

# Town Of SPRINGFIELD



## MEETING MINUTES

Tuesday, March 17, 2020, 7:30 P.M.

Town Board Meeting

Springfield Town Hall

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jim Pulvermacher called the meeting to order at 7:30 p.m.

Roll call shows Chair Pulvermacher and Supervisors Dave Laufenberg, Bill Statz, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Doreen Jackson, Jim Wenzler, J.T. Grantin, John Pertzborn, Tyler Jankowski, and Pam McSherry.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. The meeting is being recorded for use during the drafting of the meeting minutes.

3. INFORMAL PUBLIC COMMENT TIME – None.

4. MINUTES OF PREVIOUS MEETING:

- a. MAR. 3 REGULAR BOARD MEETING,
- b. MAR. 4 MANURE & FRAC TANK REGULATIONS,
- c. MAR. 11 TOWN HALL FURNACE,
- d. MAR. 11 JOINT BOARDS WITH TOWN OF BERRY,
- e. MAR. 14 SITE VISIT
- f. NOTES OF MAR. 4 GL BIOGAS DISCUSSION
- g. NOTES OF MAR. 14 ROADS INSPECTION TOUR

**Motion by Sup. Dresen, seconded by Sup. Meinholz to accept the minutes labeled a, b, c, d, and e above.**

**Motion carried, 5-0.**

5. CHAIRPERSON'S REPORT

Chairperson Pulvermacher updated the board on the emerging pandemic's impact on and responses by the Wisconsin Towns Association, the Dane County Towns Association and Waunakee Area EMS District. Volunteer services have been hit hard.

6. DRIVEWAY PERMIT: 6797 KOPP RD.

This is a driveway discussion, they're not applying for the permit at this time. Would like to install the driveway to the west of the waterway so they don't have disturb the waterway to build over it and to help ensure regular access not impacted by potential washouts. The steep hill and curves pose challenges and

hosts a number of blind driveways. Proposed location is roughly 585' east of the crest of the west hill; applicant does not have any safety concerns at that location. The applicant has secured an engineering firm to create rough plans showing a driveway is possible there, with a slope of 11.85%. Patrolman Ripp is awaiting a DNR determination on the waterway and how far away from that water route the driveway needs to be. He notes an 18" culvert is likely adequate if not crossing the waterway. No additional issues were noted by the board; they will await the application and engineered plans.

7. OPERATOR'S LICENSE: MICHAEL BYRNE, SPRINGFIELD MOBIL

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to grant Michael Byrne an operator's license. Motion carried, 5-0.**

8. STATE OF EMERGENCY DECLARATION

Dane County is encouraging local governments to individually declare States of Emergency due to the pandemic, as it reinforces the county and state's situation, authorizes and directs resource availability and is a pre-requisite for local governments to request funds from State and Federal sources. Resolution 2020-02.

**Motion by Sup. Laufenberg, seconded by Sup. Dresen to approve resolution 2020-02 Declaration of Emergency Pertaining to the COVID-19 Pandemic. Motion carried, 5-0.**

9. ELECTION UPDATE

Clerk Fayas informed the board that absentee ballots have started going out in the mail and residents can vote in person at town hall up until the Friday before the election. The Clerk provided updates to the board on election preparations to help keep poll workers and voters protected from COVID-19 on election day: sanitizer will be available to workers and the public, voters will receive a pen upon entering the polls rather than public pens, workers will have magnifiers so they don't need to handle voters' IDs or paperwork, etc.

10. HOLIDAY BONUS FOR PLOW DRIVERS

**Motion by Chairperson Pulvermacher, seconded by Sup. Dresen to give the four town snow plowers each a \$100 Visa gift card. Motion carried, 5-0.**

11. REMOTE MEETING ATTENDANCE OPTIONS

**Motion by Chairperson Pulvermacher, seconded by Sup. Meinholz to set up a new policy and allow staff to work out the details so the Town of Springfield board can meet electronically; there needs to be an active quorum and to vote on an item, a supervisor had to be a participant in the entire discussion of that item. Motion carried, 5-0.**

12. SPRING NEWSLETTER

Clerk Fayas provided the board with topics for the end of quarter newsletter; Chairperson Pulvermacher will provide additional contents in the next week or so.

13. TOWN HALL CONFERENCE FURNITURE

**Motion by Sup. Meinholz, seconded by Sup. Laufenberg to table for two months. Motion carried, 5-0.**

14. EMERGENCY PROVISIONS AND STORAGE

Chairperson Pulvermacher explained we have an agreement with Waunakee and Westport to share emergency supplies; they know we have 10 cases of water and blankets here.

**Motion by Sup. Laufenberg, seconded by Sup. Statz to spend up to \$1,000 installing shelving in the vault to store emergency supplies. Motion carried, 5-0.**

**Motion by Chairperson Pulvermacher, seconded by Sup. Meinholz to send a letter to Waunakee fire and EMS and ask them as part of the shared resources agreement if there's other supplies besides the blankets they feel it'd be appropriate for Springfield to keep on hand. Motion carried, 5-0.**

15. RURAL MUTUAL 2020-21 INSURANCE RENEWAL

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to renew with Rural Mutual for 2020-2021 insurance. Motion carried, 5-0.**

16. RECOMMENDATIONS OF THE PLAN COMMISSION

a. REZONE FROM A1-EX LEGACY TO SFR TOWN ZONING: JANKOWSKI, 7555 RILES RD.

MOTION BY MR. PULVERMACHER, SECONDED BY COMMISSIONER BEGLINGER TO GRANT THE REZONE FOR TYLER JANKOWSKI, NOTING THE NEW APPLICATION AND COVER LETTER DATED 3-2-2020 AND ADDING THE STANDARD RIGHT TO FARM LANGUAGE. MOTION CARRIED, 6-0; MR. PULVERMACHER ABSTAINED.

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to approve the rezone from A1-EX legacy zoning, to SFR zoning for 7555 Riles Road. Motion carried, 5-0.**

b. SPLIT A LOT IN A SUBDIVISION CREATED BY CSM: 7225 CLOVER HILL DR.

MOTION BY CHAIRPERSON ENDRES, SECONDED BY COMMISSIONER BEGLINGER TO ALLOW THE SPLITTING OF LOTS CREATED BY CSM IN THE CLOVER HILL DEVELOPMENT OFF OF KICKABOO ROAD, WITH THE AMENDMENT, WAIVER AND MODIFICATIONS OF THE TDR PROGRAM CRITERIA ON PAGE 19 OF THE TDR RULES AND PROCEDURES DATED 6-19-18, HAVING BEEN MET. MOTION CARRIED, 6-1.

**Motion by Chairperson Pulvermacher, seconded by Sup. Meinholz to grant a waiver for this lot, 7225 Clover Hill Dr., which was created by CSM, with the information from TDR Rules and Procedures meeting packet item #16b-4\*, with the reason being, this lot is surrounded by subdivision and it's the only CSM within that subdivision, so we will treat this lot as part of the subdivision lot and not require a TDR to split this lot. We are not granting the splitting of the lot, we're only saying no TDR is required to split the lot, it will be treated as any other lot in the subdivision. Motion carried, 5-0.**

a. SHORT TERM RENTAL ORDINANCE

MOTION BY COMMISSIONER BEGLINGER, SECONDED BY COMMISSIONER WOLFE THAT THE PLAN COMMISSION RECOMMEND TO THE TOWN BOARD TO ADOPT THE SHORT-TERM RENTAL ORDINANCE. MOTION CARRIED, 5-0; MR. PULVERMACHER AND COMMISSIONER ACKER ABSTAINED.

**Motion by Sup. Meinholz, seconded by Sup. Dresen to send to attorney Hazelbaker for review of the regulation and licensing of short-term rentals. Motion carried, 5-0.**

17. HVAC REPAIR/REPLACEMENT

The new furnace is scheduled to be installed tomorrow.

18. ATVS ON TOWN ROADS

**Motion by Chairperson Pulvermacher, seconded by Sup. Laufenberg to table until the next regular meeting. Motion carried, 5-0.**

19. OLD BUSINESS

a. WHIPPOORWILL CULVERT AND CUL DE SAC

b. HYER ROAD DRAINAGE: CROSS CULVERT ABANDONMENT

A site visit was conducted over the weekend. Removing the culvert would only be considered after a waiver of liability was completed by Ms. McSherry. A hold harmless agreement has been drafted. Ms. McSherry will review and contact the town when/if she would like to be back on the agenda. Staff was directed to remove this item from Old Business.

c. BLIGHT

i. 7166 COUNTY HIGHWAY K

d. OUTDOOR STORAGE AND VIOLATIONS

Staff was directed to draft a letter to send to residents in violation of the outdoor storage prohibition.

e. MANURE TRUCK AND FRAC TANK PARKING REGULATIONS ON TOWN ROADS

The Board had a good meeting with haulers. The board would like a copy of the signage diagram to be included with the informational letter and request for certificates of liability listing the Town as an additional insured.

f. 2020 ROAD PROJECTS

Patrolman Ripp would like to continue ditching. Sawing and repaving part of Martinsville Road by Wagners' Masonry will cost approximately \$7,000; the Town's half of the Whippoorwill Road cul de sac will be roughly \$30,000; removing the culvert on Hyer Road will cost approximately \$10,000; Sup. Dresen would like to chip seal Shamrock this year or next. Patrolman Ripp will put together a priority list for review by the board at the next meeting.

g. IGA WITH WAUNAKEE

h. STATUS UPDATE ON MEINHOLZ QUARRY LITIGATION

i. TDR SENDING AREA REQUIREMENTS—3RD PARTY HOLDER

j. LETTER TO CITY OF MIDDLETON RE: MOREY AIRPORT

k. POTENTIAL LAND ACQUISITION BY TOWN

20. COMMITTEE REPORTS

Sup. Dresen: Sup. Dresen met with Paul Heath of Envision Gundersen Health System and received an update on operations at the Biodigester. He learned they're hauling approximately 3-4 round trips per day, approximately 5,600 gallons per truck; 1-2 substrates per day; \$0.06 per kilowatt; produce 1.5 megawatts; looking at converting to compressed gas, but it requires a large investment. Fire district meeting was cancelled for this month. Sup. Dresen would be in favor of using ATC money to fund a purchase of land for future town use.

Sup. Meinholz:

Waunakee EMS met; Waunakee is closing all of their public buildings. All of the area services are working on back support between themselves. Waunakee EMS is currently in discussion and seeking pricing for volunteer monument bench.

Sup. Statz:

Middleton EMS hasn't had a meeting yet.

Sup. Laufenberg:

Cross Plains EMS was cancelled for next week. They've limited staffing to two people per call to limit exposure.

Chairman Pulvermacher:

21. ROAD PATROLMAN'S REPORT

A culvert on Kickaboo may be failing.

22. CLERK/TREASURER'S REPORT AND CORRESPONDENCE

23. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Laufenberg, seconded by Sup. Meinholz to pay the bills. Motion carried, 5-0.**

24. ADJOURN

**Motion by Sup. Dresen, seconded by Sup. Meinholz to adjourn the meeting at 9:53 p.m. Motion carried, 5-0.**