MEETING MINUTES

Tuesday, Dec. 4, 2018, 7:30 P.M.

Town Board Meeting

Springfield Town Hall

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Sup. Pulvermacher called the meeting to order at 7:30 p.m.

Roll call shows Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present. Chairman Hoffman is excused.

Also present were Clerk-Treasurer Dianah Fayas and Deputy Clerk-Treasurer Doreen Jackson.

**Motion by Sup. Meinholz, seconded by Sup. Dresen to nominate Sup. Pulvermacher to chair the meeting. Motion carried, 3-0. Sup. Pulvermacher abstained.**

Pledge of Allegiance was recited.

1. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

1. INFORMAL PUBLIC COMMENT TIME – None.
2. MINUTES OF PREVIOUS MEETING: Nov. 20, 2018

Sup. Dresen noted a correction on page three under his Committee Report; the Fire District ordered six more bullet proof *vests*, not fire suits as stated in the draft minutes.

**Motion by Sup. Dresen seconded by Sup. Meinholz to approve the minutes. Motion carried, 4-0.**

1. OPERATORS’ LICENSES (as needed): None.
2. 2018 AUDIT

The 2018 preliminary audit meeting was held last week with Baker Tilly; the auditors have started reviewing our 2018 data through October and will come back for a day in January to complete the on-site work, with the final reports to be completed by April. The Board asked staff to contact local municipalities for recommendations and referrals for auditing services and to put together an RFP for the 2019 audit.

1. OLD BUSINESS
	1. J.A.R. STORAGE

J.A.R. Storage is in violation of their 2005 deed restriction and subsequent board action that does not allow for outdoor storage of vehicles. The Town has asked Mr. Wipperfurth to resolve the unsightly storage situation on his property to comply with Town restrictions, but has been unsuccessful in resolving the matter.

**Motion by Sup. Dresen, seconded by Sup. Meinholz to have GEC send an enforcement letter to J.A.R. Enterprises. Motion carried, 4-0.**

* 1. SALT SHED UPDATE

The Board reviewed a list of expenditures to date for the design and construction of the salt shed. The Board questioned the extent of charges from the Town Engineer. The Board would like to meet with Joe DeYoung of MSA to review the costs of some 2018 projects, namely the salt shed and the project review on Riles Road for Mr. Ryan Faga. The Board directed staff to compile MSA invoice information for review by the Board at their first meeting in January and to invite Mr. DeYoung to the January 15th meeting to discuss.

* 1. 2018 BUDGET AMENDMENT

The Board reviewed general fund account balances and would like to put together a budget amendment to designate funds and determine final funding sources for the salt shed once we have final numbers for 2018.

* 1. OFFICE POLICIES UPDATE

No updates at this time.

1. COMMITTEE REPORTS

Sup. Dresen: The annexation of Fire Department land by the City of Middleton is on the City’s agenda for discussion and action.

Sup. Meinholz: Waunakee EMS continues to have a lot of closed session meetings. Nothing new to report.

Sup. Pulvermacher: Waunakee Fire will not have a December meeting. Their air packs came in and they are looking to sell or donate to a neighboring community.

Sup. Laufenberg: Saturday’s road tour examined a lot of the 2018 projects that were done. Supervisors and Patrolman Ripp were happy with the way the overlay turned out and think overlays with shouldering may be more cost effective than total reconstructions while offering similar benefits in developments. Sunset Ridge hasn’t had any complaints about water. Supervisors mentioned Hickory Highlands would benefit from overlaying, as would Kickaboo, and directed staff to include on the next agenda for discussion.

1. ROAD PATROLMAN’S REPORT

Patrolman Ripp was excused, but asked for the Board’s determination on reimbursement for damage done to a resident’s fence on Greenbriar Lane that was in the right of way. The Board reiterated previous determinations that damage done to items in the ROW was not reimbursable. Patrolman Ripp provided specs for three different trailers. The Board would like to discuss them with Patrolman Ripp before making a purchase decision.

1. CLERK/TREASURER’S REPORT

Clerk-Treasurer Fayas provided the Board with the 2018 local mill rates and a draft copy of the fourth quarter Town newsletter.

1. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Dresen, seconded by Sup. Meinholz to pay the bills. Motion carried, 4-0.**

1. ADJOURN

**Motion by Sup. Meinholz, seconded by Sup. Dresen to adjourn the meeting at 8:20 p.m. Motion carried, 4-0.**