

Town of **SPRINGFIELD**

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MEETING MINUTES

Tuesday, May 20, 2025, 7:00 P.M.
Town Board Meeting

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chairman Laufenberg called the meeting to order at 7:00 p.m.

Roll call shows Chairperson Dave Laufenberg and Supervisors Tyler Jankowski, Matt Wright, Art Meinholz, and Leon Zinck III present.

Among those also present were Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Doreen Jackson, Chuck Schaeffer, Becky Lindeman, Kelly Lindeman, Mike Eberle, Gina Statz, Mark Statz, Josh Statz, Mina Thill, Scott Moll, Brittney Statz, Adam Statz, Bill Peterson, David Helt, Howard Wagner, and Nathan Hoffman.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. INFORMAL PUBLIC COMMENT TIME – None.

4. MINUTES OF PREVIOUS MEETING: May 6, 2025

Motion by Sup. Zinck III, seconded by Sup. Meinholz to approve the minutes from May 6th. Motion carried, 5-0.

5. DRIVEWAY PERMITS (2): KTW, 6138 DARLIN DRIVE & ST. ANDREW'S, APPROX. 6811 SCHNEIDER ROAD

Motion by Sup. Zinck III, seconded by Sup. Meinholz to approve the driveway permit for KTW at 6138 Darlin Drive contingent on the addition of a culvert sized by the Town Chairman and Road Patrolman. Motion carried, 5-0.

Motion by Sup. Wright, seconded by Sup. Zinck III to approve the driveway permit application for 6850 Schneider Road. Motion carried, 5-0.

6. RECOMMENDATIONS OF THE PLAN COMMISSION—

- a. CSM & REZONES TO SINGLE FAMILY RESIDENTIAL TO CREATE 3 NEW RESIDENTIAL LOTS;
PARCEL: 0808-074-8511-6, 5958 STATZ RD.

PC ACTION: MOTION BY COMMISSIONER BARMAN, SECONDED BY COMMISSIONER SWANN TO APPROVE THE CSM AND REZONE TO SFR FOR THREE NEW HOME LOTS ON PARCEL 0808-074-8511-6, 5958 STATZ ROAD, USING THREE SPLITS, WITH THE REMAINING SPLIT ON 0808-072-9000-4, PENDING TOWN BOARD APPROVAL OF A SHARED DRIVEWAY AGREEMENT. MOTION CARRIED, 6-0; COMMISSIONER BALLWEG ABSTAINED.

Motion by Sup. Wright, seconded by Sup. Meinholz to approve the CSM and rezone to SFR for three new residential lots on parcel 0808-074-8511-6; 5958 Statz Road, with the remaining split on the parcel off Whippoorwill Road. Motion carried, 5-0.

b. DESIGN REVIEW – ST. ANDREW’S, 6815 SCHNEIDER RD.; SCHOOL ADDITION

PC ACTION: MOTION BY COMMISSIONER SWANN, SECONDED BY COMMISSIONER WOLFE TO MOVE THE PROJECT ON TO THE TOWN BOARD WITH A RECOMMENDATION OF APPROVAL FOR THEIR DECISION ON MAY 20TH. MOTION CARRIED, 6-0.

Motion by Sup. Zinck III, seconded by Sup. Wright to approve the Design Review for St. Andrew’s, 6815 Schneider Road, school addition. Motion carried, 5-0.

c. ZONING ORDINANCE AMENDMENTS:

i. DOUBLE FRONTAGE LOTS, AND,

PC ACTION: MOTION BY COMMISSIONER WOLFE, SECONDED BY COMMISSIONER SWANN TO ADOPT THE DOUBLE FRONTAGE ZONING ORDINANCE AMENDMENT. MOTION CARRIED, 6-0.

Motion by Sup. Zinck III, seconded by Sup. Wright to adopt the zoning ordinance amendment for double frontage lots with effective date of May 20, 2025. Motion carried, 5-0.

ii. RURAL BUSINESS DISTRICT

PC ACTION: MOTION BY CAB, SECONDED BY COMMISSIONER BARMAN TO RECOMMEND ADOPTING THE RURAL BUSINESS DISTRICT ZONING ORDINANCE AMENDMENT TO THE TOWN BOARD. MOTION CARRIED, 6-0

Motion by Sup. Zinck III, seconded by Sup. Meinholz to table until discussion with Attorney Hazelbaker regarding a business registry. Motion carried, 5-0.

7. CEMETERY FEES & INTERNMENT REQUIREMENTS

Motion by Sup. Meinholz, seconded by Chairman Laufenberg to charge \$750 for internment at Kolman and Kingsley Cemeteries and make available only to residents who have resided in Springfield for a minimum of 10-years. Motion carried, 5-0.

Hearing no objection from the Board, Chairman Laufenberg skipped down to Old Business on the agenda.

9. OLD BUSINESS

a. BLIGHT, 7166 COUNTY HWY. K

The property owner reports he is gathering all of the necessary documentation and permits required to be submitted with the Town’s raze permit application; proof of utility disconnects, erosion control compliance, septic inspections and abandonment as needed, well capping, etc. The applicant expects to have the permit submitted in June. The contractor razing the residence will be disposing of the demolition debris at the solid waste facility in Madison or Janesville.

Motion by Sup. Wright, seconded by Sup. Jankowski that if a new home/site plan is received from a new owner within 30 days of the removal of the house’s foundation, the foundation’s excavation site may not need to be filled in. Additional action may follow, pending the site inspection report and an inspection of the septic system for viability by the June 3rd meeting. Motion carried, 5-0.

b. BLIGHT, 7139 COUNTY HWY. K

c. 2025 ROAD PROJECTS

Staff will schedule and send notice to affected residents that a pre-construction site visit will be held on-site at 6 p.m., Wednesday, June 3rd, before a plan commission site visit.

d. EMS DISTRICTS’ COVERAGE AREAS

There may be significant structural changes to two of Springfield’s EMS districts’ memberships and administrations. This item will be removed from the agenda with no action taken.

10. COMMITTEE REPORTS

Supervisor IV:

Supervisor III:

Supervisor II:

Supervisor I:

Chairperson:

11. ROAD PATROLMAN'S REPORT

12. CLERK-TREASURER'S REPORT AND CORRESPONDENCE

8. COMMITTEE ASSIGNMENTS

Board representatives were discussed and updated, with Chairman Laufenberg the new representative on the Waunakee EMS District board, Sup. Jankowski to serve on the Middleton EMS District board, Sup. Wright serving on the Waunakee Outreach board, Sup. Meinholz appointed to the Quarry Committee, and Sup. Zinck III to serve with Sup. Wright at the annual Advanced Concrete review meeting.

Motion by Sup. Meinholz, seconded by Sup. Wright to approve the board representatives for 2025. Motion carried, 5-0.

13. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Zinck III, seconded by Sup. Jankowski to pay the bills. Motion carried, 5-0.

14. ADJOURN

Motion by Sup. Meinholz, seconded by Sup. Zinck III to adjourn the meeting at 8:30 p.m. Motion carried, 5-0.