

**Springfield Town Board Minutes**  
**Tuesday, June 7, 2016 @ 7:30 p.m.**

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Art Meinholz, Jim Pulvermacher, and Dan Dresen, Dave Laufenberg arrived at 7:33. Also present were Clerk Carolyn Hacker, Rich Wipperfurth, Jerome Wagner, Melanie Miller, Jasmine Miller, Jack Miller, Duane Eller, Garrett Copeland, Waste Management, Wendy Smith, Waste Management, Jason Johnson, Advanced Disposal and Jesse Miller, Pledge of Allegiance was recited.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker confirmed that agenda was posted at the town hall, on the website and the meeting is being recorded.
- III. Informal Public Comment Time - None.
- IV. Minutes of previous meetings: Board & Public Hearing, May 17, 2016 - Motion made by (Dresen/Pulvermacher) to approve minutes for Board meeting and Public Hearing for May 17, 2016 as presented. All ayes, carried.
- V. Rich Wipperfurth-JAR Storage - Wipperfurth provided a copy of a DC Erosion Control Permit application that had no permit number, Hacker asked him if he had one that had the number and DC signatures. He stated that he didn't have it with him. He then showed the Board photos of the Erosion Control Plan that he put in, the Board asked him about the front of the property, he stated that the water goes into the ditch. He stated that Sarah Weina, DCZ approved the plan when it was put in.

When he came in to build the latest warehouses the board made the motion for specific landscaping for cover. The motion states arborvitaes to be planted eight feet apart along the front of the buildings, just inside the road right-of-way. The board asked him about storing stuff behind the fence, reminding him that he has a deed restriction that states no motor vehicles are to be stored outside the storage buildings. He stated that there is a pile of wood and a boat there. He would like to request that the deed restriction be removed so he can have outside storage for cars, boat trailers, campers, etc. Hacker stated that to do this he would need to go the Plan Commission first. Board told him to come in and fill out the paperwork for the Plan Commission review of the lifting of the deed restriction.

- VI. Jesse Miller-Water Drainage - Jesse Miller explained that his neighbor built an illegal berm in 2014 on the property line that changed the drainage flow. He worked with the USDA to put in rip rap at the top of the hill to slow the water flow down during heavy rainfall. He stated that all the changes he made to the water way was to the USDA specifications. He stated that he has other aerial maps that show this, he can bring them in. He has spoken with Roger Lane, DCZ and an attorney, both stating that it is illegal to make changes to the water way or make any changes within five feet of the property line.

Jack Miller, neighbor to the south, explained to the board that Jesse had modified the waterway back in 2003-2005. He had also removed the line fence and cleared brush and some trees along the property line that had over the years created the berm that allowed the water to flow along the fence line and empty into a stream. He also showed the board aerial photos that showed the growth on the property line that was removed and indications of what the water way was in the past and what it will do now in a heavy rain.

Meinholz explained that anyone that has removed a fence line that has been there for a long time knows that it becomes a natural berm with silk and grass and other collected debris. When that is removed and leveled out, it will change the flow of the water. Jesse read an email from Steve Ottelien to Hans Hilbert, DCZ that stated the waterway was constructed with NRCS assistance in the 1980's. The waterway was constructed to correct a

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gully erosion problem. It was reconstructed in 2014 to maintain the passage. He cleaned out the bottom ditch. Jack stated that the ditch was never that deep. Jesse stated it was done with DC specifications.

Jesse confirmed that he did remove the fence, scrub trees and brush, but he claims that the water flow still had flowed into Jacks field to spread out making its way into a navigable stream that goes into Brandenburg Lake.

**Motion made by (Pulvermacher/Laufenberg) for the town to set up a meeting with the Millers for a fence viewing. A \$50/diem from each of the Millers to cover two board members to come out is required, and follow up with NRCS and DCZ for their input. Put on the next agenda. All ayes, carried.**

- VII. Duane Eller, 7225 Clover Hill Dr-2<sup>nd</sup> driveway off Hickory Run - Eller is requesting to put in a second driveway on Hickory Run. He is also considering putting up a shed along this part of his property. He needs the extra drive for parking his travel trailer. He stated that the current drive on Clover Hill is not wide enough to get the trailer in and out without damage. **Motion made by (Laufenberg/Pulvermacher) to grant Duane Eller to put in second driveway on Hickory Run. He will need to apply for the driveway permit. All ayes, carried.**
- VIII. Jerome Wagner Dairy Driveway and solution for mud on road - Wagner explained where he would like to put in the new driveway. This would be across from Capital View Rd., he feels this is a safer place for the big trucks and semis to come in and out onto his property. Board discussed that it would be best to do a site visit to get better idea of where he wants to put this and how it may change the traffic pattern. Hoffman and Meinholz will do the site visit and bring it back to the next board meeting.
- IX. RFP - Refuse and Recycling Contract - Garrett Copeland, Waste Management, Wendy Smith, Waste Management, Jason Johnson, Advanced Disposal were in attendance. The board explained that they have not had an opportunity to look over the proposals. Looking at the breakdown that MSA put together, Advanced Disposal came in with the best option for cost over the next 5-7 or 10 years. Hacker had spoken to several of their customers and was told that there were problems about two years ago, but they have new management and things have improved. Johnson stated that Advanced Disposal fleet is fueled with compressed natural gas, so there will be no fuel surcharge. They suggest using the 95 gallon containers for trash and recycling. This would give the residents ample room at the holidays or spring cleanup that the smaller trash container will not handle and a larger recycling container will help reduce the need for a second container for those that need it. The proposal addresses the Christmas tree pick up and the spring/fall drop off. Wendy Smith, Waste Management wanted to remind the board of the relationship we have had with Waste Management over the last 20 years. The drivers that serve this area are noted for their customer service, they are willing to go out of their way to keep the residents happy. She was asked about the quote for the e-waste at \$0.45/lb. She said that more companies are going by weight than a flat charge. **Motion made by (Pulvermacher/Meinholz) to table until next board meeting. All ayes, carried.**
- X. Flagpole Repair - Board discussed different ways to secure the pole into the ground, Hoffman stated that he will pull the pole out and they can discuss the options. **Motion made by (Pulvermacher/Meinholz) to table until next board meeting. All ayes, carried.**
- XI. Road Patrolman Job Description and Want Ad - Hacker gave board a copy of the ad and job description that T-Westport used recently. Discussion as to what should and should not be included on these. It was suggested that we keep the job description basic and have more intense questions at the interview process. Hoffman asked the board to write down what they think are the five most important duties and they can put it together at the next board meeting. **Motion made by (Dresen/Pulvermacher) to table until next board meeting. All ayes, carried.**

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- XII. New Federal Law Regarding OT & Salaried Status - Motion made by (Pulvermacher/Dresen) to table until next board meeting. All ayes, carried. Hacker stated that this doesn't apply to us, she is the only one that is considered salary and her wage is above the new federal limit.
- XIII. Thank you's for volunteers & Equipment used for Drop off Day - Motion made by (Pulvermacher/Meinholz) to send \$100 (same as last year) to Hellenbrand for the use of the skid steer, a thank you note to Hellenbrand and Habermehl. All ayes, carried.
- XIV. Release Line of Credit for Autumn Pond - Hacker stated that this request came from State Bank of Cross Plains. MSA reviewed the final work and stated that there is an issue with one of the driveways, so they recommend to table this. Motion made by (Pulvermacher/Meinholz) to table this until next board meeting. All ayes, carried.
- XV. Action for Renewal of Liquor Licenses
- Class "B" Fermented Malt Beverage and Intoxicating Liquor License:
- a. Dawn Noltner, Agent      Connie's Home Plate LLC, 7113 CTH K, Middleton
  - b. Carly Hasse, Agent      Missouri LLC, 7071 Kickaboo Rd, Waunakee
  - c. Kendall Duhr, Agent      Springcorp (Springfield Inn), 6136 CTH P, Dane
  - d. Russ Meier, Agent      The Keg of Martinsville LLC, 7773 Martinsville Rd., Cross Plains
  - e. Tammy Maier, Agent      Game Time Sports Bar & Grill, LLC, 6862 Co. Hwy. K, Middleton
  - f. Larry J. Starczynski, Agent      Whippoorwill LLC, 7914 State Hwy. 19, Dane -
- Motion made by (Dresen/Pulvermacher) to approve Class "B" licenses as presented. All ayes, carried.
- Class A Fermented Malt Beverage and Intoxicating Liquor License:
- g. Susan Dorsey, Agent      Kelley Williamson Co. Kelley's Mobil, 6859 Co. Hwy. K, Middleton -
- Motion made by (Laufenberg/Dresen) to approve Class "A" license to Kelley Williamson Co Kelley's Market. All ayes, carried.
- XVI. Cigarette Licenses for Kelley Williamson Co. (Kelley's Mobil) and Connie's Home Plate - Motion made by (Pulvermacher/Meinholz) to approve Cigarette License for Kelley's Market and Connie's Home Plate. All ayes, carried.
- XVII. Renewal of Operator Licenses, List available in Clerks Office - Hacker stated that there are 47 renewals and 2 new applications, no new issues on any of their back ground checks. Motion made by (Pulvermacher/Meinholz) to approve Operator Licenses as presented. All ayes, carried.
- XVIII. Amend Ord # 10974. Tatyana Budker and Amend Ord # 10967, Donald & Mary Hoffman - Dane County has not sent these out for some time, they send them to verify that the town knows that DC has approved our amendments. Motion made by (Pulvermacher/Dresen) to approve Amendment Ordinance #10974, Tatyana Budker and Amendment #10967, Don and Mary Hoffman. All ayes, carried.

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- XIX. Emergency Plan/Supplies, Blankets, Generator, Water - **Motion made by (Pulvermacher/Meinholz) to table this until next board meeting. All ayes, carried.**
- XX. Couples Triathlon Bike Race-June 12, 2016 (Capital View Events) - Hacker stated that this is one of the same events that come through Springfield every year. They have been in contact with the Dane County Sherriff's office and EMS, they have sent a copy of their certificate of insurance to us. Board is concerned about the large farming operations along the route, Wagner's or digester as examples, these should also be contacted. **Motion made by (Pulvermacher/Meinholz) to approve Couples Triathlon Bike Race on June 12<sup>th</sup> as long as they contact the large farming operations. All ayes, carried.**
- XXI. Great Dane Velo Club Bike Race-August 13, 2016 - Hacker stated that this too is one of the same events that come through Springfield every year. They have also confirmed that they have been in contact with the Dane County Sherriff's office and EMS, we have a copy of their certificate of insurance. Board is concerned about the large farming operations along the route, Wagner's or digester as examples, these should also be contacted. **Motion made by (Pulvermacher/Meinholz) to approve Velo Club Bike Race on August 13<sup>th</sup> as long as they contact the large farming operations. All ayes, carried.**
- XXII. Vacation of Single Purpose Road at 6360 Woodland Drive - This should have been on the board agenda last time to approve even though it was approved by the entire board at the "Special Board" meeting. **Motion made by (Pulvermacher/Meinholz) to approve vacating of single purpose road at 6360 Woodland Dr. All ayes, carried.**
- XXIII. Committee Reports -
- a. Dresen: Middleton Fire is looking into writing a grant to purchase new air packs. Big ticket item. He heard there was a problem with Mueller again, drove down there, Mueller is concerned that the gravel on the shoulder is going to wash out. This is on road right-of-way, he was told not to worry about it. Park should be sprayed for weeds, Laufenberg volunteered to do this. Pulvermacher volunteered to roll it when we get a good rain.
  - b. Meinholz: Nothing.
  - c. Pulvermacher: At the end of last night's Plan Commission meeting, one gentleman suggested that he wants us to do a complete cost analyst of what it would cost for the town to leave DCZ. Pulvermacher suggested that they look over the draft Ordinance from DCTA, if they have any suggestions or comments they should get them to Jan and she will forward them to Renee Lauber, DCTA. There is a committee being formed and they will be looking at the next steps and look at costs. Pulvermacher stated that we should be highly cautioned that as a board not to let the Plan Commission spend a lot of money on this. Todd Violante asked if there was anything that DC can do to keep the towns from leaving. Pulvermacher suggested that they need to change the makeup of the ZLR. Waunakee Fire had a meeting last Monday and they are looking at buying a new fire tanker. Cost will be about \$360,000, T-Vienna and the V-Waunakee are not wanting to spend the money. This will replace a 1985 truck. Waunakee's argument is that they don't need a tanker, but that's not how a fire district works. Dresen asked if we leave DCZ, do we have to use DCTA Ordinance? Pulvermacher stated that we can use that one or any other we want, once it's in place we can make amendments to our needs. Dresen asked to be clear that all towns leaving have to use the same ordinance. Pulvermacher stated that DCTA is encouraging that all the towns use the same one, but they don't have to.

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- d. Laufenberg: CP EMS met here for a closed session meeting to discuss fire calls. In 2014 EMS was required to submit to 911 what fire calls they would go out on. CP EMS didn't submit theirs, so CP Fire submitted their list and they wanted the EMS on all calls. EMS took themselves off some. The Fire Dept. is not happy.

Road Patrolman's Report - None.

- XXIV. Clerk Treasurer's Report - Per Terri Velk, MSA, 2016 road work bids will be available on June 20<sup>th</sup> to be on the board meeting on the 21<sup>st</sup> of June. Received notice from the DC Clerk regarding logging to be done on Reggie Ziegler's property. Handed out a "Get Well" card for Mark for the board to sign. The Bike Path started, we do not have the maintenance agreement from them, we told Hazelbaker to put it together and we will bill C-Middleton for the costs.
- XXV. Approval of Bills as presented - **Motion made by (Pulvermacher/Meinholz) to pay the bills as presented. All ayes, carried.**
- XXVI. Adjourn - **Motion made by (Pulvermacher/Dresen) to adjourn at 10:03 p.m. All ayes, carried.**

Minutes by Carolyn Hacker, Clerk/Treasurer **MINUTES APPROVED 06/21/16**