

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, Feb. 6, 2018, 7:30 P.M.  
Regular Meeting  
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp and Clerk-Treasurer Dianah Fayas.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME – The Clerk informed the Board that a resident was unhappy that a media warning from the Dane County Sheriff's Office notifying the public that a convicted serial killer may soon be paroled to the Madison and surrounding areas was forwarded from the Town Clerk via the resident list serve. The resident asked to be and was removed from the list serve.

IV. MINUTES OF PREVIOUS MEETING: January 16, 2018

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes. Motion carried, 5-0.**

V. OPERATORS' LICENSES (as needed): None.

VI. CHIEF ELECTION INSPECTOR WAGE RATE

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to set the Chief Election Inspector wage rate to \$14/hour. Motion carried, 5-0.**

VII. ELECTION INSPECTOR APPROVAL – SUE BEGLINGER

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve Sue Beglinger as an Election Inspector for 2018-2019. Motion carried, 5-0.**

VIII. REFUSE / RECYCLING OVERBILLINGS

The Board discussed Advanced Disposal's lack of contact and follow up regarding the 2017 billing discrepancies.

**Motion by Sup. Meinholz, seconded by Sup. Pulvermacher to subtract \$11,000 from January's invoiced amount and send a check for the remaining balance marked Paid in Full. Motion carried, 5-0.**

IX. REQUEST FROM KRUPP GENERAL CONTRACTORS TO CLOSE A SECTION OF CHAMPIONS RUN

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the updated request from Krupp General Contractors to close a section of Champions Run as needed during the requested time frame. Motion carried, 5-0.**

X. SURVEY TOWN PARCEL(S) FOR SALT SHED

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to approve spending up to \$1,200 on a survey of the town hall parcels. Motion carried, 5-0.**

XI. MAILBOX INSTALLATION & PLACEMENT

Patrolman Ripp inspected the placement of mailboxes throughout the Town and noted the only problem spots were due to a lack of road shoulder.

XII. CULVERT CLOGGED BY RESIDENT

The Board was notified that a resident on Harvest Hill had deliberately, without Town notification or permission, filled a roadway culvert to redirect water away from his property.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to send the home owner a letter directing them to restore the flow of water to its original path at their expense, re-establishing the ditch, opening the culvert, reseeding (with a one year warranty) and rematting by June 1, 2018. Alternate flow plans tentatively approved by Patrolman Ripp can be presented to the Board for consideration and review by the Town Engineer at the home owners' expense. Motion carried, 5-0.**

XIII. 2018 ROAD PROJECT BID PACKAGE

**Motion by Sup. Laufenberg, seconded by Sup. Pulvermacher to send out for bid, the Preliminary Cost Estimates for 2018 Road Improvements dated Feb. 1, 2018, omitting Item 23, instead of the Jan. 11<sup>th</sup> version. Motion carried, 5-0.**

XIV. MUNICIPAL ZONING MAPS FROM DANE COUNTY

The Board learned that the Dane County Planning and Development Department furnished, presumably at Dane County taxpayer expense, each Dane County Town that did not opt out from Dane County Zoning, a professional wall map of their municipality.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to send a letter to Dane County Planning and Development Director, Todd Violante inquiring about the Town of Springfield map that was never furnished to the Town and asking Director Violante to either provide the Town Springfield's map, or the purchase price equivalent. Motion carried, 5-0.**

XV. COMMITTEE REPORTS

Sup. Dresen: The Quarry Committee met the 22<sup>nd</sup>. Everything's remained status quo over the past year; no blasting yet.

The Fire Department had two personnel resign due to relocations. In 2017, the Department interacted with 2,084 adults and 2,900 children. They had five calls in the month of January, only one was fire related.

Sup. Meinholz: None.

Sup. Pulvermacher: The Waunakee Fire District is receiving a lot of calls for assistance because of a lack of staff for the second EMS. This is becoming an untenable issue for the Fire District, leading to higher costs for the residents of the Fire and EMS districts. Mr. Randy Meffert retired from the District in January.

Sup. Pulvermacher would like to add an item to the upcoming agenda setting a "not to exceed" amount for the Town Patrolman to purchase Town equipment and tools at auction.

Sup. Pulvermacher would like Patrolman Ripp to think about upcoming personnel needs for the Roads/Public Safety department. Sup. Pulvermacher offered his services for help as Patrolman Ripp needs, barring any objections from the Board.

Sup. Laufenberg: None.

Chair Hoffman: Chair Hoffman inquired on the details of density studies, i.e. who is performing the studies for the opt-out towns. Sup. Pulvermacher would like the Board to pursue a town wide density study while there is so much historical information available by the Town Board and staff. In the meantime, Attorney Hazelbaker is working with a title search company in Waunakee and all density study requests are going through him. Density studies procured through them are sufficient for Town purposes.

#### XVI. ROAD PATROLMAN'S REPORT

Patrolman Ripp researched Knox Boxes; we are not required to have one, they cost approximately \$350.

A plan for the salt shed is being drawn up; we will be able to review and make changes before it is finalized and ready for approval.

The plow on the new Peterbilt fell off two times when Patrolman Ripp went to pick it up from the outfitter. After identifying a manufacturing problem with the mounting plate, a new one was installed.

Patrolman Ripp added the Town to the 2018 waiting list for the brush tractor. Not sure when we'll be able to use it as the leasing company is low on equipment. There is one other company that leases similar equipment at a slightly higher rate if we're not able to get the brush tractor timely.

Patrolman Ripp received his pesticide application certification to help control brush and weeds, limbing, broadleaf weeds, rag weed, parsnip, etc. Patrolman Ripp would like to proceed with the construction of a sprayer at an estimate of \$3,500. Vienna and Berry have shown interest in either renting it from us, or hiring us to apply the pesticide.

XVII. CLERK-TREASURER'S REPORT

- a. Direction for review of:
  - i. TDR Retainer fees
  - ii. Land division retainer fees
  - iii. Accessory building variance fee waiver

These should be presented to the Plan Commission for review and recommendation to the Town Board.

- b. Possible upcoming PC agenda items:
  - i. Lot size of Type 3 Receiving areas
  - ii. Review/approval of draft Deed Notice
  - iii. Super Sending/Receiving area criteria

The Clerk updated the Board on some of the issues that will be on the March Plan Commission agenda.

- c. City of Middleton unintentional annexation information and remediation proposal

The Clerk provided the Board information from the City of Middleton's Administrator about the proposed return of an unintentionally annexed piece of land. The Board indicated their willingness to consider such a proposal.

XVIII. APPROVAL OF BILLS AS PRESENTED

Sup. Dresen excused himself.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to pay the bills. Motion carried, 4-0.**

XIX. ADJOURN

**Motion by Sup. Meinholz, seconded Sup. Pulvermacher to adjourn the meeting at 10:01 p.m. Motion carried, 4-0.**

Sup. Dresen returned to the meeting following adjournment.