

**SPRINGFIELD PLAN COMMISSION**  
**Meeting Minutes - December 3, 2018 @ 7:30 p.m.**  
**Springfield Townhall, 6157 CTH P, Dane, WI**

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jeff Endres called the meeting to order at 7:30 p.m. Roll call shows Chair Endres, Commissioners Acker, Wagner, Wolfe, Pulvermacher and Beglinger present; Commissioner Resan was absent.

Also present was Clerk-Treasurer Fayas.

The Pledge of Allegiance was recited.

2. CONFIRMATION OF POSTINGS FOR OPEN MEETING LAWS

The Clerk confirmed that the agenda was posted at town hall and on the Town website and that the meeting is being recorded.

3. PUBLIC COMMENT TIME – None.

4. APPROVAL OF PREVIOUS MINUTES: November 12, 2018

**Motion by Commissioner Beglinger, seconded by Commissioner Acker to approve the minutes. Motion carried, 6-0.**

5. OLD BUSINESS

a. UPDATES

i. MODEL DEVELOPMENT AGREEMENTS

The Plan Commission reviewed a number of different developer agreements, comparing the specifics of the various components and identifying the ones best suited to Springfield's needs, which will be incorporated into a draft developer agreement the Town can use as a starting point for future development project agreements.

b. PENDING

i. HELLENBRAND BROS. EXCAVATING: BUILDING PERMIT TO BE ISSUED BY 10/16/19; DISCUSS ROAD AGREEMENT – Nothing to report.

6. COMMUNICATIONS/ANNOUNCEMENTS

Chair Endres commended the Commission and Clerk on the productiveness of the meeting, stating the review and compilation of the developer's agreement went well.

Commissioner Pulvermacher informed the Commission the Town Supervisor II will need a candidate(s) as he will be running for Town Chairman.

7. ADJOURN

**Motion by Commissioner Wagner, seconded by Commissioner Beglinger to adjourn the meeting at 9:35 p.m. Motion carried, 6-0.**