

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, October 17, 2017, 7:30 P.M.  
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, Elizabeth Koehl, and Jim Wills.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at the town hall and on the Town website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME

None.

IV. MINUTES OF PREVIOUS MEETINGS: Sept. 26<sup>th</sup>, Oct. 3<sup>rd</sup> and Oct. 10<sup>th</sup>, 2017

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes. Motion carried, 5-0.**

V. OPERATORS' LICENSES (as needed)

- a. Lori Sorenson, The Keg – Ms. Sorenson called the office to let us know she was not able to attend tonight but plans to attend the next meeting.
- b. Tyrel Foye, Connie's Home Plate

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to grant the operator's license for Tyrel Foye and Lori Sorenson will have to wait until she comes in in person. Motion carried, 5-0.**

VI. SCHNEIDER ROAD BUSINESS CENTRE, UNIT 6 LIGHTING & LANDSCAPING PLAN

Owner Jim Wills requested a variance to the landscaping plan due to placement constraints; two canopy trees are unlikely to survive given the planting locations available. The Board reviewed the lot, the existing layout and landscaping, and the proposed landscaping with Mr. Wills.

**Motion by Sup. Meinholz to accept the lighting plan as is, and drop one canopy tree in exchange for planting some bushes as to shield the septic tank covers ahead of Encore, and you would still put in the one canopy tree and 4 yews as in the plan. Sup. Pulvermacher ~~preferred~~ offered a friendly amendment**

**which was accepted by Sup. Meinholz that Mr. Wills submit a revised plan, even hand sketched for the documentation. Sup. Pulvermacher then seconded the amended motion. Motion carried, 5-0.**

VII. DAYBREAK VALLEY, PHASE II ROAD RE-ALIGNMENTS OF KOCH/VOSEN INTERSECTION AND KOCH/BRONNER CURVE

The Board would like an update on the status of Koch Road; what, if any portion remains under the Town of Springfield's purview which may or may not necessitate an agreement with the Town of Middleton for maintenance, mowing and plowing.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to table the request until the next meeting. Motion carried, 5-0.**

VIII. SINGLE PURPOSE ROADS

The Board would like to visit the single purpose roads during their October 21<sup>st</sup> road tour.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to table until the first meeting in December. Motion carried, 5-0.**

IX. DRIVEWAY VARIANCE AGREEMENT INVOICE

After reviewing the July 5<sup>th</sup> and Aug. 1<sup>st</sup> recordings, the Clerk reported that costs/fees associated with drawing up the variance agreement were never discussed. There appears to be nothing binding the driveway owner to the cost for preparing the agreement, which may be able to be used as a template for future agreements similar in nature.

**Motion by Sup. Pulvermacher, seconded by Chair Hoffman that the Town has to accept the costs for drafting the agreement. Motion carried, 4-1.**

X. COMMITTEE REPORTS

Sup. Dresen: None.

Sup. Meinholz: Sup. Meinholz updated the Board on the status of the Kingsley Cemetery gates. A discussion regarding installation and location ensued. The Board will visit the site on the Oct. 21<sup>st</sup> Road Tour.

Sup. Pulvermacher: Shamrock Glen is expected to be completed by the end of the week. The DCTA meeting is tomorrow at 7 p.m. in the Town of Cottage Grove. It will be announced at that meeting that the County is suspending their work on the Chapter 10 revision that they had indicated would be done by the end of the year; reports indicate it will be another 6 to 8 months before it will be finished.

Sup. Laufenberg: The Town of Berry and the Village of Cross Plains have indicated that due to budget constraints, they will not fund the defibrillator that was approved by the Cross Plains Emergency Medical Services District. Sup. Laufenberg plans to attend the upcoming Village budget meeting along with a

number of other EMS personnel. The 2017-2022 operating agreement has not been signed by the Town of Berry and the Village of Cross Plains and may be sent back to the attorney for revisions.

XI. ROAD PATROLMAN'S REPORT

The radar sign has been moved to Enchanted Valley to collect data for the grant application to do work on Enchanted Valley. The final mowing of the season has started, with shouldering slated for next week. The culvert areas on Church Road and Rauls Road have been cold patched and turned out good. A hand held blacktop saw costs approximately \$1,000, with an additional \$500-600 for a cart.

XII. CLERK/TREASURER'S REPORT

- a. Transfer \$2,067 from miscellaneous savings to aging outreach

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the transfer from Miscellaneous Savings to Aging Outreach. Motion carried, 5-0. Resolution 2017-9.**

- b. Convert unused vacation time for payment of COBRA

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to convert *\*Deputy Clerk/Treasurer Barman's\** unused vacation time to be used to cover costs of COBRA. Motion carried, 5-0.**

- c. Issue payment from Kingsley Cemetery account to General Fund

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to transfer up to \$3,000 from the Kingsley account to the General Fund to cover existing 2017 expenses. Motion carried, 5-0. Resolution 2017-9.**

The Clerk updated the Board on the status of the TDR program and the upcoming meeting with the Plan Commission Chair, the Town Planner and Engineer and Clerk's Office staff to finalize the plan and associated documents for a November 2017 adoption and implementation. Dane County has resumed issuing zoning permits for the six opt-out towns, although they will not process rezones or C.U.P.s which would extend into the beginning of next year.

XIII. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to pay the bills. Motion carried, 5-0.**

XIV. ADJOURN

**Motion by Sup. Meinholz, seconded by Sup. Pulvermacher to adjourn the meeting at 8:55 p.m. Motion carried, 5-0.**