

MEETING MINUTES

Tuesday, July 18, 2017, 7:30 P.M.
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Jim Pulvermacher, Art Meinholz and Dave Laufenberg present; Supervisor Dan Dresen absent.

Also present were Clerk Dianah Fayas, Road Patrolman Darin Ripp, Kelly DeGrave, Don Schroeder, Dan Klingbeil, and Elizabeth Koehl.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at the town hall and on the website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME

None.

IV. MINUTES OF PREVIOUS MEETING: JULY 5, 2017

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the minutes of July 5, 2017.

Motion carried, 4-0.

V. DRIVEWAY ORDINANCE VIOLATIONS

Home owners Donald Schroeder and Kelly DeGrave of 6211 Amethyst Dr. appeared before the Board to discuss their driveway's non-compliance with Town ordinance. They explained that their driveway permit was applied for by their contractor, Premier Builders of Waunakee, WI, and poured by Chris Foss Contractor, Inc. of Middleton, WI.

Motion by Sup. Meinholz, seconded by Sup. Laufenberg to not grant a variance and require the driveway be put into compliance with what the permit was pulled for. Sup. Pulvermacher's friendly amendment to include a 60 day deadline was accepted. Motion failed, 2-2.

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to send Premier Builders a copy of the permit and diagram and tell them that the driveway at 6211 Amethyst is not in compliance to the Town standards and permits that were pulled and we would like it put into proper condition within 30 days. Motion carried, 4-0.

VI. DRIVEWAY PERMIT APPLICATION – MAUREEN/MIKE BARSEMA

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to grant the driveway application for Maureen and Mike on Autumn Pond Trail. Motion carried, 4-0.

VII. PROJECT HERO

Deputy Clerk Barman provided the Board an event update via memo.

VIII. OPERATOR LICENSE –

- a. Megan Reyes at Kelley's Market
- b. Brittany Buchanan Voss at Missouri Tavern
- c. Leigh Stawinoga at Missouri Tavern
- d. Whitney Miranda at Kelley's Market

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to grant operator licenses to Ms. Reyes, Ms. Voss and Ms. Miranda and to require Ms. Stawinoga to come to a Town Board meeting to discuss. Motion carried, 4-0.

IX. 2017/18 PROPANE CONTRACT

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the 2017-18 propane contract with Consumers Co-op for \$0.999 per gallon. Motion carried, 4-0.

X. FINANCIAL REPORTS – June 30, 2017

June financial reports were not available to review due to family emergencies in the Clerk's office.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to table until the August 1st meeting. Motion carried, 4-0.

XI. SINGLE PURPOSE ROADS

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to table Single Purpose Roads discussion until the next meeting. Motion carried, 4-0.

XII. 2017 ROAD WORK

The one bid received for the 2017 Town road construction projects was almost two and a half times more than estimated. MSA Professional Services engineer recommends delaying proposed projects unless necessary. Discussion ensued regarding culvert replacement for the two culverts already ordered and increasing crack sealing budget.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to notify MSA that we are not going to move forward with the bid proposal and ask Patrolman Ripp to double the amount for crack sealing for 2017 to \$30,000. Motion carried, 4-0.

Motion by Sup. Laufenberg, seconded by Sup. Pulvermacher to authorize Patrolman Ripp to spend at his discretion, up to \$10,000 to fix the two culverts. Motion carried, 4-0.

XIII. CSM—FINAL: Jacek Cianciara & Rosemary Van Susteren

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to accept the Final CSM dated July 14, 2017 from Arrow Land Surveying. Motion carried, 4-0. Resolution #2017-5.

XIV. COMMITTEE REPORTS

Sup. Meinholz:

Waunakee EMS is researching the use/purchase of mobile repeaters to increase reception as Dane Comm is not working well; they're not able to get reception inside of buildings. The board is reviewing the report they commissioned on the ventilation system improvements.

Sup. Pulvermacher:

Waunakee Fire is frustrated with Dane Comm coverage issues. The new system doesn't work in buildings because it's shortwave. The engine repair cost came in at \$10,000 instead of the \$15,000 it could have been.

The Town of Springfield is hosting the Dane County Towns' Association July 19th meeting at 7:00 p.m. Sup. Pulvermacher has been working with MSA and neighboring municipalities to organize an educational seminar on pavement design and will be bringing that up at the meeting.

Sup. Laufenberg:

None.

XV. ROAD PATROLMAN'S REPORT

The Peterbilt came in. Started second pass on mowing. Researching the product Middleton uses for spraying ditches and the education/certification necessary to do right of way treatment. No updates on the salt shed yet. Awaiting responses on sweeper cost.

XVI. CLERK/TREASURER'S REPORT

The Clerk requested and received permission to close Town Hall on August 22nd to attend WTA's New Clerks Class in Wisconsin Dells.

XVII. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz, to approve payment of the bills as presented, and refund the remaining retainer fees for the Greenbriar Road LLC project to Andrew Meinholz. Motion carried, 4-0.

XVIII. ADJOURN

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to adjourn at 9:07 p.m. Motion carried, 4-0.

Dianah Fayas Clerk/Treasurer

APPROVED 8/1/17