

**Springfield Town Board Minutes**  
**Tuesday, February 3, 2015 @ 7:30 p.m.**

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Art Meinholz, Jim Pulvermacher, Dave Laufenberg and Dan Dresen present. Also present were Clerk Carolyn Hacker and Michael Drew, Middleton Times Tribune.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker reported that notice of this meeting was met by posting at the Town Hall, corner of CTH K and Church Roads, Schneider Road Business Center and on the website. Meeting is also being taped.
- III. Informal Public Comment Time - Michael Drew, Middleton Times Tribune is recording this meeting for his personal use.
- IV. Minutes of previous meetings: September 23 and October 23, 2014 Special Board meetings, January 20, January 24, 2015 Board Meeting and Road Tour - Motion made by (Dresen/Pulvermacher) to approve minutes for September 23 and October 23, 2014. Pulvermacher made the correction that he arrived late on September 23. All ayes, carried. Motion made by (Pulvermacher/Dresen) to approve minutes for January 20 and January 24, 2015. All ayes, carried.
- V. 2015 Major Road Work - Board discussed the list of roads that were looked at on January 24 during their road tour. It was suggested that we put something in the next newsletter about NOT planting in the ROW, Pulvermacher offered to put this together. There are three big trees in the ROW on Enchanted Valley Rd. that should be removed before we replace the shoulders. Have MSA stake out where the ROW is before we contact the property owner. Board discussed Kingsley Rd and the benefits of building up the side of road with wedge and replacing the shoulder, it was brought up that chip sealing after wedging will bind the new with the old. There are also areas that the scrub trees and brush need to be mowed in the ROW. **Motion made by (Pulvermacher/Laufenberg) to approve Grosse work with MSA to get estimates for the road work that they have listed on the January 24<sup>th</sup> meeting and other roads that Grosse and MSA would consider priority. All ayes, carried.**
- VI. Park Shelter Design - Hoffman looked at the shelter in Waunakee, it has a 20' base with 24' rafters for a 2' overhang. If we have the shelter put together with screws instead of nails we would be able to take it apart and moved to a different location if/when highway 12 comes through. The shelter in Dane also has roof vents to help control the moisture and keeps it dryer. Board is looking at an eight post shelter that would be 20X30' or 20X24' depending how wide the span of the posts. Pulvermacher stated that a 20'X30" can hold 6 picnic tables without a problem. They discussed the flooring, suggestions being gravel, recycled asphalt or crushed concrete. Will there be a parking area or a walking path from the road? Pulvermacher believes it should have 30 year asphalt shingles. Hoffman will contact Bill in Dane to get ideas and plans for next meeting.
- VII. Radar Speed Sign Quote from Decker Supply - Board had asked at the last Board meeting about the reports that the software produces that comes with the speed sign, Hacker stated that the

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reports can give the number of vehicles, % of vehicles speeding, the time when the peak of speeders are and other important documentation. The T-Middleton has a mounted one on Airport Rd. and they also have a trailer one. The C-Middleton has some mounted signs in the school area. Grosse's concern was these are not vandal proof. Hoffman asked Hacker to check with the insurance to see if these would be covered.

VIII. Purchase of Time Clock - Hacker stated that the time clock is now working, it had been losing time. To replace the one we have Hacker found one on sale for \$199. An automated swipe card time clock is \$303.00 and comes with the software, there is another that we found that was \$315 but the software was an additional cost. Board stated that we will discuss this when it's needed.

IX. Class B Picnic License-St. Peters-June 20 & 21, 2015 - **Motion made by (Dresen/Pulvermacher) to approve Class B Picnic License to St Peters for June 20<sup>th</sup> and 21<sup>st</sup>, 2015. All ayes, carried.**

I. Discussion and possible action for operator license for Caitlin D Meyer, Kelley's Market - Clerk Hacker explained that her back ground check came back clean and she had the application filled out completely. **Motion made by (Dresen/Meinholz) to approve Operators License for Caitlin D Meyer for Kelley's Market. All ayes, carried.**

II. Discussion and possible action for operator license for Breanna L Engebretson, Kelley's Market - Clerk Hacker explained that her back ground check came back clean and she had the application filled out completely. **Motion made by (Pulvermacher/Dresen) to approve Operators License for Breanna L Engebretson for Kelley's Market. All ayes, carried.**

III. Committee Reports -  
Dresen - Nothing.

Meinholz - Nothing

Pulvermacher - Waunakee Fire Dept. will be purchasing radios, they can't wait for DaneCom any longer, it has been three years and they are not up and running yet. DCTA will be setting up a meeting with Parisi to get information on where they are with DaneCom. AED's were also discussed, they will send us a link to where we can order one that can be interchanged with theirs in an emergency. Hacker was asked to contact Brian Adler or Gary Acker to ask about the AED's and also blankets that they found to be inexpensive, but adequate for our purpose. Other emergency supplies should include bottled water, food, snacks and a generator.

Laufenberg - CP EMS has their intergovernmental agreement to their attorney for review. The V-Cross Plains and the T-Cross Plains believe that the EMS Board should be advisory only, according to the by-laws this is a gray area as to how it will be handled. They discussed what would happen if the Town would pull out of the EMS District, the EMS would be assessed and the T-Springfield would get 13% pay out, if that would happen.

IV. Road Patrolman's Report - Not present

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- V. Clerk Treasurer's Report - Jan Barman supplied a detailed worksheet regarding Ron Eichmann's past due PP Tax and his \$200 payment.
- DCTA Membership Meeting will be held on 02/18/15 @ 7:00 in Cottage Grove.
  - There was a mail box damaged with the latest snow fall, received an email concerning this and she was not happy when she was told we only allow \$35 for replacement. She stated that hers costs over \$200. Would the Board consider a letter/note that could be added to the building permit packet? Board stated to put this in the newsletter.
  - I had forwarded the emailed concerning Clear Horizons Manure Digester, I also gave you a hard copy, very small print, not easy to read, but very interesting.
  - Per Joe DeYoung the County will do the speed study for \$350, but will not do this until better weather and they don't have to worry about the snow plows pushing the tubes off and with the bad roads drivers may be going slower and not get accurate readings. Joe stated that MSA could do this cheaper and sooner if that's what you want to do. Board asked Hacker to get cost from MSA.
  - I checked with some of our neighbors regarding reducing the speed limits. All stated that they knew about the speed and traffic study.
  - With the new year, if anyone would like to make changes to their W-4's, I have copies available. If no changes, no new paperwork is needed.
  - Jan will be having surgery scheduled on March 9<sup>th</sup>, unless she can get in earlier, there is a District meeting on March 17<sup>th</sup>, is it ok to close the office? Yes, but make sure it posted well before we close for the day.
- VI. Approval of Bills as presented. - **Motion made by (Pulvermacher/Meinholz) to approve bills as presented. All ayes, carried.**
- VII. Adjourn - **Motion made by (Pulvermacher/Dresen) to adjourn at 8:50 p.m. All ayes, carried.**

Minutes by: Carolyn Hacker, Clerk/Treasurer

MINUTES APPROVED 02/17/2015