

MEETING MINUTES

Wednesday, July 5, 2017, 7:30 P.M.
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Jim Pulvermacher, Art Meinholz and Dan Dresen present.

Also present were Clerk Dianah Fayas, Road Patrolman Darin Ripp, Daniel Lindstrom, Nate Weitzel, Tim Roehl and Elizabeth Koehl.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at the town hall and on the website. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME

None.

IV. MINUTES OF PREVIOUS MEETING: JUNE 20, 2017

Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes of June 20, 2017. All ayes, motion carried.

V. DRIVEWAY ORDINANCE VIOLATIONS

Home owner Nate Weitzel requested a variance for his non-conforming driveway. Sup. Meinholz listed the slope, elevation and the location on the cul-de-sac as additional factors to consider for not requiring the driveway be brought into compliance and a variance be granted. Sup. Dresen pointed out the factors discussed do not hold true for the other non-compliant driveways and he thinks they should be corrected.

Sup. Laufenberg arrived at 7:37 p.m. during the discussion.

Motion by Sup. Meinholz, seconded by Sup. Pulvermacher to grant a variance leaving the driveway as is. In the ensuing discussion, Sup. Dresen proposed a friendly amendment that would require any such variance to include language stating that the home owner will be responsible for the costs of repairs for any damage to the Town plow/equipment as a result of the driveway non-conformance and the home owner will not hold the Town liable for any damage done to said driveway. The friendly amendment was accepted by Supervisors Meinholz and Pulvermacher. All ayes, motion to amend carried. Mr. Weitzel acknowledged his acceptance of such stipulation. All ayes, amended motion carried.

VI. POTENTIAL CHANGES TO TOWN COMP AND TDR PLANS RELATIVE TO GREENBRIAR RD. LLC

Chair Hoffman explained the history of the Greenbriar Road issue and pointed out that no official proposal has ever been presented to the Plan Commission or the Board. At the July 3rd joint meeting between the Board and the Plan Commission, along with the Town attorney and planner, the Plan Commission detailed all of the

changes that would need to occur to the Comp Plan, TDR plan, and the Middleton agreement for any such proposed project to move forward. There was no support for such changes by the Town Board at this time. Sup. Pulvermacher asked Mr. Tim Roehl if a letter from the Board to that affect was desired; Mr. Roehl stated he did not want any such formal correspondence/notification.

VII. DRIVEWAY PERMITTING PROCESS

Patrolman Ripp provided the Board with the driveway application process utilized in the Towns of Berry and Vermont, both of which required a more detailed process including some or all of the following steps: an in person petition of the Plan Commission &/or Board at a regularly scheduled meeting, a site visit by a Town representative, bond requirement, etc. Chair Hoffman suggested requiring a site design all the way to the property line to ensure compliance capability.

Motion by Sup. Pulvermacher to table until the next meeting. Sup. Dresen will not be present for the next meeting, so would prefer to table until the Aug. 1st meeting. Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to table the driveway permitting process discussion and action until the Aug. 1st meeting. All ayes, motion carried.

VIII. OPERATOR LICENSE –

- Travis Noltner, Connie’s Home Plate
- Mari Mueller, Independent

The Chairman confirmed with the Clerk that background searches had been done and that nothing was found to preclude them from receiving licensure.

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to grant operator licenses to Travis Noltner and Mari Mueller. All ayes, motion carried.

IX. PROJECT HERO

The Clerk informed the Board that Deputy Clerk Barman has contacted local service organizations for volunteers &/or monetary contributions and is awaiting responses. The Board discussed additional contribution(s) by the Board but felt a decision should be postponed until it is known what has been donated, what is still needed and how best to contribute.

Motion by Sup. Dresen, seconded by Sup. Laufenberg to table the discussion until the Aug. 1st meeting. All ayes, motion carried.

X. INSTALLATION OF PERMANENT “NO PARKING FROM HERE TO CORNER” SIGN(S) AT CTH K AND CHURCH ROAD INTERSECTION

Patrolman Ripp reported back to the Board that the cost of a permanent sign is approximately \$35 (sign and post) and he would like to install three signs: one on Church Road and two on Highway K. He will contact Dane County for authorization to install signage on a county road.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to authorize the purchase and installation of three “No Parking from Here to Corner” signs to improve safety. All ayes, motion carried.

XI. COMP PLAN, TDRs AND DIVISIONS OF SUBDIVISIONS, AGRICULTURAL CONSERVATION EASEMENTS, ETC.

Sup. Pulvermacher indicated this was on the agenda in case there was anything that needed further discussion after the July 3rd Joint Meeting between the Plan Commission and Town Board, but he felt everything had been addressed. Town Planner M. Roffers indicated at Monday’s meeting that the 1320’ rule didn’t have to be added to the Comp Plan because it is automatically incorporated by way of the TDR plan. The Board discussed whether

the 1320' rule should be applied to all lots or just subdivision development. The Board doesn't believe they have the ability to stop an individual from building their home within 1320' of a quarry or large animal operation, but would be able to inform potential home owner of concerns at the Plan Commission.

Supervisors reiterated the determination that a TDR is required to split a lot, even in a subdivision. The Board clarified that TDRs were for residential property, not other land use types.

A discussion ensued about the desirability of using an agricultural conservation easement vs. a deed restriction; the seller will have a choice of which best suits their goals.

XII. COMMITTEE REPORTS

Sup. Dresen:

None.

Sup. Meinholz:

None.

Sup. Pulvermacher:

Waunakee Fire Department needs an unanticipated repair to Engine #1 at an approximate cost of \$15,000.

Sup. Laufenberg:

Sup. Laufenberg brought up the issue of overgrown, tall grass. During discussion, it was determined that the property in question appears to have a growing refuse collection that is not only a blight, but a potential public health concern. The Board instructed the Clerk's Office to contact the Dane County Health Inspector regarding the property located on Highway K.

XIII. ROAD PATROLMAN'S REPORT

Patrolman Ripp updated the Board on salt shed expansion options; there is room to come out 8', and is awaiting design options and quote. Bids for 2017 roads projects will be opened July 14th. MSA has indicated other road bids have been coming in high this year, so language was included in the bidding documents allowing the Town to reject any and all bids due to budget restrictions. Alternate bids using the fog sealing technique that was used on Airport Road, were also solicited. Sup. Dresen informed the Board that he's been told by residents of Airport Road that there is no tackiness or stickiness with the technique.

Sup. Pulvermacher would like Single Purpose Roads put on a future agenda, perhaps the Aug. 15th agenda. The Board instructed Patrolman Ripp to compile a list of roads servicing only one or two driveways, in preparation for that discussion.

XIV. CLERK/TREASURER'S REPORT

The Clerk reminded the Board that she will be gone to training all next week. Demonstrations have been scheduled with two different software vendors to replace the Town's financial software. Advanced Disposal has informed us that microwaves are considered e-waste with no additional disposal costs. Two new accounts have been created and funds transferred into them for the large one-time payment from ATC and the annual Biogas payments. We have not received a response from Mr. Howard and Ms. Rust regarding the licensing of their fourth dog. We will send one more letter with a deadline for registration notifying them the issue will be turned over to the Dane County Sheriff's Office if not in compliance by said deadline.

XV. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Pulvermacher, seconded by Sup. Dresen, to approve the bills as presented. All ayes, motion carried.

XVI. ADJOURN

Motion by Sup. Dresen, seconded by Sup. Meinholz to adjourn at 9:01 p.m. All ayes, motion carried.

Respectfully Submitted,
Dianah Fayas Clerk/Treasurer

Approved July 18, 2017