dresen: Fire district meets next week.

Sup. Meinholz: Waunakee EMS did not have a quorum last week.

Sup. Pulvermacher: The Plan Commission will now have two vacancies; Scott Laufenberg will not be seeking reappointment due to family obligations and Ron Koci has moved out of the Town. The Towns Association is meeting in Blooming Grove tomorrow and a Roads/Pavement workshop has been scheduled for January 25<sup>th</sup> at 7 p.m. at Westport.

Sup. Laufenberg: Nothing.

XVI. ROAD PATROLMAN'S REPORT

The truck is scheduled for pick up tomorrow and be taken in for decal application. Patrolman Ripp will be attending the pesticide application class Thursday. Used approximately 8 trucks of salt/chip mix over the weekend snow event. Making a counter weight for the tractor to use in the salt shed.

XVII. CLERK/TREASURER'S REPORT

We've received a couple more service complaints about Advanced Disposal.

XVIII. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to pay the bills. Motion carried, 5-0.**

XIX. ADJOURN

**Motion by Sup. Meinholz, seconded Sup. Pulvermacher to adjourn the meeting at 10:02 p.m. Motion carried, 5-0.**