

# *Town of* **SPRINGFIELD**



## MEETING MINUTES

Tuesday, October 20, 2020, 7:30 P.M.

Town Board Meeting  
*via teleconference & video conference*

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jim Pulvermacher called the meeting to order at 7:30 p.m.

Roll call shows Chair Pulvermacher and Supervisors Dave Laufenberg, Bill Statz, Art Meinholz, and Dan Dresen present and appearing at town hall.

Also present and appearing at town hall were Road Patrolman Darin Ripp, Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Doreen Jackson, Brad Meinholz, Pat Buechner, Brian Buechner, Tobin Jansenberger, John Docter, James Dietz, Pam McSherry, Mike and Jaci Olson. Appearing via tele &/or video conference were Kris Cook, Justin Chamberlin, and Mary Dussling.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. The meeting is being recorded for use during the drafting of the meeting minutes.

3. INFORMAL PUBLIC COMMENT TIME – None.

4. MINUTES OF PREVIOUS MEETING: 10/6 Regular, 10/13 BUDGET, 10/14 CLOSED SESSION

Supervisors noted the motion for agenda item #17 of the Oct. 6<sup>th</sup> agenda should read, “street light” not stop light.

**Motion by Sup. Dresen, seconded by Sup. Meinholz to approve the minutes of October 6<sup>th</sup> with the change. Motion carried, 5-0.**

**Motion by Sup. Dresen, seconded by Chairperson Pulvermacher to accept the minutes of Oct. 13<sup>th</sup>. Motion carried, 3-0; Sup. Meinholz and Laufenberg abstained.**

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to approve the minutes of October 14<sup>th</sup>. Motion carried, 3-0; Sup. Statz and Dresen abstained.**

5. CHAIRPERSON’S REPORT

Chairperson Pulvermacher wrote a letter to the Dane County Board of Supervisors in opposition to the proposed reduction in the number of supervisors, as it would likely result in the reduction of rural representation. The proposed reduction failed; the size of the council will remain the same. Chairperson Pulvermacher thanked Springfield Supervisor Dave Ripp for his wonderful representation of Springfield. Pam

McSherry continues to be in touch with Chairperson Pulvermacher regarding the Olson's Rolling Acre proposal; Chairperson Pulvermacher won't take action as a member of the plan commission. Chairperson Pulvermacher spoke with Mayor Brar about the letter of response from the city of Middleton to the towns of Springfield and Middleton; Chair Richson from the town of Middleton is drafting a separate response. The town received a confidential memo from attorney Bitar regarding the Meinholz quarry litigation, and Chairperson Pulvermacher spoke with Russ Hellenbrand regarding the sale of the Duhr property adjacent to town hall.

6. PC RECOMMENDATIONS

a. SIGN PERMIT APPLICATIONS: SPRINGFIELD BUSINESS CONDOS, DARLIN DRIVE

**MOTION BY COMMISSIONER WOLFE, SECONDED BY COMMISSIONER BEGLINGER TO PASS BOTH SIGNS CONTINGENT ON APPROVAL AND ISSUANCE OF A SIGN PERMIT BY GEC. MOTION CARRIED, 6-0.**

The applicant is looking to install two non-lit, single sided signs of similar style, less than 3,200 sq. ft.

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to approve the Springfield Business Condos signs.\***

**Motion carried, 5-0. \*See amendment to motion below.**

This topic was discussed again with more detail and action provided, after item 6b below.

b. REZONE APPLICATION: COOK, 7798 AUTUMN POND TRAIL REZONE FROM R-1A TO SFR

**MOTION BY COMMISSIONER WOLFE, SECONDED BY COMMISSIONER BEGLINGER TO APPROVE THE REZONE FROM R1-A TO SFR WITH TWO CONDITIONS: THE MAXIMUM MEAN HEIGHT OF THE NEW BUILDING MUST BE EQUAL TO OR LESS THAN 15' RELATIVE TO EXISTING HOUSE GRADE AND SANITARY FIXTURES ARE PROHIBITED IN THE NEW ADDITION. MOTION CARRIED, 6-0.**

The applicants are converting a stall in their existing garage into a one chair salon and attaching an additional two car garage by way of a connecting roof. The applicants have been working with their HOA to ensure compliance and the town has received communication from the HOA indicating they have no objection to the rezone.

**Motion by Sup. Dresen, seconded by Sup. Meinholz to grant the Cook rezone from R-1A to SFR with the two conditions noted by the plan commission. Motion carried, 5-0.**

Zoning inspector Mary Dussling asked to readdress the sign permit request; the applicants haven't proven their proposed sign locations are outside of the Darlin Drive right of way (ROW).

**Motion by Sup. Laufenberg, seconded by Sup. Dresen to go back to agenda item 6a for more discussion. Motion carried, 5-0.**

a. SIGN PERMIT APPLICATIONS: SPRINGFIELD BUSINESS CONDOS, DARLIN DRIVE

**MOTION BY COMMISSIONER WOLFE, SECONDED BY COMMISSIONER BEGLINGER TO PASS BOTH SIGNS CONTINGENT ON APPROVAL AND ISSUANCE OF A SIGN PERMIT BY GEC. MOTION CARRIED, 6-0.**

Town staff have not been able to locate a survey for Darlin Drive to determine the exact location of the ROW and the applicants prefer not to incur the additional expense of having the road surveyed to install a sign. The applicants have provided a CSM showing the road width and noted they are actually just replacing the one sign, putting a new one where a previous sign stood. After discussion, all parties agreed that 40' from the center of the existing roadway would be sufficient for ROW setback distance. Supervisors amended the original motion to add the additional requirement.

**\*\*SEE ALSO 6a ABOVE\*\***

**Motion by Chairperson Pulvermacher, seconded by Sup. Laufenberg that both of the signs will have to be 40' from the existing pavement centerline minimum. Motion carried, 5-0.**

7. DRIVEWAY VIOLATION: DOCTER, 7835 MARTINSVILLE RD.

The applicant resurfaced his existing driveway without realizing a permit was required for resurfacing.

Patrolman Ripp indicated the driveway naturally slopes away from the road and did not pose a problem for plowing. Chairperson Pulvermacher informed the applicant that the decorative stone mailbox housing installed by the applicant's father many years ago was in the right of way and subject to removal by the town.

Chairperson Pulvermacher indicated he had made Mr. Docter's father aware of the violation in the past, but the elder Docter was not required to remove the structure. Previous forbearance of its removal does not mean ongoing permission for its presence, nor guarantee future allowance.

**Motion by Sup. Dresen, seconded by Sup. Meinholz to forgive the \$450 fine but must pay the \$150 permit fee. Motion carried, 5-0.**

8. APPROVAL OF ELECTION INSPECTORS

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to grant approval for Jen Black, Charles Chladil, Katie Yadro, Ilana Mack and Veronica Rosenthal as election inspectors. Motion carried, 5-0.**

9. EXTEND PERIOD TO USE VACATION TIME

Staff is requesting additional time to use their 2020 vacation hours, due to the extraordinary circumstances of 2020 and the lack of opportunities to travel.

**Motion by Chairperson Pulvermacher, seconded by Sup. Dresen to allow employees at Springfield to roll their 2020 vacation time into the 2021 calendar year. Motion carried, 5-0.**

10. ATV ORDINANCE

The Town of Berry does not intend to adopt an ATV ordinance at this time, so the designation of a portion of one Springfield road as an ATV route to connect to Berry trails is moot.

**Motion by Sup. Dresen, seconded by Sup. Statz to repeal the ATV ordinance and route on Whippoorwill Road from Martinsville Road to the town line. Motion carried, 5-0.**

11. RECORDING OF MEETINGS

Chairperson Pulvermacher would like to stop recording meetings; recordings are public record that must be provided upon request. The Clerk prefers to continue taping the meetings as the recordings prove valuable during the production of the official minutes.

**Motion by Sup. Meinholz, seconded by Sup. Laufenberg to table. Motion carried, 5-0.**

12. SEPTEMBER FINANCIALS

**Motion by Chairperson Pulvermacher, seconded by Sup. Dresen to table agenda items 12 and 13 and add them to the budget meeting next week. Motion carried, 5-0.**

13. BUDGET AUTHORIZATION – MOVE FUNDS TO SAVINGS

See agenda item 12.

14. \$5,000 ELECTIONS GRANT FROM CENTER FOR TECH & CIVIC LIFE

The Clerk confirmed with WTA that this is a legitimate grant opportunity.

**Motion by Sup. Laufenberg, seconded by Sup. Statz to allow the Clerk to file the paperwork to accept the funds. Motion carried, 5-0.**

15. OLD BUSINESS

a. ROUTES TO RECOVERY

b. SINGLE PURPOSE ROAD – ROLLING ACRES LANE

The chairman confirmed with the town attorney that Rolling Acres Lane is a town road, but to allow additional homes, the town can require improvements. This item can be removed from the town's agenda.

c. WHIPPOORWILL CULVERT & CUL DE SAC

Staff will contact the town of Berry board to schedule a joint towns' site visit.

d. MIDDLETON MOREY AIRPORT UPDATE

e. STATUS UPDATE ON QUARRY LITIGATION

f. COMMERCIAL PROPERTY UPKEEP IN ASHTON CORNERS

This item can be removed from the agenda.

g. ZONING VIOLATION: ACCURATE CUSTOM CONSTRUCTION EQUIPMENT STORAGE CTH K

Staff was directed to remove this from old business.

16. COMMITTEE REPORTS

Sup. Dresen: Sup. Dresen had his fire district meeting. Staff will receive a 2% pay increase for 2021. There are currently 87 fire fighters with the district.

Sup. Meinholz: The Waunakee EMS budget went up a little next year. The new ambulances are now online. There have been a number of closed session meetings for union discussions.

Sup. Statz: No report.

Sup. Laufenberg: Cross Plains EMS approved their budget. The Village of Cross Plains would like to change to a set financial contribution per municipal member, rather than a contribution based on population.

Chairman Pulvermacher: The new Waunakee fire truck has been purchased and paid for.

17. ROAD PATROLMAN'S REPORT

The Clover Hill culvert is in. Patrolman Ripp worked on shoulders and mowing last week and is getting the trucks ready for Monday as there is snow in the forecast. There is still some patching he hopes to get done this week, before he's away on vacation.

18. CLERK/TREASURER'S REPORT AND CORRESPONDENCE

19. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Laufenberg, seconded by Sup. Statz to pay the bills. Motion carried, 5-0.**

*MOTION TO RECESS REGULAR MEETING AND GO INTO CLOSED SESSION*

**Motion by Sup. Dresen, seconded by Sup. Statz to go into closed session, pursuant to Wisconsin statute 19.85(1) to deliberate the purchase of land and confer with legal counsel regarding litigation the town is likely to become involved in. Roll call vote: Pulvermacher, AYE; Laufenberg, AYE; Statz, AYE; Meinholz, AYE; Dresen, AYE. Motion carried.**

20. CLOSED SESSION PURSUANT TO WIS. STATS. SEC. 19.85(1)(E)(G) TO DELIBERATE &/OR NEGOTIATE THE PURCHASE OF PUBLIC PROPERTY ADJACENT TO TOWN HALL AND CONFER WITH LEGAL COUNSEL WHO IS RENDERING ADVICE CONCERNING BOARD STRATEGY WITH RESPECT TO MOREY AIRPORT AND LITIGATION THE TOWN IS LIKELY TO BECOME INVOLVED IN.

*MOTION TO EXIT CLOSED SESSION AND RECONVENE REGULAR MEETING TO ADJOURN*

**Motion by Sup. Meinholz, seconded by Sup. Dresen to leave closed session and reconvene to adjourn. Roll call vote: Pulvermacher, AYE; Laufenberg, AYE; Statz, AYE; Meinholz, AYE; Dresen, AYE. Motion carried.**

21. ADJOURN

**Motion by Chairperson Pulvermacher, seconded by Sup. Statz to adjourn the meeting at 10:15 p.m. Motion carried, 5-0.**