

Springfield Town Board Minutes

Tuesday, June 21, 2016 @ 7:30 p.m.

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Art Meinholz, Jim Pulvermacher, and Dan Dresen, Dave Laufenberg excused absence. Also present were Clerk Carolyn Hacker, Joe DeYoung, MSA, Jesse Miller, Karen McKim, Laurie Pulvermacher, Russell, Brad, Debbie and Paul Chernak, Bernie Lange and Doug Rauls. Pledge of Allegiance was recited.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker confirmed that the agenda was posted at the town hall, on the website and the meeting is being recorded.
- III. Informal Public Comment Time - Karen McKim introduced herself to the board, she is running for Dane County Clerk against Scott McDonnell on the November ballot as an independent. She stated that we (the State of Wisconsin) are close to being a national leader in election practices, a county clerk should be non-partisan or not active in the party they represent. She has a master's degree in Public Administration and 30 years of experience in state government. She has worked with records management with the state Supreme Court, supervised audits for the Legislative Audit Bureau, worked with the state Medicare system and the WI Election Integrity Action Team. She went on to say that the municipal clerks do a great job with the elections, we have some of the best equipment available. Clerk McDonnell doesn't follow up on issues that arise, phantom votes on the voting machine at the C-Stoughton, at a National Blue Ribbon Commission it was recommended to the election administration to do an audit after each election, McDonnell said he would only do an audit if there was an issue already happening. The C-Madison has a pamphlet with voter ID information, she went to McDonnell and asked if he could get one that didn't have C-Madison all over it, he said no. She feels that McDonnell is interested in C-Madison and not dedicated to the rest of the county. Pulvermacher suggested that she contact the DCTA. Board thanked her for coming.
- IV. Minutes of previous meetings: Board June 7, 2016 - Motion made by (Pulvermacher/Dresen) to approve minutes for Board meeting June 7, 2016 as presented. All ayes, carried.
- V. BMZ Enterprises LLC, Bernie Lange, agent, Tri-North Builders, Lot #12, Springfield Corners Commercial Center, site design review - Paul Chernak introduced his wife Debbie and sons Russell and Brad. Paul and Debbie started Gift Pro in their home and currently rent a warehouse in Middleton. They have been looking forward to this day since 1999 to purchase land and build their own building for their needs. Tri-North will construct a 12,000 sf distribution center including 1300 sf of office, and 10,700 sf of warehouse space for Gift Pro, there will be 5-7 employees. Two semi loads per day will be delivered and after repackaging items will be shipped out on small UPS type trucks for delivery. Perk test is still needed, he will forward this information to MSA when he gets it. Discussed the modifications to the loading dock so semis will not be backing in off of the street as recommended by the Plan Commission. Fencing will be needed around dumpsters, this will be constructed in wood. Applicant asked for landscaping to be reduced to an acre instead of the two areas because future plans are that another business may construct a building on the other half of the lot. DeYoung stated that they have been very responsive to their recommendations. They plan to break ground mid-July and be in the new building by the end of December. Lange asked if the warehouse was completed, but the offices were not, could they get a partial occupancy to get that moved in. Board didn't see an issue with this. **Motion (Pulvermacher/Meinholz) to grant the building design review per MSA memorandum dated 06/20/16 with the adjustments.**
 - a. Under Comprehensive Plan, strike #1.
 - b. Loading dock use the modified plan.
 - c. Last page in recommendations, #1, clarify that it pertains to stormwater facilities.
 - d. Perk test information be provided to MSA.All ayes, carried.
- VI. Jesse Miller-Water Drainage - Meinholz and Hoffman met with Jesse and Jack Miller on June 16th to discuss their water drainage issues. Meinholz stated that the water will run downhill from Jesse's property with the

destination of the Brandenburg Pond, Jack's property is in between and the water will go through his property. The properties were divided back in the 1980's and there are photos as to the drainage then, the property owners have different farming practices with till or no till. With the 3 1/2 " rain that we had last week there was very minimal damage and what was there should recover if we don't have another gully washer soon. Hoffman stated that he spoke with Steve Otteleir, DC Land and Water Resources Dept., They discussed that you can go back 50+ years on google maps and not find evidence of erosion damage. The water went to the fence line and spread out into Jacks field, now that Jesse took the fence out, Hoffman thought the water should spread better with less evidence of erosion. Steve Ottelier stated that he would be willing to meet with both Jesse and Jack to try to mediate a solution if they are willing to meet in Madison. Jesse would do this, wasn't sure if Jack would. **Motion made by (Pulvermacher/Dresen) to table. All ayes, carried.**

- VII. Jerome Wagner Dairy Driveway and solution for mud on road - Meinholz met with Tom Wagner to look at the proposal that Jerome had and other possible options. He stated that some of the problem is there are several personnel obstacles in the way. Meinholz spent time talking and looking at the layout of the property, they discussed other options that could improve the in and out traffic that would be cheaper than Jerome's ideas. **Motion made by (Pulvermacher/Dresen) to table. All ayes, carried.**
- VIII. Harmony Pond Road - project update & 1 year warranty period - Joe DeYoung, MSA reported that the surface paving, clean up of pavement millings, shouldering have all been completed. He recommends that we begin the 1 year warranty period. **Motion made by (Pulvermacher/Meinholz) to accept the 1 year warranty period to begin on Harmony Pond, in the Springfield Highland Development. All ayes, carried.**
- IX. 2015 Chip Sealing - warranty work & new 1 year warranty - Joe DeYoung, MSA reported that he had checked the roads that had been redone with chip seal and there are several areas that have issues. Scott Construction said they would be looking at it on Monday, but DeYoung hadn't heard the result of that visit from them. He recommended to start the 1 year warranty. **Motion made by (Pulvermacher/Dresen) to accept the 1 year warranty period to begin on Kingsley Rd, Woodland Dr, Pahl Rd, Greenbriar Rd and Balzer Rds. All ayes, carried.**
- X. Award 2016 Road Improvements project - MSA Engineering received bids from Scott Construction, Wolf Paving, Payne & Dolan and Tri County Paving. These bids were opened this afternoon at MSA, Scott Construction came in the lowest with Base bid at \$229,827.05 which covers Fisher Rd from Kalesey Ct-Pheasant Branch Rd, Schneider Rd from Capital View-Hwy 12, Ripp Rd from CTH K-Riles Rd. & the culvert on Schneider Road at Enchanted Valley Road intersection. Alternate A Bid is all of the above and the Town Hall parking lot totaling \$313,671.30. DeYoung met with WI DOT to discuss the parking lot, they do not want to see parking in the road right of way. They were suggesting curb and gutter but will be OK with white line and stalls painted. The board asked about how far out the black top will go on the west side of the building, they suggested that we cut back on the excavation and blacktop from the west end of the building to the lot line. **Motion made by (Dresen/Pulvermacher) to award Base Bid 1 & Alternate A Bid to Scott Construction contingent on reduction for change in parking lot and Dane Counties approval on parking space layout in the Town Hall parking lot. All ayes, carried.**
- XI. High Road Trail- construction update & requirements of owner - Joe DeYoung updated the board to the work that has been started. Dave Barman and MSA have been checking on their work and progress. We are still waiting for a maintenance and access agreement.
- XII. RFP - Refuse and Recycling Contract - Board was reminded that there were problems with Advanced Disposal about 2 years ago, but they have a new manager and things have improved greatly. Hacker commented that we have been having issues with Waste Management in the last year. Jason Johnson from Advanced did some calculations in an email and showed that we could save up to \$104,091.73 going with them over WM in a five year contract. **Motion made by (Dresen/Meinholz) to accept contract with Advanced Disposal for a five year term. All ayes, carried.**
- XIII. Dane County Zoning-Proposed Opt Out/Comp Plan/TDR - The last meeting was scheduled for last Tuesday. Todd Violante & Majid Allan gave a presentation of the pros and cons of the financial part of leaving DCZ.

Notice to Dane County is due next month, this does not mean that we have to leave, it is intent to leave to start the process. This was discussed at the Plan Commission meeting and Pulvermacher suggests that they should also read the draft Proof of Concept. Hoffman commented that Karen McKim talking about what is wrong with DC Clerks office touches on the Zoning also, they are represented by the City of Madison and that's where their interests lie. Hacker commented on a statement in the DCTA minutes about DC representatives wanting to take all services away if we leave zoning. Pulvermacher stated that they can't do that, this was brought up at the 2nd or 3rd meeting, Majid Allan tried to say if we left DCZ, they would not give us access to Access Dane, Fly Dane and other services that DC offers and Barb Grenlie, T-Vermont Chair, corrected him. We pay taxes for these services, this is public information, Dane County can't keep that information from us. Pulvermacher reiterated that the Towns do not have an issue with the staff, it's the ZLR that is the problem. **Motion made by (Meinholz/Pulvermacher) to table until next meeting. All ayes, carried.**

- XIV. Flagpole Repair - Hoffman stated that he would have this painted by the 4th of July. **Motion made by (Meinholz/Dresen) to table this until next board meeting. All ayes, carried.**
- XV. Refinish of Sign on Town Hall - **Motion made by (Meinholz/Dresen) to table this until next board meeting. All ayes, carried.**
- XVI. Road Patrolman Job Description and Want Ad - Hacker had given the board a copy of the ad and job description that T-Westport used recently at the last meeting. Several changes were brought up, Hacker is to correct and bring it back to the next board meeting.
- XVII. Consumers Co-op same as last year or convert to Natural Gas - Hacker asked that if we are doing the parking lot this year, it would be time to put in the natural gas line. Hoffman stated to stay with L.P. Gas. **Motion made by (Pulvermacher/Meinholz) to stay with Consumer' Coop Oil at \$0.949. All ayes, carried.**
- XVIII. Emergency Plan/Supplies, Blankets, Generator, Water - **Motion made by (Meinholz/Pulvermacher) to table this until next board meeting. All ayes, carried.**
- XIX. Playground Equipment and Electricity at Pape Park - Pulvermacher suggested that when the parking lot is tore up, we should consider boring conduit under the road to power the electricity to the shelter off our meter. Hacker was asked to have DeYoung check out the cost and if DC would allow it. Put on next meeting.
- XX. Operator License for Bryant Hinkle, Jeremiah Wilkins for Kelley's Market, Alice Cushman, Tamara Ballweg for The Keg and Kim Fitzgerald for Springfield Inn - Hacker stated that no new issues on any of their back ground checks. **Motion made by (Dresen/Pulvermacher) to approve Operator Licenses as presented. All ayes, carried.**
- XXI. Committee Reports -
Dresen: Waunakee EMS- no new members at this time, but there are several young people getting ready to take the test. 350 people attended their open house. Talked about their Wauna-Boom Event on July 4th. Question about the new hospital and how many they are running out there: hardly any. Middleton Fire has been approve for the grant they applied for, they will get about \$339,000 of the \$500,000 needed to purchase the air packs. There will be 3-4 per truck. He and Meinholz got the gate and fence for Kingsley Cemetery, discussed what needed to be done to put up the gate and fence. Meinholz will work on this with his nephew.
Meinholz: Ken Wagner called tonight, Meinholz will be meeting with him sometime this week, Stanley Wagner's driveway is eroding next to the culvert. He wants to concrete the ends and wants to know how close he can go to Schneider Rd with the concrete.
Pulvermacher: In Dan Wards subdivision, he noticed that the retention pond is growing up with trees. Hacker was asked to send him a letter stating that the trees need to be removed or destroyed.

XXII. Road Patrolman's Report - Joe DeYoung, MSA asked about meeting with the residents of Shamrock Glen for 2017 road work. He was hoping for early to mid-September. Board told him to schedule it.

XXIII. Clerk Treasurer's Report - Jim Wills property at 6814 Schneider Rd. received his letter from WI DNR for Final Closure of the environmental remediation review. He has conditions placed in the letter of things he can and can't do to this property now that any contamination is capped. Wills had another commitment tonight, he is willing to come to the next meeting if you think it's needed.

Josalyn Longley, DC Sheriff's Office will sponsor a presentation for "Preparedness for Active Shooter & Violence within the Workplace & Community" on July 20, 2016 at 6:30-8:00 p.m. We will furnish refreshments.

Corey Zarecki, G.L. Dairy Biogas, will come to the July 19th board meeting to present an update on the operation of the digester.

We received a phone call from a traveler on Woodland Dr, the day after it was chip sealed. She stated that there wasn't any signage and she ended up with a cracked windshield. She would like to be compensated by the town. M Grosse stated that there was a sign, but it was dragged down the road by vandals. He put the sign back up after the wind knocked it down that day also. Board said No.

Talked to Dick at Northwestern Stone, they will work on Foxfire Trl in July, he will also look at some ditching on Kick-a-boo.

We will be closed on Friday and Monday, July 1st and 4th for the holiday.

Newsletter ideas?

XXIV. Approval of Bills as presented - **Motion made by (Pulvermacher/Meinholz) to pay the bills as presented. All ayes, carried.**

XXV. Adjourn - **Motion made by (Pulvermacher/Meinholz) to adjourn at 10:33 p.m. All ayes, carried.**

Minutes by Carolyn Hacker, Clerk/Treasurer

MINUTES APPROVED 07/05/16