

**Springfield Town Board Minutes**  
**Tuesday, March 15, 2016 @ 7:30 p.m.**

I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Art Meinholz, Dan Dresen and Dave Laufenberg and Jim Pulvermacher. Also present were Clerk Carolyn Hacker, Road Patrolman, Mark Grosse, Joe DeYoung, MSA, John McKenna, Jerry Ring, Tim Roehl and Jim Welsh. Pledge of Allegiance was recited.

II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker confirmed that agenda was posted at the town hall, on the website and the meeting is being taped.

Chair moved around agenda. Minutes are in order of discussion.

III. Informal Public Comment Time - None.

IV. Graber Pond to Pheasant Branch Conservancy Trail (High Road Segment) Design Review - Board reviewed concerns noted in an email from Joe DeYoung, MSA and the responses back from Peter Fortlage, Burse Surveying and Engineering, as to how these comments will be addressed. DeYoung stated that these changes made by Fortlage meet his concerns. The path planned to go along the east side of High Rd. connecting the current trail along Spring Hill Dr. with the sub-division, will make a safer route for walkers and bikers to get to school. This path will be maintained (repairs, mowing and plowing) by the C-Middleton. Grosse stated that C-Middleton already maintains this area of road. This will be an 8' path within the 20' ROW from edge of blacktop. Suggested to have Mark Hazelbaker, Attorney create a Hold Harmless Agreement. **Motion made by (Pulvermacher/Dresen) to approve preliminary design for the Graber Pond to Pheasant Branch Conservancy Trail Design Review. All ayes, carried.**

V. ATC Road Agreement - Joe DeYoung has been in contact with ATC and they stated that they are OK with striking the Arbitration wording from the road agreement. They also stated that they are not willing to reimburse for our professional services, (Engineering or Attorney), they will be paying the town \$5,000 up front and they didn't say to pay those services with it, but that was implied. ATC has hired a private contractor to inspect and record the roads, so they can't see us doing that too. All their information will be forwarded to MSA. **Motion made by (Pulvermacher/Meinholz) to approve the road agreement after striking the wording about going into arbitration. All ayes, carried.**

VI. Minutes of previous meetings: March 1, 2016 - **Motion made by (Dresen/Pulvermacher) to approve minutes for February 2, 2016 as presented. All ayes, carried.**

VII. 2015 Road Improvements II - Chip Sealing - DeYoung contacted Scott Construction concerning the chip sealing that was done in 2015, they will be looking at it next week. They will then try to figure out what happened and how to fix it. Pulvermacher stated he was told that the oil products that are coming in now are all over the board as far as quality. DeYoung passed out a memo that describes specifications that we may want to use for chip sealing our town roads in the future.

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Discussion as to the differences between Emulsion and Cutback application and which would be best on what roads.

- VIII. 2016 Road Work - chip sealing requirements - DeYoung again referred to the specifications for chip sealing. Confirmed that they were meeting on Saturday at 8:00 a.m. for the annual road tour.
- IX. Liability Insurance Renewal - We received two bids for the insurance renewal, they are Continental Western Insurance and Rural Mutual Insurance. Mike Endres was not able to make the meeting due to a prior commitment. Jerry Ring discussed Rural Insurance that these are comparable with what we are insured for now. Board asked about the difference between occurrence coverage for their general liability opposed to the claim coverage that the CWI has. He stated that we are covered for claims sent to them only while the policy is in place. To continue coverage after policy is discontinued, if we have a claim that is during the policy period it will cost us about \$400. **Motion made by (Pulvermacher/Laufenberg) to approve going with Rural Insurance for our liability and workers comp insurance. All ayes, carried.**
- X. Comp Plan/TDR Implementation - Hoffman voiced concern with the wording with the amendments to the Comp Plan conservation easement, we don't have clear guidelines. He spoke to Mark Roffers about the model conservation easement that was presented at the last meeting and Roffers stated that most on that has to go. Meinholz asked Jim Welsh what the difference between a conservation easement and an agriculture easement? We are keeping it an agriculture easement to focus on keeping the land available for farm use. With a conservation easement we would have conservation compliances to think about. Welsh stated that the agriculture easement can only be lifted under certain conditions. Pulvermacher stated that if there are questions about the Comp Plan or TDR, this should be pulled from the DC agenda. Hoffman is also concerned about some language that states available funding and/or tax deductions, these can change with State and Federal cutbacks. There is nothing in the TDR rules and procedures that references this. **Motion made by (Pulvermacher/Dresen) to contact Dane County zoning to pull new Comp Plan and amendments from the agenda on March 22, 2016. All ayes, carried.**
- XI. Transfer of \$4,453 from TID to General Fund - These are audit entries to clean up administration cost paid out of the general fund that should have come out of the TID Funds. **Motion made by (Pulvermacher/Meinholz) to approve withdrawal from the TID fund for \$4,453.00 to pay back the general fund for administration cost. All ayes, carried.**
- XII. Town Permitting for Piping and Hauling - **Motion made by (Meinholz/Laufenberg) to table. Friendly amendment made by (Pulvermacher/Meinholz) to table until the 2<sup>nd</sup> board meeting in April. All ayes, carried.**
- XIII. Operator's License for Hailey Lamont, Bruce Pfeiffer, Missouri Tavern and Breanna Balch, Kelly's Market - Hacker reported that all three applicants had their paperwork complete and their background checks are clean. **Motion made (Pulvermacher/Meinholz) to approve operator license to Hailey Lamont, Bruce Pfeiffer and Breanna Balch. All ayes, carried.**

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- XIV. Waunakee Intergovernmental Agreement - The agreement with Waunakee expires the end of this month, Hoffman said to let it expire. The conservation easement we will have control with annexations. Pulvermacher stated it should be resigned, they can still take land and tell us after it's done. Hoffman will talk to Village President Chris Zellner.
- XV. Appoint 2 Plan Commissioners to a 3 year term (Jeff Endres and Steve Resan) - Motion made by (Pulvermacher/Dresen) to approve Jeff Endres and Steve Resan to serve on the Plan Commission for a three year term. All ayes, carried.
- XVI. Nuisance Ordinance - Pulvermacher stated that he wanted to discuss this in reference to the unfinished house on Hwy. 19. Pulvermacher talked to Roger Lane, DCZ about a possible Raising Ordinance. Lane mentioned that another community that did have this ordinance, cost them \$8-10,000 and several years to get anything done. Hacker was asked to send a letter to the owner to get information as to where the progress is in selling it.
- XVII. RFP - Refuse and Recycling Contract - A representative from Pellitteri stopped in and asked when we were going to start bidding for a new contract. He stated that the earlier we do this the better the price they can give. They would be able to plan for additional work and know how many employees and if they would need to purchase another truck if they would receive the contract. Board stated to pole neighboring town and start process.
- XVIII. Committee Reports -  
Dresen: Middleton Fire meeting is Thursday.  
Meinholz: Waunakee EMS will have an appreciation dinner on April 23<sup>rd</sup>. They had some damage to one of the bay doors.  
Pulvermacher: There is a DCTA meeting on March 30<sup>th</sup> to discuss opting out of DCZ, this meeting will be held in Westport. DCTA regular meeting tomorrow. Suggested that we get started on Marks replacement.  
Laufenberg: Attended appreciation dinner at Fire Dept. last week. Also, attended a meeting at McFarland which talked about the bigger farm machinery with regards to weight limit and the options to opt out or do permitting for oversized machinery.
- XIX. Road Patrolman's Report - He handed out salt report. He has a home for the excess salt that we need to take this year. T-Middleton has agreed to let us use a portion of their new shed, they have a scale so we know what we're putting in and taking out. Board suggested we get this in writing from David Shaw.
- XX. Clerk Treasurer's Report -Our three year partnership with Fly Dane will be coming up in 2017, I sent you Frederic Iausly e-mail last week concerning a meeting at tomorrow's Fly Dane Partner meeting, at Fitchburg City Hall from 1pm to 3pm. I also forwarded an e-mail from Terri Velk, MSA, concerning a call they received for construction of a possible utility crossing for Wagner's Farm. We have not received any permits from Wagner's at this point. Jan and I were looking at options for the floor mats that we now rent from Aramark at about \$2,000 per year. Checking on line I found that we could get these replaced for about \$500-800. We are under contract with

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Aramark until 02/2017. The penalty to end the contract now would be about \$500. Can we plan to end the contract at the beginning of 2017? Yes. Next board meeting will be Wednesday, April 6<sup>th</sup> and our Annual meeting is on April 19<sup>th</sup>. Election on April 5<sup>th</sup>.

XXI. Approval of Bills as presented - Motion made by (Pulvermacher/Meinholz) to pay the bills as presented. All ayes, carried.

XXII. Adjourn - Motion made by (Meinholz/Pulvermacher) to adjourn at 9:55 p.m. All ayes, carried.

Minutes by Carolyn Hacker, Clerk/Treasurer

Minutes Approved 04/06/16