

SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, September 19, 2017, 7:30 P.M.
Springfield Town Hall

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk Dianah Fayas, Bill Acker, Joe DeYoung, Terri Meyerhofer, Travis & Jackie Arthur, Elizabeth Koehl, Bob Dreps, Beth Wagner, Roy Hietpas, and Thomas Wagner.

Pledge of Allegiance was recited.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at the town hall, on the Town website, emailed to the Town List Serve and local newspapers. Meeting is being recorded.

III. INFORMAL PUBLIC COMMENT TIME

None.

IV. MINUTES OF PREVIOUS MEETING: SEPT. 5, 2017

Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes of September 5, 2017. Motion carried, 5-0.

V. WESTBRIDGE DEVELOPMENT

- a. REQUEST BY D. TIERNEY FOR APPROVAL OF PROPOSED ROADWAY IMPROVEMENTS WITHIN THE TOWN ROW
- b. REQUEST FOR PERMIT FOR INSTALLATION OF MUNICIPAL WATER MAIN, SANITARY SEWER AND ROADWAY

MSA consultants were in attendance to offer information and recommendations to the Board regarding the project and the requests. Items discussed included road dimensions and specs, deferred assessments, plowing, and utility work.

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the requests on the condition of review by the Town Engineer and Attorney. Motion carried, 5-0.

MSA engineers provided an update on the Shamrock Glen project which is scheduled to be paved next week; the delays caused by utility work was discussed. Sup. Pulvermacher would like to have a meeting with MSA and MG&E in the future to discuss the delay of projects due to utility work.

VI. SCHNEIDER ROAD / CAPITOL VIEW INTERSECTION

The Board reviewed traffic data collected near this intersection over the last 15 years and heard from Dane County Sheriff's Deputy Bennett, Road Patrolman Darin Ripp, Town Engineer Joe DeYoung and a number of citizens about the volume and speed of traffic at the intersection and possible ways to improve safety.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to send the issue back to MSA for a review of speed and traffic and stop sign warrants. Motion carried, 5-0.

Amendment #1 - DRIVEWAY PERMIT - 7262 SCHNEIDER RD.

A discussion between the Board, Road Patrolman, and property owner detailed the emergent nature of the driveway replacement due to culvert failure and the specifications of the replacement driveway and culvert. Patrolman Ripp will work with the resident to help ensure the driveway meets Town ordinance regulations.

VII. AUGUST FINANCIALS

The Board asked for explanations of lower than anticipated revenue for refuse collection and higher than expected costs for Professional Services – Engineer to be provided at the next meeting.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to accept the August financials with the two items to come back to the next meeting. Motion carried, 5-0.

VIII. OPERATORS' LICENSES (AS NEEDED)

* Sup. Pulvermacher excused himself for a brief phone call.

IX. TEMPORARY CLASS "B" RETAILER'S LICENSE (TO SELL FERMENTED MALT BEVERAGES)

a. ST. PETER PARISH 2017/18 – OCT. 20TH, NOV. 10TH, JAN. 19TH, FEB. 9TH & 23RD, MAR. 16TH & 30TH

Motion by Sup. Dresen, seconded by Sup. Laufenberg to grant licenses to St. Peter's for stated dates. Motion carried, 4-0.

X. AGREEMENT FOR EMERGENCY MEDICAL SERVICES WITH CROSS PLAINS AREA EMS DISTRICT (2017-2022)

* Sup. Pulvermacher returned.

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to sign the agreement for the Emergency Medical Services with Cross Plains for the next five years. Motion carried, 5-0.

XI. ZONING: UPDATE, DISCUSSION AND POSSIBLE ACTION RELATIVE TO OPTING OUT OF DANE COUNTY ZONING

A discussion was held wherein the Board heard from a resident who preferred to stay with Dane County Zoning due to the potential for unlimited expenses incurred by the Town having to defend frivolous legal actions filed solely to gain Town capitulation by draining Town coffers. Supervisors reiterated the history and merits of the decision and why they felt this was the appropriate action for the Town at this time.

- a. MOU WITH CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC)

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to approve the MOU with CARPC. Motion carried, 5-0.

- b. CONTRACT WITH GENERAL ENGINEERING COMPANY (GEC)

Motion by Sup. Laufenberg, seconded by Sup. Dresen to approve the contract with GEC. Motion carried, 5-0.

- c. INTERGOVERNMENTAL AGREEMENT WITH TOWNS OF BERRY, BLUE MOUNDS, BRISTOL, SPRINGFIELD, SUN PRAIRIE AND WESTPORT

Motion by Sup. Meinholz, seconded by Sup. Pulvermacher to approve the intergovernmental agreement with Towns of Berry, Blue Mounds, Bristol, Springfield, Sun Prairie and Westport. Motion carried, 5-0.

- d. AUTHORIZE TOWN CHAIR TO APPLY FOR FARMLAND PRESERVATION CERTIFICATION

Motion by Sup. Dresen, seconded by Sup. Laufenberg to authorize the Town Chair to apply for Farmland Preservation Certification. Motion carried, 5-0.

- e. SET SCHEDULE FOR ADOPTION OF AMENDMENTS TO TOWN ZONING ORDINANCE – PUBLIC HEARING OCT. 3RD @ 7:30

Motion by Sup. Laufenberg, seconded by Sup. Meinholz to schedule a public hearing on the Zoning Ordinance changes for Oct. 3, 2017 at 7:30 p.m. Motion carried, 5-0.

- f. SUPPORTING AMENDMENT TO AB109 RELATED TO APPROVAL OF WITHDRAWAL BY THE ANNUAL MEETING

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to support an amendment to AB109 with the approval of the annual meeting only. Motion carried, 5-0.

XII. TIF PAYMENT

Due to changes in the Guaranteed Tax Increment schedule, the TIF fund does not have enough money to cover the payment of the loan principal and interest at this time.

Motion by Sup. Laufenberg, seconded by Sup. Pulvermacher to take the money to pay the \$62,280 from the line of credit for the TID. Motion carried, 5-0.

XIII. PAYMENT OF PROFESSIONAL FEES RELATED TO PROCESSING THE FIRST TYPE I, II AND III TDRS.

The Plan Commission would like the Board to consider paying for some or all of the professional fees associated with the first TDRs.

The Board needs to solicit bids or proposals for the administration of the TDR program.

Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg that the Town Clerk work with the Plan Commission Chair to talk to Mark Roffers and Jim Welsh to come up with an annual fee to administer the TDR program and what the typical cost would be for someone to do a TDR and the reporting. Motion carried, 5-0.

XIV. COMMITTEE REPORTS

Sup. Dresen: Sup. Dresen attended the Waunakee EMS meeting and reported an increase in our assessment for 2018 for \$4,300, based on going from \$12.28 per person to \$15 per person. The Town's obligation for 2018 service is \$22,740.

The EMS Service Administrator is not in compliance with the hiring requirement to become a certified EMT. The Board will be reviewing options if the Service Administrator does not follow through with this commitment.

The Fire Department held a special meeting and after more than an hour in closed session voted to create a new full time position; employees will receive a 3% pay increase in 2018. Preliminary budget numbers are \$78,958.87 for the operating budget and a capital outlay budget of \$15,959.50. Less the 2% dues represents a cost to the Town of approximately \$86,483, a \$4,400 increase over 2017.

Sup. Dresen asked the Clerk to remain in contact with the Dane County Health Department regarding the residence at 7166 County Highway K that has a history of blight and public health concerns.

Sup. Meinholz:
None.

Sup. Pulvermacher:
Sup. Pulvermacher provided the Board with information/update on mining legislation that was initially included in the state budget before being taken out by the Governor. The goal of the legislation was to ensure local control of mineral extraction regulations. The Towns Association and Wisconsin Towns Association is very concerned with the prospect of this legislation being enacted for fear of losing local control of road regulation and other Town governance issues. The Town has five active mineral extraction sites.

Sup. Laufenberg:
Sup. Laufenberg was contacted by a resident looking to request a variance to build into the road right of way. Because it is a county road, he will need to work with the county Board of Adjustments. Supervisors recommended he talk to the Dane County Highway Department.

XV. ROAD PATROLMAN'S REPORT

Patrolman Ripp received two new requests for excavation permits today, one for Hellenbrand Road and the other for the Lodi-Springfield Road.

The culvert replacements on Church Road and Rauls Road are complete. The reground asphalt has settled a little and will be filled with cold patch before winter.

Patrolman Ripp is lining up plow drivers for the winter to fill in as needed and would like the Board to review compensation for the drivers during the 2018 budget planning.

A complaint was received from a Harvest Hill resident concerned with the state of the road. Moisture is a significant problem affecting the road; ditches were recommended before investing in major maintenance.

XVI. CLERK/TREASURER'S REPORT

a. NON-COMPLIANT DRIVEWAY AT 6211 AMETHYST – QUESTIONS FROM HOMEOWNER

We have received no response from Premier Builders to our letter informing them they will no longer be issued any permits in the Town until the problem is resolved, nor did they return a phone message left for them. The Board would like another letter sent to Premier Builders via registered mail to confirm receipt.

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to put the issue back on the agenda in two weeks. Motion carried, 5-0.

b. DRIVEWAY VARIANCE AGREEMENT INVOICE

The Board directed the Clerk to bill the homeowner for the cost of drawing up the legal agreement.

c. RESIDENT COMMUNICATION RE: POSSIBLE SALVAGE YARD ORDINANCE VIOLATION

The Board reviewed the ordinance, discussed the concerns raised by the resident and determined there was no violation of the ordinance.

d. The Clerk received a call from resident concerned about the increase in traffic on High Road and Greenbriar Road. Resident also asked about status of closing Greenbriar off of Parmenter Road that she had heard talk of a couple of years back.

e. Clerk's Report:

- The Clerk will be sending certified copies of the Zoning Ordinance, Comp Plan and Official Map to Attorney Hazelbaker to forward to Dane County by the October 2nd deadline;
- the Clerk has been participating in the Employee Trust Fund training for the beginning of the year change over;
- the Deputy Clerk/Treasurer has completed the recycling grant and is waiting for the system to come back online so it can be submitted by the Oct. 1st deadline;
- budget meeting is next Tuesday;
- Large item drop off day, Saturday, October 7th.

XVII. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Pulvermacher, seconded by Sup. Dresen to pay the bills as presented. Motion carried, 5-0.

XVIII. ADJOURN

Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to adjourn the meeting at 10:25 p.m. Motion carried, 5-0.