

**Springfield Town Board Meeting Minutes**  
**Springfield Town Hall, 6157 Co. Hwy. P**  
**Tuesday, March 1, 2016 @ 7:30 p.m.**

I. Call to Order, Roll Call, Pledge of Allegiance

Chair Don Hoffman called the meeting to order at 7:30 p.m. Supervisors Jim Pulvermacher, Dan Dresen and Art Meinholz and Deputy Clerk/Treasurer Jan Barman were present. Supervisor Dave Laufenberg excused absence. Also in attendance: Elliott Long, Jeff Endres arrived at 7:55 and Joe DeYoung, MSA, arrived at 8:15 p.m. The Pledge of Allegiance was recited.

II. Confirmation of Compliance with Open Meetings Law

Deputy Clerk/Treasurer Barman confirmed that the agenda was posted at the Town Hall, on our Website and is being recorded.

III. Informal Public Comment – None

IV. Minutes from February 17, 2016 meeting

**Motion (Dresen/Meinholz) to approve the minutes with the correction on Item IX Andrew talk to WI/DNR not Jim. Motion carried, 4 – 0.**

V. Board, Committee, Commission Requirements

Chair Hoffman asked that Elliott Long and Jeff Endres attend this meeting to discuss February's Plan Commission meeting disagreement. Elliott Long apologized for being too pushy in email to Jeff but had not done so in person. He explained to the board what the discussion was about and agreed that he inadvertently indicated that the large scale farmers are dirty farmers, not what he intended. Elliott Long was questioned about his residence in the town, as the house he was living in is being rented to someone else and his wife lives in Middleton. He stated that he lives with his brother and sister-in-law in the farmhouse next door. A requirement of being on the commission is that you must be a town resident.

Jeff Endres has concerns moving forward – The emails Elliott sends out to the commission is having a chiseling away effect and needs to change. Feels he has a lack of appreciation for farmers and how they run their businesses and where they came from thru many generations.

Elliott Long stated these are public health issues that is his reason for always making this an issue. Wants a subcommittee to work on this, but so far no one is interested in serving on this committee.

Jim Pulvermacher – Plan Commission is not the venue for this. Mentioned that a recent change in State Law allows the Towns to opt out of county zoning and will need to give notice in June or July if the Town is doing this, so we need to have a master plan and volunteers to work on this.

Jim then mentioned a bill that gives the Town the ability to allow farmers to use the right-of-way for piping and hauling with bump out requirements related to manure hauling. Needed is a checklist/permit for this to happen, ie. Sight distance, lighting, signage, notification of emergency services, liability issue need proof of insurance, vendor, etc for this process.

Jim offered to serve on subcommittee if one is formed.

Chair Hoffman will be attending future Plan Commission meeting before he makes a decision on this matter.

VI & VII. Chip sealing in Town and 2015 Road Improvements

A letter has been sent to Scott Construction and Fahrner Asphalt on the warranty for the chip sealing that was done in both 2014 and 2015. The quality of the product is not acceptable. Discussion on the oil used, stone humidity and temperature when sealing is done. How do we get quality requirements?

Joe DeYoung – everything comes with a cost – longer warranty. The type of oil and the temperature, never had a chance to harden, still soft. A different type of oil might have worked better.

Jim asked if type of stone – limestone vs pea gravel – makes a difference?

Joe DeYoung – timing and emulsion type of oil, should go back to this and do the road work in June & July when the weather is better suited for this type of work. Lack of rolling and not doing it correctly contributes to the problem.

**Motion (Pulvermacher/Dresen) to add chip seal coating requirements to the next agenda. Motion carried, 4 – 0.**

VIII. Graber Pond to Pheasant Branch Conservancy Trl Design Review

Joe DeYoung – Bike Path in Road R-O-W from 10' to 8' to fit, 5' separation making a very tight fit. What is the Town willing to do to accommodate this? Retaining wall in R-O-W and a safety rail needed.

**Motion (Pulvermacher/Meinholz) to table for next agenda. Motion carried, 4 – 0.**

IX. Hoffman Rezone Review

Some confusion on why this was on the agenda, as the Plan Commission needs to review first.

**Motion (Pulvermacher/Dresen) to table. Motion carried, 4 – 0.**

X. 2016 Road Work

Joe DeYoung asked that if redoing a subdivision road needs two years prior to work for pre-construction plans.

**Motion (Dresen/Pulvermacher) for a road tour with Joe DeYoung on Saturday, March 19<sup>th</sup> at 8 a.m. (rain/snow date March 26<sup>th</sup>) Motion carried, 4 – 0.**

XI. Letter of Clearance for TID from DNR

No new information – **Motion (Dresen/Pulvermacher) to table. Motion carried, 4 – 0.**

XII. Town Permitting for Piping and Hauling

Piping standards will be set by the State, but the Town will need guidelines for dumping and permits. This was discussed earlier in item #V. Some requirements would be notify EMS, Fire, etc, bump outs and signage. Joe DeYoung will provide best practices for signage and bump outs. Supervisor Meinholz will work on this and Supervisor Pulvermacher volunteered to help, would like 5 people for a committee.

XIII. Change Policy/Ordinance for Taping/Recording Minutes

Deputy Clerk Barman explained that in the record retention policy it states keep for 3 years as stated in the Town ordinance. But after reading the ordinance there doesn't seem to be any reference to this.

**Motion (Pulvermacher/Meinholz) to retain the recorded minutes for 90 days after the acceptance of the draft minutes. Motion carried, 4 – 0. This is a policy, not an ordinance.**

XIV. Waunakee Intergovernmental Agreement

Pointed out that, if after this agreement expires (this month), conservation easements can be added to land with Village's border and no approval will be needed. Chair Hoffman will contact Kevin Even about extending this for another 5 years.

XV. ATC Road Agreement

Joe DeYoung has some concerns on this agreement. He was directed to contact ATC and workout any issues and then Chair Hoffman can sign at that time.

XVI. 2015 Audit Report

Deputy Clerk Barman explained that it is impossible to divide up the duties as the auditors would like because there are only 2 staff people to do the work, auditors know this but have to state so because of the Accounting Principles.

**Motion (Meinholz/Pulvermacher) to accept the 2015 audit as presented. Motion carried, 4 – 0. Res. # 2016-1.**

XVII. 2016 Bridge Inspection

Dane County will inspect the bridge on Hyer Rd for an estimated fee of \$300.

**Motion (Pulvermacher/Dresen) to accept the bridge fee. Motion carried, 4 – 0. Res # 2016-2.**

XVIII, XIX and XX. Adoption of TDR Rules and Procedures.

Chair Hoffman wants to see the agricultural conservation easement before moving forward on this issue. Would like to see a simpler easement, as discussed at the committee meeting. Ask Mark Roffers to provide this draft easement before proceeding. **Motion (Dresen/Pulvermacher) to table this item and the date for Public Meeting for TDR implementation, and proposal for TDR worksheets and fees. Motion carried, 4 – 0.**

XXI. Flag pole/flower box

Deputy Clerk Barman added this to the agenda after several residents asked why the Town Hall flag pole is such a disgrace and it is disrespectful. Chair Hoffman will remove the flower box, contact Gary Acker, Springfield Welding to possibly remove flag pole, need to move an additional foot out from where it is now and then new landscaping around the flag pole. Deputy Clerk Barman then presented a request from students at Wingra School asking if we would install a Little Free Library, if they provided the structure and the Town the post. Board agreed to add this at the time of redoing the flag pole area.

XXII. Electric issue fax machine

Deputy Clerk Barman explained the draw on the electricity when we use the fax machine. Supervisor Pulvermacher suggested to test in garage and if still a problem to buy a new one.

XXIII. Committee Reports

Supervisor Dresen – Middleton Fire no changes, still 89 active firefighters

Supervisor Meinholz – None

Supervisor Pulvermacher – Asked that a job description, qualifications for the road patrolman position be on the next agenda, will need to setup a committee to begin the hiring process.

He mentioned a high school student inquired about a community service project in the town, he suggested cleaning up the stones around the trees and lot line in the park. Deputy Clerk Barman suggested picking up Lodi-Springfield Rd and other roads. This community service is a state requirement for graduation now for high school students. Deputy Clerk Barman to provide a list of ideas for the next meeting.

XXIV. Road Patrolman's Road

Mark Grosse asked about posting the roads either March 7 or 14<sup>th</sup>. Chair Hoffman set date for Thursday, March 10<sup>th</sup>. Notices to be sent.

XXV. Deputy Clerk/Treasurer's Report

Can the posting boards at St Peters and Jim Wills on Schneider Road be removed now that they are no longer needed? Yes, can offer to both parties if they would like them, otherwise remove them.

Would you like a TDR article in the March newsletter – Watch website for date for future public meeting on this program.

Open Book will be April 20th from 3 – 5 p.m. and Board of Review will be May 11th from 6 – 8 p.m.

Will need an additional one or two laptops for elections to register voters, could use staff's personal or purchase another one. Liability on personal laptops, purchase a new one.

Board in corner of Town Hall – remove.

TDR newsletter article – watch for Public Meeting date on website.

Shared Spirit of Hospitality invite. Hwy 19 meeting here on March 9 from 5 – 7 p.m.

Asked if I bill City of Middleton for engineering fees for Bike Path – yes.

Violation at 7000 St Hwy 19 – permits expired.

Representative from Pellitteri inquired about our contract expiring this year and suggested the earlier the town does this, can receive a better bid. Put on next agenda for action.

Petition #10951 was withdrawn from the County, Jeff Pipitone's request for rezone.

XXVI. Approval of Bills as Presented

**Motion (Pulvermacher/Meinholz) to approve the bills as presented. Motion carried, 4 – 0.**

XXVII. Adjourn

**Motion (Meinholz/Pulvermacher) to adjourn at 10:50 p.m. Motion carried, 4 – 0.**

Jan Barman  
Deputy Clerk/Treasurer

**BOARD APPROVED 03/15/16**