

Springfield Town Board Minutes
Wednesday, April 22, 2015 @ 7:30 p.m.

- I. Call to Order, Roll Call, Pledge of Allegiance - Chair Don Hoffman called the meeting to order at 7:30 p.m., Roll call shows Chair Don Hoffman, Supervisors Dave Laufenberg, Art Meinholz, Jim Pulvermacher and Dan Dresen present. Also present were Clerk Carolyn Hacker, Karl Crave, Steve Ballweg, Dan Ward, Melvin and Alice Ballweg and Michael Drew, Middleton Times Tribune.
- II. Confirmation of Compliance with Open Meetings Law - Clerk Hacker reported that notice of this meeting was met by posting at the Town Hall, corner of CTH K and Church Roads and Schneider Road Business Center and on the website. Meeting is also being taped.
- III. Informal Public Comment Time - Art Meinholz asked about Tom Hellenbrand wanting to replace his mobile home on his property. He pointed out in the ordinance that his is one of five that is grandfathered in and could possibly be repaired or replace upon board discretion. The board will read through the ordinance and will put this on the next board agenda for discussion and possible action.
Michael Drew, Middleton Times Tribune is recording this meeting for his personal use.
- IV. Minutes of previous meetings: April 8, 2015 - **Motion made by (Dresen/Laufenberg) to approve minutes for April 8, 2015 as presented. Dresen made the correction, item XI, Waunakee EMS S/B Waunakee Fire. All ayes, carried.**
- V. Landscaping around Digester - Meinholz stated that farmers have digesters that are engineered and permitted, and they don't need berms or landscape around them. Karl Craves stated that most of the materials goes underground, most located under the driveway. To the right of the tanks are dry retention and infiltration basins to catch any leaks or run off. If there would be extreme rain fall the overflow would go through ditches and into the basin. The approved plans shows 42 trees, there are 42 trees planted, one died and will be replaced. Karl was asked who gives the final approval. He stated that the NCRS and DNR both had to approve the design and structure, Dane County and MSA Engineers reviewed and approved stormwater, retention and infiltration basins. DNR inspects the structure about every five years, but the entire system is checked on a daily basis. Hoffman stated that there is nothing that has not been completed according to the approved plans, so we really can't do anything to make GL Biogas change anything. Board instructed Hacker to send Robert Wagner a letter stating this and if he has any further concerns he will need to contact Dane County, since they are the owners of the property. Board thanked Karl Craves for coming out to talk to us.
- VI. Burial at Kohlman Cemetery - Melvin and Alice Ballweg had come in and asked if they could have their cousin, Bill Grosse buried on top of his great-grandfather Jacob Gross on Lot 14 in the Kohlman Cemetery. Bill passed away about two weeks ago and has been cremated and his wish was to be buried with his great-grandfather. The board didn't have a problem with them doing this, but asked them to contact Harvey Winn to check out if there will be any charges for burial and recording fees.

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- VII. Nonn's signage - Steve Ballweg explained that the two signs are for two separate businesses and addresses. He has all the stipulations as for set-back requirements from the Plan Commission discussion. He will have a single light on both sides of the sign pointed directly at the signs. **Motion made by (Dresen/Pulvermacher) to approve the signs presented for Nonn's Countertop Facility and Nonn's Distribution Center. All ayes, carried.**
- VIII. Doug Schwartz - split lot - Dan Ward explained that Doug Schwartz approached him to purchase lot 9 of the Springfield Corners Commercial Centre. The Lot is 2.8 acres, Schwartz doesn't need this much area and doesn't want to pay for more than he needs. Ward's engineers have looked at the split and have determined that there is enough space on both lots for retention pond, septic, building and parking, drawing showed a building with 5,000 sf and about 20 parking stalls. Board is concerned that Dane County may not allow a new lot that is less than 1 acre, this will need to be verified. Board explained to Schwartz that he needs site plan, landscaping, lighting and signage by first week of May to get on the June Plan Commission agenda. Board was OK with the split but thought increasing the Lot 9B to at least 1 acre would be preferred.
- Kingsley Cemetery - Hoffman met with Harvey Winn at Kingsley cemetery, they found several areas that look to be empty. Harvey used a four foot rod and went down about 2 ½-3 feet to determine if anything is there. He did say that it's hard to tell with some of the older sites, the caskets could have rotted or not existed at all. They also found several white stones that are used as markers for the corners of the lots. He stated that if they go back up there find a couple more they could mark lines and get a better idea of where the lots start and stop. Harvey found that some of the newer graves have been dug in the middle of two lots. Board asked Hacker to put this on the agenda in one month.
- IX. 2015 Road Work Bid - Pulvermacher stated that after the discussion at the Annual Meeting the night before, maybe this would be the time to borrow additional funds to do more work on the roads, with the oil prices at a record low. Board express concern about borrowing and informing the residents exactly what the loan is for, not borrow just to raise the levy limit. Will work with MSA Engineers and see what should be done. **Motion made by (Pulvermacher/Meinholz) to table the change order presented by Road Patrolman Grosse. All ayes, carried. Motion made by (Pulvermacher/Dresen) to approve the 2015 road work bid to Payne and Dolan for \$179,890. All ayes, carried.**
- X. SRBCI Developer's Agreement & TIF Reimbursement Request - Hacker explained that MSA's Andrew Bremer is working with Jim Wills to get clarity on a couple of the line items in their request for payment of \$263,500 from the TID account. **Motion made by (Dresen/Meinholz) to table until next board meeting.**
- XI. Park Shelter Design - Hoffman stated that we got the setback requirements, Hwy P side is 75' from centerline or 42' from ROW, whichever is more. Hwy 12 is 100' from centerline or 75' from ROW. Hacker put in some lines indicating this setbacks using Access Dane maps. It was mentioned that having the shelter closer to Pape Rd with residents parking there instead of Hwy P, would

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make it safer for residents to get to it. Board asked Hacker to post an agenda for May 2nd at 12:00 noon after the drop off event. They can do some measurements and decide where it will work best and where the soccer field should be. Board also asked Hacker to call Dane Lumber to let them know it's a go and how much time they need before we order the materials.

- XII. Park CD at SBCP due - Hacker presented the Board with a report that show our current money markets and CD's and the CD that is due for renewal on 04/23/15 for \$24,751.75. We have \$12,680.63 in a cash money market that we can use for the park, the next CD doesn't come due until July 2016. **Motion made by (Pulvermacher/Meinholz) to leave \$20,000 in the CD and take the remaining \$4,751.75 to add to the cash money market. All ayes, carried.**
- XIII. Middleton EMS Agreement - Hoffman asked the board if they had an opportunity to read the agreement. The five year contract shows a 1 ½ % increase per year, bringing it up to \$15,279 in 2019. **Motion made by (Pulvermacher/Meinholz) to sign the agreement and send it back to the City of Middleton. All ayes, carried.**
- XIV. Capital View Triathlon, June 14, 2015 - Hacker explained that this is the same route that they have used for several years. Meinholz asked if the farmers were notified. Hacker stated that they have told her in the past that they do notify them, but she has never heard from any resident that they actually did. Meinholz asked Hacker to notify GL Biogas, Wagner's and Ziegler's on Schneider Rd. so they know.
- XV. Lodi-Springfield Rd speed study - Hacker stated that we had discussed this a couple months ago and we were waiting for the weather to get better before proceeding. Do you want to go ahead with this? MSA thought the speed study through Dane County would be about \$350, and then MSA could do the traffic study but they didn't say what that would cost. Pulvermacher stated if this road turns into the new Hwy P he doesn't want to spend the money. **Motion made by (Pulvermacher/Meinholz) to table until next board meeting after talking to Tom Koprowski next week. All ayes, carried.**
- XVI. 2014 Financial Report prepared by Baker Tilly - **Motion made by (Pulvermacher/Laufenberg) to approve 2014 financial report prepared by Baker Tilly as presented. All ayes, carried.**
- XVII. Tax Levy for 2015 - **Motion made by (Pulvermacher/Laufenberg) to approve 2015 tax levy at \$1,235,600. All ayes, carried.**
- XVIII. Highway expenses for 2015 - **Motion made by (Pulvermacher/Dresen) to approve 2015 highway expenditures at \$481,926. All ayes, carried.**
- XIX. Committee Reports -
Dresen: - No meeting, 2 calls last month.
Meinholz: Would like to see the electronic speed sign on the next agenda.

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Pulvermacher: DCTA recommends that we do not sign the DaneCom agreement, they are asking for a total dollar amount for operating and maintenance.

Laufenberg: Nothing.

- XX. Road Patrolman's Report - Grosse excused absence.
- XXI. Clerk Treasurer's Report - Hacker stated that there is a check that was made out in February and lost, should we stop payment on it for \$30? No, it's not valid after 90 days. We have the DVD and materials for BOR training. Board agreed on May 7th at 7:00 p.m. Hacker stated that Jan will be out on medical leave starting mid-June, she will not be here to cover when I'm in Green Bay. Board stated that we put the information that we will be closed on the website and in the newsletter.
- XXII. Approval of Bills as presented - **Motion made by (Pulvermacher/Meinholz) to approve bills as presented. All ayes, carried.**
- XXIII. Adjourn - **Motion made by (Pulvermacher/Dresen) to adjourn at 10:25 p.m. All ayes, carried.**
Minutes by: Carolyn Hacker, Clerk/Treasurer

MINUTES APPROVED MAY 5, 2015