

SPRINGFIELD TOWN BOARD MEETING
TUESDAY, June 6, 2017, 7:30 P.M.
SPRINGFIELD TOWN HALL

Call to Order, Roll Call, Pledge of Allegiance – Chair Don Hoffman called the meeting to order at 7:30 p.m. Roll call shows Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz and Dan Dresen present. Also present were Deputy Clerk Jan Barman, Road Patrolman Darin Ripp, Elizabeth Koehl, Helen Lee, Joelle Heil, Andrew Bremer (MSA), Jim Wills (TSG), Jane Hyer, Diane Meinholz and Tim Hillebrand. Pledge of Allegiance was recited.

Confirmation of Compliance with Open Meetings Law – Deputy Clerk Barman confirmed that the agenda was posted at the town hall and on the website. Meeting is being recorded.

Informal Public Comment Time – None

Minutes of May 16, 2017

Motion made by (Dresen/Pulvermacher) to approve minutes for May 16, 2017. Motion carried, 5 – 0.

Cross Plains EMS – 40th Anniversary

Chief Hillebrand, Deputy Chief Diane Meinholz and Control Director Jane Hyer presented a placard to the Town in appreciation of their support of the Cross Plains EMS these past years. They have 2 full time EMT's and 40 volunteer members, but they do have their challenges. The board and audience applauded their service to the Town.

TID update- Andrew Bremer, MSA

Andrew Bremer updated the board on the TID assessments and schedule after receiving new assessment numbers. The assessments prior to this time were not accurate and therefore below the scheduled amounts. The 2016 assessment was \$2,232,800 for 2017 it is \$5,256,000. Andrew presented a new Schedule 2.02 which displays existing and revised guaranteed tax increment with the new assessment amounts.

Jim Wills – the loan is around \$750,000 at this time, the interest rate is 3.1% on a 20 year loan and should be paid back by 2028, 4 years later than anticipated but 8 years sooner than the 2036 loan date. The liability from the general fund will be carrying the debt for four years longer.

This TID was created to clean up a former landfill site and monitoring this project because of the environmental issues, now that this site is capped the Town is no longer responsible for any contaminated groundwater. As more buildings are constructed this will increase the assessment and therefore the tax increment.

Will need to amend the developer's agreement to the changed guaranteed schedule, increment coming in is sufficient to pay off loan when due in 2038 or sooner.

Motion (Pulvermacher/Dresen) to direct Andrew Bremer, MSA, to amend developer's agreement to include revised Schedule 2.02. Motion carried, 5 – 0.

Operator license: Stephanie Sayles, Kelley's Market Addressed in renewal of operator licenses

Renewal of Liquor Licenses:

Class "B" Fermented Malt Beverage and Intoxicating Liquor License:

Dawn Noltner, Agent Connie's Home Plate LLC, 7113 CTH K, Middleton

Carly Hasse, Agent Missouri LLC, 7071 Kickaboo Rd, Waunakee

Kendall Duhr, Agent SpringCorp (Springfield Inn), 6136 CTH P, Dane

Russ Meier, Agent The Keg of Martinsville LLC, 7773 Martinsville Rd, Cross Plains

Tammy Maier, Agent Game Time Sports Bar & Grill, LLC 6862 CTH K, Middleton

Class A Fermented Malt Beverage and Intoxicating Liquor License:

Susan Dorsey, Agent Kelley Williamson Co. Kelley's Market, 6859 CTH K, Middleton

Motion (Laufenberg/Pulvermacher) to approve the Class "B" and Class A licenses. Motion carried, 5 – 0.

Cigarette License for Kelley Williamson Co (Kelley's Market) 6859 CTH K, Middleton

Motion (Dresen/Meinholz) to approve the cigarette license for Kelley's Market. Motion carried, 5 – 0.

Operator Licenses, list available in Deputy Clerk's Office

Motion (Laufenberg/Pulvermacher) to approve the operator licenses for the 2017-2018 year. Motion carried, 5 – 0.

Scrap Metal dumpster/drop off day

Jan did not have time to gather any information from our neighboring municipalities on this issue.

Motion (Pulvermacher/Meinholz) for Darin Ripp to order a dumpster for the scrap metal for the October 7th drop off day. Motion carried, 5 – 0.

Dog Licenses– Abbey Rust/Daniel Howard in violation

Mr Howard came in this morning to license his dogs after Dane County Deputy Bennett paid him a visit. He did not have any rabies certificates or other information with him. Jan contacted the Veterinary Service he said they used and there are no records on 3 of the 4 dogs. These dogs have 2 incidents of biting (case numbers available) one was a delivery person and the other was a neighbor's dog who was protecting his owner and their child. They have an invisible fence and the dogs roam freely in and out of the house all day long. Sometimes they forget to attach their collars and therefore the fencing doesn't work. Jan directed to send a letter to the dog owners giving them 2 weeks to provide the necessary paperwork.

Civic Systems – Upgrade/training

Jan looked into signing Dianah Fayas up for training of the Town's accounting system. The cost for this training is \$2,000 for two days. In 2018, the version of Civic Systems that the town has will no longer be supported and Jan received a quote for the Clarity software at \$13,850. The State of WI is updating many of their payroll reporting systems and the current accounting software will not support this. The Clarity system will work with all of these changes.

Motion (Pulvermacher/Laufenberg) to table until next meeting. Motion carried, 5 – 0.

Driveway Permits

Discussion on how to enforce the Town Ordinance on landowners who do not properly install their driveways. There are 3 driveways on Amethyst Dr and one on Darlin Dr that are out of compliance at this time. Ideas of charging a retainer fee which is returned if properly installed, appear before the Town Board for the permit process, owner sign agreement not builder/contractor. Discuss next agenda.

Ordinance to Formally Withdraw from Dane County Zoning-Tabled until further information received

Table this until October agenda.

Joint Review Committee – TID

Jan handed out a copy of the audit report for 2016 to the board and the annual report has been filed with the State. Annual meeting for the TID was set for the first two weeks in June.

Committee Reports

Dan - reported on the TID committee meeting, reviewed the purpose for the TID, 3 people attended Adam Gallagher, Dane County Treasurer, Betty Koehl, public member and Dan Dresen. Discussed how the tax increments are figured and other general information.

Middleton Fire – 4 incidents in town, there are 75 firefighters, 100 with personnel. Rapid response is set up. Working on drones how to drop life preserver to rescue people out on the water.

Art - nothing to report

Jim - no Waunakee Fire meeting in May.

Plan Commission meeting – Don Esser, Kopp Rd, driveway/single purpose road will need to be looked into. Hickory Highlands – owner splitting a lot, will TDR be needed now.

Greenbriar Road LLC returned again as discussion only, there are 5 red flags with this property. Town would need to change the TDR, Comp Plan, Map, Boundary Agreement with City of Middleton for this to possibly be approved. Jim would like this on the next board agenda with Commission Chair Endres to attend instead of the commission meeting in July.

Nate Wagner applied and was interviewed for the open commission position.

DCTA meeting will be on June 21st in Pleasant Springs.

Dave - Cross Plains EMS going pretty good, working on updating their by-laws for a number of years now, current is 40 years old.

Road Patrolman's Report

Terri (MSA) and Darin took a road tour to see what could be done with the \$35,000 left in the road budget. Possible chip sealing and/or wedging. Darin to check out the oil, chip, oil process that some muni's are using.

Mowing – East side of Hwy 12 is done.

Oshkosh repairs - \$1100 for fenders, exhaust was \$158, drive shaft \$830, ok with board.

Deputy Clerk Treasurer's Report

Resident on Hickory Trail Ct wants to dump a load of gravel in the cul-de-sac, so over the weekend he can do maintenance on his trail around his lot. Board ok'd as long as it doesn't cause issues for emergency vehicles. He asked neighbors if they had any concerns, all were good with this.

Dane County Deputy Bennett informed us about recent vehicle break-ins in the Town as well as the County.

Sent out notice to list serve to alert residents.

Recycling grant money \$7709.65 received.

Two violations in the town were issued from Erosion Control and Stormwater Management – 7000 St Highway 19 and 6249 Lodi-Springfield Rd

Received a permit application for Scrabble Run for Autism on May 26, event on the 28th.

Diane Acker called Jan and she is only going to ask for last year's correction on her assessment, this was discussed at the BOR meeting and decided on the \$80,200 assessment amount. Jan will file the paperwork.

Will need to purchase a laptop for Dianah. Also, new phones are needed for the office. Board suggested going to Best Buy or similar store.

Approval of Bills as presented

Motion (Pulvermacher/Meinholz) to approve the bills as presented. Motion carried, 5 – 0.

Adjourn

Motion (Meinholz/Dresen) to adjourn at 9:40 p.m. Motion carried, 5 – 0.