

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, December 5, 2017, 7:30 P.M.
Regular Meeting
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, and resident Elizabeth Koehl.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME – None.

IV. MINUTES OF PREVIOUS MEETING: Nov. 21, 2017

Motion by Sup. Laufenberg, seconded by Sup. Pulvermacher to approve the minutes of Nov. 21, 2017. Motion carried, 5-0.

V. OPERATORS' LICENSES (as needed): None.

VI. REVIEW/APPROVE TDR ADMINISTRATOR AGREEMENT WITH MARK ROFFERS

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to approve the TDR Administration agreement with Mark Roffers as presented. Motion carried, 5-0.

VII. DENSITY STUDY REQUIREMENTS FOR CSMs

After discussion, the consensus was that any "split" to be used needs to be substantiated by way of a new or existing density study. The Clerk will continue to pursue purveyors.

VIII. REFUSE/RECYCLING INVOICING

Town staff conducted an audit of 2017 refuse/recycling invoices from Advanced Disposal and discovered in excess of a hundred errors that resulted in duplicate charges. The audit has been provided to Advanced Disposal for their review and is awaiting discussion/reconciliation. The Board would like an update at their next meeting.

IX. DRIVEWAY PERMITTING PROCESS

The Board would like to revisit the permitting process after the first of the year. Sup. Pulvermacher would like to work with staff on developing draft changes to the permitting process, exploring retainage fees, increased permit fees, etc.

X. SINGLE PURPOSE ROADS

The Board discussed the amount of time and maintenance required for single purpose roads, the reimbursement we receive for them, future development plans, abandonment expenses, etc.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to table the discussion until May. Motion carried, 4-0; Chair Hoffman abstained.

XI. COMMITTEE REPORTS

Sup. Dresen: Sup. Dresen confirmed with the Board that park fees are required for plats, and plats only, not CSMs. The Highway K blight residence has a number of vehicles parked there in addition to the previous accumulation of refuse. There appears to be a CUP on file for a Single Family Residence dating back to the mid-1990s. Town staff will research and add this topic to the Dec. 19th agenda.

Sup. Meinholz: Waunakee EMS - Waunakee and Lodi are looking at boundary changes over the Town of Dane's EMS borders.

Sup. Pulvermacher: DCTA plans to sponsor an asphalt seminar after the first of the year, to look at bidding, technique, etc. The Plan Commission will be discussing site visits and their place in the Discussion-->Application-->Action schedule the Plan Commission typically employs. DCTA is developing their research and legislative priorities for 2018 and beyond; topics of interest or concern are welcome.

Sup. Laufenberg: Cross Plains EMS – The Operating Agreement has been signed by 3 out of 4 of the members and it has been decided that if one party proposes changes to the agreement, they are responsible for having those changes drawn up; the board is not responsible for drawing up those changes. The Village of Cross Plains would like a second representative on the board; they pay 58%, have had 68% of the calls this year.

Chair Hoffman: Senator Erpenbach's office sent a letter and response he received from the Legislative Fiscal Bureau to his request for a list of unfunded mandates and restrictions to local units of government's authority in the last seven years. Items on the 2017-18 section were mentioned as possible recommendations to DCTA for research, monitoring or action.

XII. ROAD PATROLMAN'S REPORT

Patrolman Ripp conducted a road tour with the Town Engineer to put together a 2018 bid list. Work on the Riles and Balzer culverts is complete. Reseeding on Schneider will be put on hold until spring. The gates and archways at Kingsley are up and just need a little more landscaping in the spring. The Peterbilt is being worked on with everything on schedule for a mid-January delivery date. Kris Ballig won't be plowing for the Town this winter.

- a. Reimbursement of required CDL physical.

Motion by Sup. Dresen, seconded by Sup. Pulvermacher to reimburse the cost of the Road Patrolman's DOT physical for this year and add creating an official policy on the next agenda. Motion carried, 5-0.

XIII. CLERK/TREASURER'S REPORT

- a. October financial reports

The Clerk provided the Board with information on the Junk Vehicle provisions in the Dane County Zoning Ordinance, provided a requested update on Schneider Road Business Centre's Lot 6 landscaping updates, shared the financial details and duration of the GL Dairy Biogas Road Maintenance and Repair Agreement, and brought to the Board's attention concerns regarding Town Zoning accessory building size limitations. The Board believes this is likely a clerical error or misinterpretation and would like the Clerk to ask Tony Varda and Mark Hazelbaker about the issue.

XIV. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to pay the bills. Motion carried, 5-0.

XV. ADJOURN

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to adjourn the meeting at 8:55 p.m. Motion carried, 5-0.