

**Springfield Town Board Minutes**  
**Tuesday, May 3, 2016 @ 7:30 p.m.**

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Art Meinholz and Dan Dresen. Also present were Clerk Carolyn Hacker, Road Patrolman Mark Grosse, Deputy Clerk Jan Barman, Rich Wipperfurth and Lori Strittmatter. Jim Pulvermacher excused absence. Pledge of Allegiance was recited.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker confirmed that agenda was posted at the town hall, on the website and the meeting is being recorded.
- III. Informal Public Comment Time - None.
- IV. Minutes of previous meetings: April 20, 2016 - **Motion made by (Dresen/Meinholz) to approve minutes for April 20, 2016 as presented. All ayes, carried.**
- V. Operator License for Lori Strittmatter, Kelly's Market - Strittmatter was asked to come in to discuss violations on her background check. She stated that she went through the OWI Assessment Program and she also completed traffic safety school through MATC. Hoffman asked if there is a protocol for Kelly's Market who not to sell to and checking ID. She said that they are instructed to check anyone that looks under 50 years of age or younger. Her hours are 10:00 a.m. to 3:00 p.m. and there is always someone there with her to ask if there is a questionable customer. Hoffman reminded her how important it is not to sell to under-aged or impaired customers. **Motion made by (Dresen/Meinholz) to approve Operator License to Lori Strittmatter for Kelly's Market. All ayes, carried.**
- Let minutes show, Dave Laufenberg arrived at 7:50.
- VI. Rich Wipperfurth - Replacing a Holding Tank - Wipperfurth explained how and why his holding tank collapsed. He got the OK from John Hausbeck, Dane County Public Health and his neighbors Roger & Bonnie Sukowatey for the easement needed for the new location. There is no place on this property for any other sewage treatment system. **Motion made by (Dresen/Meinholz) to approve Wipperfurth putting in the new holding tank as long as he has all signatures and approvals needed. 3-0. Laufenberg abstained, carried.**
- VII. Rich Wipperfurth-JAR Storage-Fence - Supervisor Pulvermacher asked to have this on the agenda. According to the past minutes it was approved to put in a berm and shrubs to cover the doors on the south side of the property. He had put in the berm and Todd Haugen, State Supervisor came and told him that it was 4' over the ROW. He tried to move it and it looked bad and impossible to mow. The fence cost more but looks better. He had also put the doors on the north side of the building, so there are not any doors that can be seen along the road on the south side. **Motion made by (Meinholz/Laufenberg) to table until next board meeting to verify what Pulvermachers issues are. All ayes, carried.**
- VIII. Retirement Benefits - Grosse asked to have this on the agenda to clarify how the earned sick leave would be paid out at retirement. The board reviewed how it is worded in the employee handbook and agreed that it should read "up to" 960 hours. Retiree's will be paid out 50% of the current earned sick leave or paid insurance at 100%, at the current rate of pay.
- IX. RFP - Refuse and Recycling Contract - Board reviewed the draft received from MSA. Hacker stated that she and Barman had reported to Terri Velk, MSA some of the fixes that we noticed, we will look

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at draft 2 before we approve it. **Motion made by (Dresen/Meinholz) to approve use of this bid document after the office staff reviews corrections. All ayes, carried.**

- X. Notice to Dane County to leave DCZ - Hacker emailed the board members the draft ordinance that Westport Town Administrator Tom Wilson, Verona Clerk/Administrator Amanda Arnold, Jerry Foellmi of General Engineering Corporation, Renee Lauber of the DCTA and Attorney Mark Hazelbaker worked on together for the towns to adopt if they decide to leave DCZ. She stated that if they want a hard copy, she would print it out for them. They will need to adopt this ordinance or stay with Dane County. The deadline for giving notice to leave DCZ is October. **Motion made by (Meinholz/Laufenberg) to table this until June 21, 2016 meeting. Hacker was requested to send reminders with draft ordinance attached prior to the meeting. All ayes, carried.**
- XI. Comp Plan/TDR - Hoffman stated that he spoke to Todd Violante, concerning the TDR Agricultural Conservation Easement that is in the DCZ and how this will affect our TDR Program. Meinholz agreed that until he read this document from Hazelbaker, he thought the easement meant that this land would forever stay in agricultural use. The document shows that Dane County would have control as to what you will do with this property. **Motion made by (Meinholz/Laufenberg) to table until next board meeting. All ayes, carried.**
- XII. 2016-2017 Board Representatives - Board reviewed list from last year. Dresen asked if there should be a committee set up for the park, Hacker will put it in the next newsletter for volunteers to sit on this committee. He also asked who was in charge of setting up a meeting with GL Biogas, he would like some updates. Meinholz will get contact number and Hacker will set something up. Board left the Representation list as is.
- XIII. Class B Picnic License-Ashton Home Talent - May 3 through June 30, 2016 - **Motion made by (Dresen/Laufenberg) to approve Class B Picnic License for Ashton Home Talent for May 3<sup>rd</sup> through June 30, 2016. All ayes, carried.**
- XIV. Committee Reports:
- a. Dresen: He brought in an article about the history of Springfield dating back to the 1800's, he found this very interesting, and a lot of the names in this piece are names we see at Kingsley Cemetery.
  - b. Meinholz: Nothing.
  - c. Laufenberg: CP EMS is in dispute with the Fire Dept. again. Tim Hillebrand, Director of the EMS has been making decisions that go against protocol.
- XV. Road Patrolman's Report - Grosse summarized the memo that we received from MSA about the 2014 road work done by Fahrner. They are going to wait until we have some hot days, they will put chips down and roll it where it's bleeding. Grosse has a meeting with Scott Construction to discuss the options for the 2015 work. He believes that it will have to be completely redone. There is a culvert at Kick a Boo and P that has collapsed, he asked if we can get it bid with the other road work. Yes. He's been asked about the dirt needed at Foxfire Trl. Grosse will contact Northwestern Stone.

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- XVI. Clerk Treasurer's Report - Last fall it was discussed about putting power to the shelter, does the board want to do this? Dresen asked about monthly charges, he is not willing to do that if no one uses it. Hacker stated that it won't get used without it.
- XVII. Approval of Bills as presented - **Motion made by (Dresen/Meinholz) to pay the bills as presented. All ayes, carried.**
- XVIII. Adjourn - **Motion made by (Meinholz/Dresen) to adjourn at 9:50 p.m. All ayes, carried.**

Minutes by Carolyn Hacker, Clerk/Treasurer

MINUTES APPROVED 05/17/16