

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, September 5, 2017, 7:30 P.M.  
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, and Dan Dresen present; Supervisor Art Meinholz absent.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, Dave Ripp, Bill Acker, Scott Hoyer, Tobin Jansenberger, Patty Esser, Elizabeth Koehl, Bob Dreps, Beth Wagner, Roy Hietras, Daniel Wagner and other unidentified residents.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at the town hall, on the Town website, emailed to the Town List Serve and local newspapers. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME

None.

*Continued below after Item X.*

IV. MINUTES OF PREVIOUS MEETING: AUG. 15, 2017

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to approve the minutes of August 15, 2017.  
Motion carried, 4-0.**

\*\*\* WESTBRIDGE DEVELOPMENT IMPACT TO HELLENBRAND & KOPP RD

The Board discussed the project and the late, last minute notice to the Town. Upon the recommendations of MSA staff and Attorney Hazelbaker while awaiting additional information and documentation, the Board decided to table the requests for approval of the proposed roadway improvements and for a permit to install municipal sanitary sewer and water main in Town right of way.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to table the requests until the next meeting.  
Motion carried, 4-0.**

V. OPERATORS' LICENSES (AS NEEDED)

- a. TRENOR SEALS
- b. ANGELA MANN

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve and issue Operator Licenses to Trenor and Angela. Motion carried, 4-0.**

VI. DRIVEWAY ORDINANCE VIOLATION –

- a. 6240 AMETHYST – VARIANCE AGREEMENT REVIEW/APPROVAL

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the Agreement (Agreement Related to Grant of Variance Permitting Driveway Encroachment) drafted by Attorney Mark Hazelbaker, grant the homeowner’s request for a variance contingent upon execution and recording of said Agreement, and authorize the Chairman to execute Agreement. Motion carried, 4-0.**

- b. 6211 AMETHYST DR. - PREMIER BUILDERS

The Town did not receive any type of response to their July 26<sup>th</sup> letter to Premier Builders which required the permit applicant to bring the driveway into compliance within 30 days.

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to send a letter to the home owners notifying them the Town has not received any correspondence from Premier Builders. Sup. Pulvermacher offered a friendly amendment to send the letter to Premier Builders as well, notifying both parties that until this driveway issue is resolved, we will not be issuing any more driveway permits to Premier Builders and requesting a written response. Amendment motion carried, 4-0. Motion carried, 4-0.**

VII. FALL LARGE ITEM DROP OFF DAY & SPRING LARGE ITEM AND E-WASTE DROP OFF DAY DETAILS –

- a. PROOF OF RESIDENCY – DRIVER’S LICENSE, UTILITY BILL, LEASE, ETC.  
b. LIMITS AND/OR FEES FOR LARGE OR EXCESSIVE NUMBERS OF ITEMS

The Board instructed the Clerk to include Drop Off Day information in the upcoming newsletter notifying residents that they may be asked for proof of residency and reminding residents when, where and what items can be dropped off.

VIII. AB109: DISCUSSION AND POSSIBLE ACTION TO SUPPORT/NOT SUPPORT

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to make a recommendation to the six “Opt Out” towns and others to contact the Legislature to amend AB109 to go back to approval for withdrawal at the annual town meeting. Motion carried, 4-0.**

IX. ZONING: UPDATE, DISCUSSION AND POSSIBLE ACTION RELATIVE TO OPTING OUT OF DANE COUNTY ZONING

The Board wanted more time to review the recommendations and documents received from Attorney Hazelbaker, including the Memorandum of Understanding with Capital Area Regional Planning Commission, the contract with General Engineering Company, the Intergovernmental Agreement with the Towns of Berry, Blue Mounds, Bristol, Springfield, Sun Prairie and Westport, the Farmland Preservation

Certification application and setting a schedule for adoption of amendments to the town zoning ordinance.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to table the issue and put it on for a vote at the next meeting in two weeks. Motion carried, 4-0.**

X. TDR: DISCUSSION AND POSSIBLE ACTION TO MOVE FORWARD WITH IMPLEMENTATION

The Board discussed administrative responsibilities for the TDR program including the tracking of development rights and potential scorers and who should be responsible for those tasks.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to table the issue at this time. Motion carried, 4-0.**

III. INFORMAL PUBLIC COMMENT TIME  
(Cont.)

A number of citizens addressed the Board requesting installation of stop signs at the intersection of Capital View and Schneider. The Board directed Town staff to pull the previous MSA traffic/speed study report and the current speed sign data for review.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to put this topic back on the agenda for discussion in two weeks. Motion carried, 4-0.**

XI. COMMITTEE REPORTS

Sup. Dresen: Sup. Dresen reported the Fire Commission has started working on their budget for next year and are requesting the addition of one full time employee. The Board encouraged Sup. Dresen to vote for or against as he feels is best.

Sup. Pulvermacher:

Waunakee Fire Department has had a number of expensive repairs recently and have spent \$30,000 of their reserves. The Town Board should expect an increase in the 2018 budget.

Legislation that's been included in the state budget aims to eliminate Town authority for quarries, fracking, mining, etc. WTA has provided information and is working to get that legislation removed from the budget bill and is encouraging everyone to contact their State legislators to voice opposition to the bill and its inclusion in the budget package.

Delays on Foxfire project caused by MG&E. Would like to look at our permitting process to include language requiring all utilities be at the outermost limit of the Town road right of way. If any utility companies don't adhere to that permit requirement, it provides legal notice that if any conflicts arise during future Town operations such as ditching, etc., any costs related to lowering &/or repairs are at the utility's risk and expense. Would also like to look at our legal options for recouping any mobilization costs or expenses related to delays caused by utility companies.

Would like to discuss single purpose roads at a future meeting.

Sup. Laufenberg:

The Cross Plains EMS met and approved their 2018 budget; the Town will owe the same amount as last year. They approved the intergovernmental agreement and will be forwarding to the Town for approval and execution. The on board defibrillator they use is outdated; they would like to replace it at an estimated cost of \$45,000, of which 11-13% would be the Town's responsibility and will need to be included in the 2018 Town budget.

XII. ROAD PATROLMAN'S REPORT

Patrolman Ripp will be replacing the culverts on Church Road and Rauls Road this week and has completed most of the preliminary work for that project and would like direction as to what material the Board would like used to cover the 6' sections. Sup. Pulvermacher suggested backfilling the top with 4-6" of recycled asphalt rather than paving right away to allow for any settling that may occur. The material should pack itself and can be paved and patched next year with the 2018 road projects.

A resident requested a Dead End sign be placed at the end of their cul de sac and Patrolman Ripp would like direction from the Board before responding to the resident as we don't typically put Dead End signs within the development. The Board informed Patrolman Ripp that a Dead End sign was not needed.

The contractor that tore up part of the shoulder of the road on Foxfire had not done anything to rectify the destruction, so Patrolman Ripp contacted the builder who was receptive to repairing the area, but in the meantime, the landscaper came and seeded the area so there is now grass planted right up to the road. The contractor doesn't feel there's a problem and thinks it looks good. The Board suggested the Clerk send a letter to the contractor informing them the problem needs to be fixed, but Sup. Dresen offered to contact the builder personally instead.

Ditching will resume in Shamrock Glen next week and all that will remain is paving.

The old radios used prior to implementation of Dane Comm are still in the garage. After discussion the Board instructed Patrolman Ripp to dispose of the radios during the Town's e-waste collection event.

Patrolman Ripp pulled the last 17 years' worth of accident reports for the intersection of Capitol View and Schneider; there have been 15 accidents within a half mile of the intersection reported to Dane County in the last 17 years and includes people veering off the road, weather related incidents, etc.

XIII. CLERK/TREASURER'S REPORT

- a. OFFICE POLICIES UPDATE AND REQUESTED APPROVAL OF RESOLUTION 2017-7 AMENDED  
Clerk/Treasurer Fayas determined the permit cost for Ag buildings is set by the contract with the building inspector and has an amended resolution prepared approving the Office Policies to reflect same.

**Motion by Sup. Laufenberg, seconded by Sup. Dresen to approve Resolution 2017-7 Amended. Motion carried, 4-0.**

- b. RENEW WISCONSIN UPDATE

The deadline for use of the Town logo in printed materials as a sponsor of the Renew Wisconsin ride in Dane County has passed. The Clerk/Treasurer received approval to include information about the ride in the upcoming newsletter and on the website.

c. 2018 BUDGET CALENDAR

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to accept the 2018 Budget Calendar. Motion carried, 4-0.**

d. GYPSY MOTH SUPPRESSION COST-SHARE PROGRAM

Information was received and given to the Board about the program.

e. PROJECT HERO UPDATE FROM DEPUTY CLERK/TREASURER BARMAN

Deputy Clerk/Treasurer Barman provided a written update to the Board about the Project Hero event. After expenses of \$653 were paid, \$587 was left to be donated to Project Hero.

XIV. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to pay the bills. Motion carried, 4-0.**

XV. ADJOURN

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to adjourn. Motion carried, 4-0.**

Meeting adjourned at 9:32 p.m.