SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, June 5, 2018, 7:30 P.M.

Regular Meeting

Springfield Town Hall

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Pledge of Allegiance was recited.

Roll call shows Chair Hoffman and Supervisors Jim Pulvermacher, and Dan Dresen present. Supervisors Dave Laufenberg, Art Meinholz not present. \*Supervisor Laufenberg arrived during the meeting.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, residents Gary and Diane Helt, Kyle Larson, Derek Larson, Brad Williamson, Jeanette Acker, Kevin Acker, Dan Roth and Chris Roth.

1. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

1. INFORMAL PUBLIC COMMENT TIME – None.

\* Sup. Laufenberg arrived at 7:31 p.m.

1. MINUTES OF PREVIOUS MEETING: BOR May 9th and Regular Meeting May 15th

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to approve the minutes of the May 9th Board of Review and the meeting minutes from May 15th. Motion carried, 4-0.**

1. DRIVEWAY PERMIT
   1. PREMIER BUILDERS INC., AMETHYST DR. LOT 10

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to grant the driveway permit to Premier Builders for Lot 10 Amethyst Drive. Motion carried, 4-0.**

* 1. GARY AND DIANE HELT, RILES ROAD

For safety, Patrolman Ripp recommended siting the driveway 90-100’ west of the area indicated on application as the sight distance is too short to east. The applicants concurred.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the driveway permit for Diane and Gary Helt on Riles Road noting that Patrolman Ripp will help site it. Motion carried, 4-0.**

1. RECOMMENDATIONS OF THE PLAN COMMISSION FROM THEIR MAY 7, 2018 MEETING:
   1. APPROVE CSM AND REZONE OF A 5.34 ACRE LOT FROM A-1 LEGACY ZONING TO AG TOWN ZONING, ONCE A DENSITY STUDY HAS BEEN PERFORMED SHOWING THERE IS AN AVAILABLE SPLIT ALLOWED ON THE FARM. CHRIS ROTH DBA CR FARMS, PARCEL #0808-264-8500-9.

Sup. Pulvermacher noted the density study was completed and showed there was a split available to create a home site.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to grant the CSM** **and rezone of a 5.34 acre lot from A-1 EX Legacy Zoning to AG Town Zoning and note that the density study shows two splits, one will be exhausted and one will remain on the remainder of the parcel. Motion carried, 4-0.**

* 1. DESIGN REVIEW APPLICATION: HOTTMAN CONSTRUCTION, DARLIN DRIVE. CONDITIONALLY APPROVE PENDING SATISFACTORY COMPLETION ADDRESSING MSA’S COMMENTS:
     1. APPLICATION WAS MISSING A WRITTEN DESCRIPTION OF THE INTENDED USE,
     2. PARKING SPACE CALCULATIONS AND DIMENSIONS NEED TO BE PROVIDED,
     3. A REVISED PLAN NOTING STRUCTURE SETBACKS IS NEEDED,
     4. A SITE LIGHTING PLAN IS NEEDED,
     5. A STORMWATER MANAGEMENT PLAN NEEDS TO BE SUBMITTED
     6. A STORMWATER LONG TERM MAINTENANCE AGREEMENT IS NEEDED, AND
     7. SITE PLANS NEED TO BE SUBMITTED TO FIRE AND EMS FOR REVIEW OF MANEUVERABILITY.

MSA’s memo dated June 5, 2018 indicates all of the issues originally noted have been addressed and approval is recommended conditional upon approval of updated stormwater management plan by Town Engineer and applicant provides copies of permit approvals from Dane County and WDNR.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to approve the Design Review for Hottmann construction noting that they’ll have to build a driveway to Town standards and provide the information addressed on MSA’s June 5, 2018 memo. Motion carried, 4-0.**

1. ENCUMBRANCES IN ROW – ENCHANTED VALLEY VARIANCE REQUEST

Patrolman Ripp came upon a landscaping crew from Greenscapes planting trees in the right of way at 4863 Enchanted Valley and informed the crew they were too close to the road, in violation of right of way statutes. The trees were not relocated and the homeowners are requesting a variance as it was unintentional and they did not know. Homeowners contacted Greenscapes and were told a crew could not come back out until fall and the homeowners would be billed for the relocation of the trees, and the trees’ survival would not be assured. No variance was granted.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen directing the Clerk to send a letter to the landscaper directing them to move the trees out of the right of way. Motion carried, 4-0.**

1. CIGARETTE & TOBACCO RENEWAL LICENSE - KELLEY WILLIAMSON COMPANY

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to approve the Cigarette and Tobacco Renewal License for the Kelley Williamson Company. Motion carried, 4-0.**

1. ALCOHOL BEVERAGE LICENSE - RENEWALS

*CLASS “A” AND “CLASS A” LICENSE*

* 1. KELLEY WILLIAMSON CO. DBA KELLEY’S MARKET

*CLASS “B” AND “CLASS B” LICENSES*

* 1. MISSOURI, LLC DBA MISSOURI TAVERN, 7071 KICKABOO RD, WAUNAKEE
  2. SPRING CORP, DBA SPRINGFIELD INN, 6136 CTH P, DANE
  3. GAME TIME SPORTS BAR & GRILL LLC, 6862 CTH K, MIDDLETON
  4. NPR LLC, DBA R BAR, 7872 MARTINSVILLE RD., CROSS PLAINS
  5. CONNIE’S HOME PLATE LLC, 7113 CTH K, MIDDLETON

*CLASS “B” AND “CLASS B” TEMPORARY LICENSE*

* 1. ASHTON HOME TALENT BASEBALL

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to grant the Alcohol Beverage License renewals to all of the businesses listed under agenda Item 9. Motion carried, 4-0.**

1. OPERATORS’ LICENSES (AS NEEDED)

*GAME TIME SPORTS BAR & GRILL*

* 1. TAMMY MAIER, 3021 BRADBURY RD, MADISON
  2. ADAM M CZESKLEBA, 3826 COSGROVE DR, MADISON
  3. HENRY BECK, 4873 HIGHWOOD CIR, MIDDLETON
  4. STEPHEN S PENRICE, 1019 MONTERAY LN, WAUNAKEE – NEW APPLICANT
  5. \* ABBY BAUMEISTER, 1012 EAST LINCOLN ST, MT HOREB

*CONNIE’S HOME PLATE*

* 1. KATHLEEN HELLENBRAND, 7489 RILES RD, MIDDLETON
  2. DANIEL NOLTNER, 7205 CTH K, MIDDLETON
  3. CHRISTINE SCHAEFFER, 7117 CTH K, MIDDLETON
  4. ROBIN BONG, 5224 CHURCH RD, MIDDLETON
  5. JOSEPH MEINHOLZ, 5245 CHURCH RD, MIDDLETON
  6. RENE’ MILLER, 7312 MEADOW VALLEY RD, MIDDLETON
  7. LAURYN DURTSCHI-JONES, 407 OAK VALLEY RD, MT HOREB
  8. KIMBERLY NOLTNER, 7144 CTH K, MIDDLETON
  9. DYLAN DRESEN, 5850 KNICKMEIER RD, MAZOMANIE
  10. DANA KARLS, 9647 STATE RD 19, MAZOMANIE
  11. SYDNIE LUND, 7223 CTH K, MIDDLETON
  12. TRAVIS NOLTNER, 7105 CTH K, MIDDLETON
  13. SARA MAZANET, 5263 BISHOPS BAY PKWY. #211, WAUNAKEE
  14. KYLE CLAPPER, 504 HIGH ST., DANE
  15. CHANTEL M. PIVOTTO, 1107 S. HOLIDAY DR., WAUNAKEE
  16. MELANIE NOLTNER, 7105 CTY HWY K, MIDDLETON - NEW APPLICANT
  17. \* CHELSEA RIPP, 218 N MILITARY RD, DANE
  18. \* TYREL JOHN FOYE, 5243 CHURCH RD., MIDDLETON, WI

*MISSOURI TAVERN*

* 1. ASHLEY AMBER ALEXANDER, 9632 ANCIENT OAK LN #303, VERONA – NEW APPLICANT

*KELLEY’S MARKET*

* 1. REGINAL GIVENS, 317 SAUK CREEK DR, MADISON – NEW APPLICANT

*SPRINGFIELD INN*

* 1. CHARLES PULVERMACHER,116 W MAIN ST, DANE
  2. TAMARA BALLWEG, 5950 ST MARTIN RD, CROSS PLAINS
  3. SAMANTHA LEE DUHR, 5520 S KENNEDY DR, WAUNAKEE – NEW APPLICANT

*R BAR*

* 1. LYNAE RIPP, 7872 MARTINSVILLE RD, CP
  2. SHIRLEY NOLTNER, 7946 CTY K, CP
  3. LINDA FLANSBURGH, 8697 SPRING VALLEY, BLACKEARTH
  4. TAMMY MILLER, 231 NORTH ST, DANE
  5. MARK HAGEN, 2207 ELMWOOD LN, CP
  6. RACHEL C WILLIAMS, 2320 JACKSON ST, STOUGHTON – NEW APPLICANT
  7. \* LEAH PAGE BRUCKERT, E10615 HWY 60, SAUK CITY

*INDEPENDENT*

* 1. MIKE PERTZBORN, 7742 MARTINSVILLE RD, CROSS PLAINS
  2. TODD DUHR, 7224 HYER RD., WAUNAKEE

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to grant operator licenses to applicants 10 a-d.** Sup. Pulvermacher, seconded by Sup. Laufenberg withdrew his motion.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to grant operator licenses to all of the applicants under Item 10. Motion carried, 4-0.**

1. APRIL FINANCIALS

Sup. Pulvermacher reported that Patrolman Ripp notified him that due to an error in yardage in the bid and contract, the chip sealers did not chip seal Scenic Court and Overlook. Patrolman Ripp authorized the additional work for the $3,500 they quoted him while they were still onsite.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to accept the April financials as presented. Motion carried, 4-0.**

1. ZONING ORDINANCE AMENDMENT #2 FOR CERTIFICATION UNDER THE WISCONSIN FARMLAND PRESERVATION PROGRAM

The amendment to the zoning ordinance is on the Plan Commission’s July 9th meeting and make a recommendation to the Town Board for consideration at their July 17th meeting.

1. 2018 ROAD PROJECT REVIEW/UPDATE

Excavators will be out to replace the culvert on George Road tomorrow. Patrolman Ripp researched PVC culverts, but delivery was not available and Patrolman Ripp does not have the capability to haul the 20’ lengths that are the only size available.

The excavators have started marking the excavation limits this week for ditching and will be doing the ULOs with MSA at the end of the week with the hopes of beginning ditching in July.

The final walkthrough on the Shamrock project will Friday.

1. GREENBRIAR ROAD TRAFFIC AND TRAFFIC SOLUTIONS

Sup. Pulvermacher called attention to the high volume of traffic on Greenbriar Road.

1. COUNTY K BLIGHT

The unregistered vehicles have been removed from the property, but the food remains. Public Health has issued a citation and have turned it over to their legal counsel for review.

1. REQUEST TO RENT TOWN HALL ON A REGULAR BASIS

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to allow the applicant to rent town hall Thursday nights for eight weeks in 2018 on a trial basis, subject to Town business scheduling conflicts. Motion carried, 4-0.**

1. REQUEST TO RENT PAPE PARK (NON-RESIDENT)

The Board discussed the request from OccuPaws Guide Dogs to rent Pape Park for a fundraiser, with the hopes of holding the event annually.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to grant the request on a trial basis this year with a rental fee of $25 and a cleaning deposit of $50 that will be refunded after inspection if the grounds are restored to their original condition, with refuse and waste picked up and disposed of properly. Motion carried, 4-0.**

1. SALT SHED FUNDING – LOAN RATE INFORMATION

Interest rates on an $80,000-100,000 loan for one and two year periods were 4.75% from SBCP and 2.75-2.9% from Monona Bank.

1. COMMITTEE REPORTS

Sup. Dresen: The fire department had three calls: two motor vehicles and one medical assist.

Sup. Pulvermacher: A lot of the information discussed at the Towns Association legislative update regarding CUPs was addressed by Amendment #1 of our zoning ordinance that was adopted in April. The Plan Commission is now reviewing Amendment #2 for Farmland Preservation Program certification. The Plan Commission has received two new CSM applications, and heard a request to allow for a “dead lot”—a proposed new lot that would be zoned residential but not have a development right associated with it.

If the Town Board follows the recommendation of the Plan Commission to adopt the newly revised TDR Program Rules and Procedures, one of the changes would be to allow for division of large subdivision lots that were established as of 1995 and would not otherwise require rezoning.

ZLR Chairwoman Kolar was in attendance at the Towns Association presentation and was receptive to the idea of a purchase of development rights program between towns and interested in engaging and working with towns.

Sup. Laufenberg: Nothing to report.

1. ROAD PATROLMAN’S REPORT

Breakfast on the Farm is Saturday; Patrolman Ripp has been providing assistance and signage as able for parking and traffic during the event. The first round of chip sealing is complete. Patrolman Ripp has made arrangements for emergency calls during his upcoming vacation.

1. CLERK-TREASURER’S REPORT

The Clerk-Treasurer asked and was informed that no type of permit is required for expansion of a parking lot. We still do not have a density study provider lined up; this will be one of the topics of discussion at the June 11th opt out towns’ meeting.

1. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to pay the bills. Motion carried, 4-0.**

1. ADJOURN

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to adjourn the meeting at 9:41 p.m. Motion carried, 4-0.**