

# *Town of* **SPRINGFIELD**



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## MEETING MINUTES

Tuesday, December 19, 2023, 7:00 P.M.  
Town Board Meeting

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Town Chairman called the meeting to order at 7:00 p.m.

Roll call shows Chairperson Pulvermacher and Supervisors Dave Laufenberg, Matt Wright, Art Meinholz, and Leon Zinck III present.

Also present were Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Doreen Jackson, Road Patrolman Darin Ripp, Debra Helt, Teri Reible, Neal Reible, and Tyler Bergstrom.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. INFORMAL PUBLIC COMMENT TIME – None.

4. MINUTES OF PREVIOUS MEETING: December 5, 2023

**Motion by Sup. Wright, seconded by Chairperson Pulvermacher to approve the meeting minutes of December 15<sup>th</sup>. Motion carried, 5-0.**

5. CHAIRPERSON'S REPORT

The chairman updated the board on town related meetings and business.

6. OPERATOR'S LICENSE: NICHOLE RETALICK FOR KELLEY'S MOBIL

**Motion by Chairperson Pulvermacher, seconded by Sup. Zinck to approve the operator's license for Nichole Retallick for Kelley's Mobil. Motion carried, 5-0.**

7. RECOMMENDATIONS OF PLAN COMMISSION 12/11/23

a. CSM AND REZONE FROM R-1 & A-2 TO SFR & AG 6531 RUSTY LANE

PC ACTION: MOTION BY COMMISSIONER WOLFE, SECONDED BY COMMISSIONER SWANN TO APPROVE THE ZONING CHANGE AND CSM. MOTION CARRIED, 4-0.

**Motion by Chairperson Pulvermacher, seconded by Sup. Laufenberg to grant approval of the lot line adjustment and rezone, noting that when any additional land work or division is done on the property, the cul de sac will need to be developed. Motion carried, 5-0.**

8. ANNUAL LICENSES: SALVAGE YARD & MOBILE HOME PARK

**Motion by Sup. Laufenberg, seconded by Chairperson Pulvermacher to approve the licenses for Schmidt's Auto Salvage and Don's Mobile Manor mobile home park. Motion carried, 4-0; Sup. Meinholz abstained.**

9. NOVEMBER FINANCIALS

**Motion by Sup. Zinck, seconded by Sup. Meinholz to approve the November financials. Motion carried, 5-0.**

10. 2023 BUDGET AMENDMENT & UPDATE

The board will discuss again at a future meeting.

11. ON STREET PARKING

**Motion by Chairperson Pulvermacher, seconded by Sup. Meinholz to draft and send a letter to 5155 Sunrise Ridge Trail informing them: the Town received an on-street parking complaint and report of the property being operated as an unlicensed short-term rental; that there is no parking in the road right-of-way; and, a statement regarding whether the property is being used as a short-term rental is required. Motion carried, 5-0.**

12. GARAGE FURNACE(S) REPLACEMENT

One of the two garage furnaces installed in 1983 is no longer operable nor practically serviceable.

**Motion by Sup. Wright, seconded by Sup. Zinck to replace both units. Motion carried, 5-0.**

13. OLD BUSINESS

a. TOWNHALL SECURITY UPDATES

**Motion by Chairperson Pulvermacher, seconded by Sup. Wright to allow staff to use ATC money to fund security improvements at townhall not to exceed \$11,000. Motion carried, 5-0.**

b. 2023 ROAD PROJECTS & ROW MAINTENANCE

Waiting for the ground to freeze before the trees on Schneider can be cut down.

14. COMMITTEE REPORTS

Supervisor IV: The high-speed internet meeting didn't work.

Supervisor III: Waunakee EMS has their contract signed; three full-timers are leaving, two part-timers will be brought up to full-time.

Supervisor II:

Supervisor I: Cross Plains EMS received six resumes for the Chief position; the board would like tighter requirements and a more detailed job description.

Chairperson: Chairperson Pulvermacher will be signing the fire truck loan for Waunakee Fire District.

15. ROAD PATROLMAN'S REPORT

The new plow truck should be delivered in the next 50 days or so.

16. CLERK-TREASURER'S REPORT AND CORRESPONDENCE

17. APPROVAL OF BILLS AS PRESENTED

**Motion by Chairperson Pulvermacher, seconded by Sup. Laufenberg to pay the bills. Motion carried, 5-0.**

18. ADJOURN

**Motion by Sup. Zinck, seconded by Sup. Meinholz to adjourn the meeting at 7:55 p.m. Motion carried, 5-0.**