

### **Tax Collections**

#### **-Payments Are Preferred By Mail-**

#### **Checks Payable to: Town of Springfield**

**Please mail to: Town of Springfield\* Clerk Treasurer \* 6157 CTH P \* Dane, WI 53529**  
**Tax Collection during normal office hours at the Town Hall: Monday thru Friday**  
**8:00 a.m. - Noon or 1:00 - 4:00 p.m. #608-849-7887**

#### **YOU MUST SEND A SEPARATE CHECK FOR TAX PAYMENT AND DOG LICENSES**

The drop box is located to the left of the front door and is checked daily.

#### **The office will be closed for the holidays:**

Thursday, December 23, 2010 & Friday, December 24, 2010 & Friday, December 31, 2010

**Escrow Payments:** Tax bills are mailed to taxpayers only. If you are paying with an escrow check, please make sure your check is properly endorsed before you mail it to the Town. If an escrow check is greater than the actual amount due, NO IMMEDIATE REFUNDS will be issued for difference and no refunds will be issued unless the tax bill has been paid in full. If your escrow check is too large, you have two options: 1. Contact your mortgage company and ask that they reissue your tax payment check in the exact amount of your bill. 2. A refund check can be processed by the Town of Springfield. However, there will be an approximate three week turnaround time for processing. Tax overpayment of \$2.00 or less will not be refunded.

**Payment Information:** Tax payments due by January 31, 2011 should be made payable to Town of Springfield and mailed to the above address. Payments will be accepted as timely if paid by January 31, 2011. Postdated checks will not be honored. If you would like a receipt, please send a stamped, self-addressed envelope along with your tax bill and payment. Payments U.S. postmarked on or before December 31, 2010 will be processed as being paid in 2010. Payments U.S. postmarked by January 31, 2011 will be considered paid on time. Any payments made after January 31, 2011 should be made payable to and mailed to the Dane County Treasurer (see back of tax bill).

### **TOWN BOARD MEETING TIMES**

The Town Board holds their regular monthly meetings on the first and third Tuesdays of the month. Meetings begin at 7:30 p.m. at the Town Hall, 6157 CTH P. Agendas are posted at the Town Hall and on bulletin boards at Bong Excavating on Schneider Rd., the corner of CTH K and Church Rd. and our web site. If a meeting time should be changed, it will also be posted. Our official newspapers are the Waunakee Tribune and the Middleton Times-Tribune. To be placed on the agenda, contact the Clerk Treasurer at 849-7887.

### **BUILDING PERMITS AND INSPECTIONS**

The Town contracts with the firm "Independent Inspections, Ltd." for a building inspector. Office hours are Wednesday from 11:30 a.m. - 12:30 p.m. at the Town Hall or call 1-800-422-5220 anytime. A reminder that permits are required for **ALL** agricultural, commercial and residential buildings. Remodeling also requires a building permit. Residing, reroofing, and finishing of interior surfaces (e.g. carpeting) shall be exempt from permit regulations. A reminder that Dane County also requires building permits and zoning requirements. We suggest

that you call 266-4266 or visit their website [www.co.dane.wi.us](http://www.co.dane.wi.us) with questions regarding their regulations.

**Springfield Town Hall Office Hours:** The town hall office is generally open from 8 a.m. to 4 p.m. Monday through Friday. Occasionally meetings or errands alter that time frame, so please call ahead 849-7887. A drop box is available at the town hall, if you need to leave something after hours. It is located just to the left of the front door.

Phone: 608-849-7887 (Voice mail 24 hrs. a day) Fax: 608-849-6187

**NEW** Email: [townhall@town.springfield.wi.us](mailto:townhall@town.springfield.wi.us) Website: [www.town.springfield.wi.us](http://www.town.springfield.wi.us)

### **CHRISTMAS TREE PICK-UP**

Tuesday, January 11, 2011

Tuesday, January 18, 2011

### **PLEASE CONSIDER SERVING ON THE TOWN BOARD NEXT ELECTION APRIL 5, 2011**

**Now is the time to circulate nomination papers.**

The first day to circulate nomination papers is December 1, 2010 and the final day for filing nomination papers is 5:00 p.m. Tuesday, January 4, 2011. A minimum of 20 signatures is needed to be placed on the ballot. All necessary papers are available from the town clerk treasurer.

If a primary is necessary, the primary will be held on Tuesday, February 15, 2011.

<b><u>OFFICE</u></b>	<b><u>INCUMBENT</u></b>	<b><u>TERM</u></b>
Town Chair	Don Hoffman	Two years
Town Board Supervisor I	David Laufenberg	Two years
Town Board Supervisor II	James Pulvermacher	Two years

All terms will begin on April 12, 2011. The Town Board currently meets twice a month on the first and third Tuesday at 7:30 p.m. and a per diem of \$45.00 is paid. For more detailed information on responsibilities please feel free to contact the clerk treasurer at #849-7887.

### **Plan Commission Appointments**

The Plan Commission has two seats which will be up for reappointment. If you are an individual interested in land use planning as it relates to the Town, you are encouraged to apply for these positions. Please submit a resume to the Town Clerk Treasurer by January 17, 2011 and plan to attend the Monday, February 7, 2011 meeting at 7:30 p.m. For further information, contact the Town Clerk Treasurer at 849-7887 or send your resume to 6157 CTH P, Dane, WI 53529.

### **Dog Licenses: Fee Amounts for 2011**

State law requires an annual license and a current rabies vaccination for all dogs 5 months of age or older. License fee for neutered male and spayed female is \$14.00. License fee for unneutered male and unspayed female is \$19.00. All licenses will be for the year 2011. **The animal owner**

**must annually provide proof of rabies vaccination for dogs before the license can be issued.**

Please send the rabies certification or a copy along with the completed application and a check separate from your tax payment: payable to the Town of Springfield. The rabies certificate will be returned to you along with your dog license. Please send a stamped, self-addressed envelope for the return of your license. To avoid late fees please pay by March 15, 2011.

**Remember** to keep recycling as many products as you can. **YOU** are doing an awesome job this year. Thank you all for your support. Please be sure to pick up your bins as soon as possible after they are emptied with all the extra snow they will end up in the road if they blow around.

FOOD DRIVE AT ELECTIONS: Feel free to donate whenever you come to vote.

All donations will go to local food pantries.

### **Winter Driving Safety & Sharing the Road with Snow Plows**

Things to remember:

1. Slow down. Speed is the #1 cause of winter crashes.
2. Prepare your vehicle for winter driving.
3. Maintain your distance to avoid collisions and damage from flying sand & salt.
4. Move your vehicle to the left of your lane so the equipment operator can see you in the mirror.
5. Snow plows cause soft snow to swirl, making it difficult to see the plow & for the plow operator to see you.
6. Snow plows usually leave a ridge of snow, making passing hazardous.
7. Turn on your headlights and windshield wipers for additional visibility.
8. Snow removal equipment may have to slow down, stop or back up. Beware!

### **Driveway Clearing Tips**

1. **Do not shovel, snow blow or have your driveway plowed into or across the road.** This is prohibited by law and can cause a serious traffic hazard. The snow freezes and is almost impossible to plow. If possible, it is best to place snow on the side of your driveway opposite direction from which the plow is coming. That way, the plow will carry snow away from your driveway rather than back into it.
2. If possible, wait until the road has been plowed before cleaning out the end 5 to 10 feet of your driveway. There is no practical way to plow the road without depositing snow into your driveway. Please understand the Town cannot go back and shovel or plow out the end of any private driveway.
3. Do not allow children to play on snow banks along the road. Warn them not to tunnel or build snow caves along the road. Snow plows may need to open up vision areas or push snow banks back to provide storage room for future storms.

**PLEASE KEEP YOUR PARKED VEHICLES OFF THE ROADS DURING SNOW!**

**MISSING ADDRESS NUMBERS:** Every residence in the Town was provided with an address number sign (green) and a post which was to be displayed near the road so that emergency services (Fire & EMS) could locate your home. Many have been taken down. Please for your own sake and that of your loved ones replace it. At a time when seconds count it is a great help for those responding to an emergency call.