

SPRINGFIELD PLAN COMMISSION
Meeting Minutes – March 13, 2023 @ 6:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jeff Endres called the meeting to order at 6:30 p.m. Roll call shows Chair Jeff Endres, Commissioners Bill Acker, Jan Barman, Richard Weiland, and Matt Wright present. Commissioners Pamela Krill and Ron Wolfe were absent.

Also present were Clerk-Treasurer Fayas, Dave Laufenberg, Luke Laufenberg, Darin Ripp, and Jon de Fiebre.

The Pledge of Allegiance was recited.

2. CONFIRMATION OF POSTINGS FOR OPEN MEETING LAWS

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. PUBLIC COMMENT TIME – None.

4. APPROVAL OF PREVIOUS MINUTES: February 13, 2023

Motion by Commissioner Weiland, seconded by Commissioner Barman to approve minutes. Motion carried, 5-0.

5. DESIGN REVIEW: MAIN LOT STORAGE, LOT 6 DARLIN DR.

The project is for four metal buildings totaling 30,000 ft.² to be used for storage of RVs, boats, etc. The buildings will be gray in color with wainscotting facing Darlin Drive, with the individual unit doors of each building facing one of the two internal traffic lanes; the building interior may be open layout, or half-wall stalls. There are no plans to provide water to tenants; floor drains and septic have not been decided on at this time. The Plan Commission would like overhangs on the buildings and updated drawings with the overhangs, gabled ends and wainscotting. The applicant needs to obtain stormwater information yet and will need to provide revised elevation and grading documents. Staff will forward the layout to Waunakee Fire for review and approval.

Motion by Commissioner Wright, seconded by Commissioner Weiland to table until the applicant updates the grading plan and addresses/fulfills MSA's recommendations*. Motion carried, 5-0.

*From MSA's 3/8/22(sic) Memo:

1. Driveway culverts noted as 15" CMP. Minimum driveway culvert size per Town Ordinance is 18".
2. Provide legible Photometric Plan.
3. Provide calculations for determining the number of off-street parking spaces as required by the Dane County Zoning Ordinance & verify ADA compliance & number of accessible stalls.
4. Project located within Dane County shoreland zoning per the Dane County Land and Water Viewer. Provide copies of approved Dane County Shoreland Erosion Control and Stormwater Permit and DNR Stormwater Construction Permit once obtained.
5. Action Items re: 3300 SF Bioretention Basin Stormwater:
 - Provide subsurface investigations for infiltration evaluation
 - Provide drainage area mapping showing sub-watersheds draining to the proposed BMP.
 - Provide modeling documenting performance of the proposed BMP.
 - Provide Design details describing proposed BMP. (Information on drain tile, surface outlets, cleanouts, etc.

6. DISCUSSION: CSM, REZONE FROM A1-EX TO AE, & CUP FOR LIVESTOCK HARVEST FACILITY AT 5371 HWY. 12

The applicant will be submitting a new application with downsized facility plans, to replace the approved but unimplemented CSM, Rezone, CUP and Design Review for a livestock harvesting facility that was approved by the Town in 2022; a new location has been selected.

7. OLD BUSINESS

Commissioner Wright updated the Plan Commission on the Board's action regarding cell tower CUP.

8. COMMUNICATIONS/ANNOUNCEMENTS

Commissioners discussed a request before the Town Board to round up a fraction of a split to allow the property owner to create a residential lot. Most commissioners spoke strongly against deviating from the Town's TDR Plan, noting both

the Town Planner and the Town Attorney advised against it; one commissioner stated the Town should always round up and give the applicant the split.

9. ADJOURN

Motion by Commissioner Weiland, seconded by Commissioner Acker, to adjourn the meeting at 7:30 p.m. Motion carried, 5-0.