MEETING MINUTES

Tuesday, November 7, 2018, 7:30 P.M.

Town Board Meeting

Springfield Town Hall

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present. Chair Hoffman was absent.

Also present were Road Patrolman Darin Ripp, Clerk-Treasurer Dianah Fayas and town resident Joann Ringelstetter.

Pledge of Allegiance was recited.

**Motion by Sup. Dresen, seconded by Sup. Meinholz nominating Sup. Pulvermacher to act as Chairman for the meeting. Motion carried, 3-0; Sup. Pulvermacher abstained.**

1. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

1. INFORMAL PUBLIC COMMENT TIME – None.
2. MINUTES OF PREVIOUS MEETING: October 16, 2018

**Motion by Sup. Dresen, seconded by Sup. Meinholz to approve the minutes. Motion carried, 4-0.**

1. OPERATORS’ LICENSES (as needed): None.
2. DRIVEWAY PERMITS – 4965 HICKORY TRAIL AND NO PERMIT

The Board instructed staff to send a no permit letter and invoice to the residents at 4966 Hickory Trail for repaving their driveway without a permit.

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to grant the driveway permit for 4965 Hickory Trail. Motion carried, 4-0.**

1. TEMPORARY RETAILER’S LICENSE – WHIPPORWILL NOV. 10-11TH

**Motion by Sup. Dresen, seconded by Sup. Meinholz to grant the temporary license. Motion carried, 4-0.**

1. PART-TIME PLOW DRIVER

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to offer Joseph Endres a part-time plow position at $20/hour with the stipulation that he pass a pre-employment DOT drug test, paid for by the Town. Motion carried, 4-0.**

1. APPROVE 2018-19 ELECTION WORKER – KIRA BARMAN

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to approve Ms. Kira Barman as an election inspector through 2019. Motion carried, 4-0.**

1. 2019 ROAD PROJECTS AND ENCHANTED VALLEY PROJECT

The Board scheduled a road tour for Saturday, Dec. 1st at 8:30 a.m.

1. PAPE PARK LEASE THRU OCT. 2023

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to renew the Pape Park lease with DOT at $100 per year. Motion carried, 4-0.**

1. DRAINAGE AND STORM WATER MANAGEMENT – 6713 SHAMROCK GLEN CIRCLE

**Motion by Sup. Dresen, seconded by Sup. Meinholz to accept the document for drainage and storm water management at 6713 Shamrock Glen Circle. Motion carried, 4-0.**

1. CARPC AGREEMENT

**Motion by Sup. Meinholz, seconded by Sup. Laufenberg to approve the agreement for mapping services from CARPC. Motion carried, 4-0.**

1. OCTOBER FINANCIAL REPORTS

The Board reviewed the financial reports and instructed staff to add “2018 Budget Amendment” on the December 4th Town Board agenda. The Board would like to earmark some unused funds.

1. 2019 BUDGET REVIEW

The Town received the 2019 budget amounts for Middleton EMS and the Waunakee Senior Center, which were $403 more than originally estimated; Clerk-Treasurer Fayas recommended using money from the fund balance that remained from the 2018 budget.

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to approve the amended budget dated 11-7-18. Motion carried, 4-0.**

1. ROAD MAINTENANCE AGREEMENTS

The Board discussed the need to have road agreements for businesses in the Town and instructed staff to pull a number of previous road agreements for review and add to an upcoming agenda.

1. OLD BUSINESS
	1. FARMLAND PRESERVATION

The Town’s farmland preservation certification application has been approved.

* 1. BLIGHT 7166 CTH K

The property has been cleaned up.

* 1. SALT SHED UPDATE

The concrete apron was broken in a couple of spots; because the rerod is tied into the concrete, tearing it out to repair those two spots may create more problems. The Board instructed Patrolman Ripp to solicit the builder’s opinion and explore discount options instead of repair. The Supervisors also discussed sealing the concrete walls another time, as well as the plywood above the concrete walls.

**Motion by Sup. Laufenberg, seconded by Sup. Dresen to allow Patrolman Ripp to spend up to $5,000 for seal coating. Motion carried, 4-0.**

1. COMMITTEE REPORTS

Sup. Dresen: The Middleton Fire Department had five calls last month; three were EMS assists.

Sup. Meinholz: Nothing to report.

Sup. Pulvermacher: There is an Opt Out meeting tomorrow; the towns should amend the provision that limits the town to one request for additional information for a C.U.P. application. The Towns Association wants to give a weight limit presentation. Sup. Pulvermacher asked staff to double check the Town’s website security after officials received information at a conference about vulnerabilities other towns discovered with their sites.

Sup. Laufenberg: Nothing to report.

1. ROAD PATROLMAN’S REPORT

Patrolman Ripp reported he will be cold patching the culvert replacement area on Schneider Road tomorrow and provided pricing information on tractor replacements.

1. CLERK/TREASURER’S REPORT
2. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to pay the bills. Motion carried, 4-0.**

1. ADJOURN

**Motion by Sup. Dresen, seconded by Sup. Meinholz to adjourn the meeting at 8:42 p.m. Motion carried, 4-0.**