SPRINGFIELD TOWN BOARD

MEETING MINUTES

Tuesday, June 19, 2018, 7:30 P.M.

Regular Meeting

Springfield Town Hall

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Don Hoffman called the meeting to order at 7:30 p.m.

Roll call shows Chair Hoffman and Supervisors Dave Laufenberg, Jim Pulvermacher, Art Meinholz, and Dan Dresen present.

Also present were Road Patrolman Darin Ripp, Clerk-Treasurer Dianah Fayas, and residents/interested parties: Steve Hellenbrand, Dan Ziegler, Ryan Faga, Janice Faga and Nathan Hoffman.

Pledge of Allegiance was recited.

1. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website. Meeting is being recorded.

1. INFORMAL PUBLIC COMMENT TIME – Residents requested an update on the blighted County K residence and asked what further steps residents and the Board could take to encourage and/or compel clean up. Neighbors report putrid odor emanating from the property strong enough to severely impact their enjoyment and use of their outdoor space. The blighted property homeowner has resolved Town ordinance infractions, but was fined for not complying with the cleanup orders issued by Public Health. Public Health officials have referred the case to County Corporation Counsel for review and course of action.
2. MINUTES OF PREVIOUS MEETING: May 30th Personnel and June 5th Regular meeting

**Motion by Sup. Dresen, seconded by Sup. Pulvermacher to approve the minutes. Motion carried, 5-0.**

1. OPERATORS’ LICENSES (as needed):
	1. KIM FITZGERALD, SPRINGFIELD INN
	2. MEGHAN MEINHOLZ, R BAR
	3. MASON MCGUIRE
	4. ANTONIA TOMASELLI
	5. JACQUELINE MILHONE
	6. BARBARA HEIMBECKER KELLEY
	7. ERIC HIDROGO ROMERO WILLIAMSON
	8. PAT KNUDTSON CO.
	9. BRIAN BOWDISH
	10. TRENOR SEALS
	11. ASHLEY HELLENBRAND
	12. BRITTANY VOSS MISSOURI
	13. BRUCE PFEIFFER JR. TAVERN
	14. LEIGH STAWINOGA

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve operator licenses for applicants 5a thru 5n. Motion carried, 5-0.**

1. RECOMMENDATIONS OF THE PLAN COMMISSION

FROM THEIR MARCH 12TH MEETING:

* 1. APPROVE TYPE 3 TDR, REZONE & CSM – 4.46 ACRES A-1 (EX), ZIEGLER/FAGA WITH THE FOLLOWING CONDITIONS MET BEFORE FINAL EXECUTION BY THE TOWN:
		1. PROVIDE THE TOWN WITH THE CULVERT LOCATION AND SIZE
		2. MUST SHOW BUILDING ENVELOPE
		3. MUST SHOW THE DRAINAGE DITCH PROFILE
		4. LOT 1: 2.41 ACRES, SFR, DEED RESTRICTION INDICATING NO FURTHER SUBDIVIDING ALLOWED, RIGHT TO FARM NOTICE
		5. LOT 2: 2.05 ACRES, A1-EX, NO FURTHER SUBDIVIDING ALLOWED
		6. TDR DOCUMENT TO BE RECORDED PRIOR TO NEW LOTS BEING CREATED
		7. HOUSE/GARAGE FLOOR ELEVATION MUST MATCH OR BE HIGHER THAN THE TOWN ROAD HEIGHT AT THE DRIVEWAY ENTRANCE
		8. A RIGHT TO FARM NOTICE TO BE ATTACHED AS A DEED RESTRICTION
		9. A DEED RESTRICTION ATTACHED ON THE BALANCE OF THE FARM LAND INDICATING ALL OF THE SPLITS HAVE BEEN EXHAUSTED.

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to grant the request for Mr. Faga, noting that all of the issues noted by the Plan Commission have been addressed. Motion carried, 5-0.**

FROM THEIR JUNE 4TH MEETING:

* 1. APPROVE THE MAY 21, 2018 VERSION OF TDR RULES & PROCEDURES WITH PLAN COMMISSION MODIFICATIONS OF JUNE 4TH INCORPORATED.

The proposed amendments clarify and amend Super Sending Area criteria; clarify what restrictions need to be included on TDR Sending Areas and what lands they cover; specify requirements for development right exemption in subdivisions; increase the minimum size of a Type 2 receiving area from 35-40 acres; incorporate an appeal or modification process for TDR Rules and Procedures.

**Motion by Sup. Pulvermacher, seconded by Sup. Laufenberg to approve the last changes from the June 4th meeting to the TDR Rules and Procedures. Motion carried, 5-0.**

1. COMP PLAN AMENDMENTS PROPOSAL

Amendments to the January 2016 version of the Comp Plan that was amended and readopted in February 2017 would align the Plan to the new Town zoning ordinance; address TDR updates; and amend future land use categories.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to move forward with the Comp Plan amendments proposal estimate provided by Mark Roffers April 2, 2018. Motion carried, 5-0.**

1. DEVELOPMENT RIGHTS:
	1. DENSITY STUDIES
	2. MAP PROPOSAL

**Motion by Sup. Pulvermacher, seconded by Sup. Dresen to table this item for one month. Motion carried, 5-0.**

1. RELOCATE A FARMHOUSE BEYOND THE 100’ LIMITATION – 7337 RILES ROAD

Supervisors discussed allowing a farmhouse to be located that far removed from the farm operation, and the potential for future requests to separate the house from the farm, thereby leaving a farm with no farmhouse.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to allow the replacement home at 7337 Riles Road to be built to exceed the 100’ replacement restriction on this residence noting that in the future if they decide to subdivide this house off the rest of the farm, a development right would be required. The Town Board strongly recommends they leave a development right remaining with the farm. Motion carried, 5-0.**

1. DRIVEWAY PERMIT PENALTY APPEAL – RIPP RD.

The Board directed the Clerk-Treasurer to add this item to a future agenda for discussion and direction.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to drop the penalty if the homeowner pays the cost of the permit fee within 30 days. Motion carried, 5-0.**

1. PARK CD RENEWALS AND CONSOLIDATION

**Motion by Sup. Dresen, seconded by Sup. Laufenberg to combine Park Fund money market accounts #60711 and 59075 ($11,819 and $20,718 respectively), from State Bank of Cross Plains, into a new 11-month money market account with the SBCP at 2.17%. Motion carried, 5-0.**

1. MAY FINANCIALS

The Board reviewed the General Fund balance sheet and statements of revenue and expenditures for Kingsley, Parks and TID Funds.

1. SALT SHED DISCUSSION AND UPDATE: BIDS, FUNDING OPTIONS, ETC.

Because a bid for the project was received from an immediate family member, Chair Hoffman stepped off of the Board during the discussion and recused himself from all bid award related action.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz nominating Sup. Laufenberg as temporary Chair for Item 13. Motion carried, 4-0, 1-recusal.**

The Board discussed the amounts of the bid and the limited number of bids, the building and bid specifications, and whether, when &/or how to move forward with the project and project financing.

Chair Hoffman stepped back on the Board for the discussion of funding.

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to call a special meeting of the electors with the proper legal verbiage on July 10th at 7:30 p.m. at town hall to discuss increasing the amount authorized for the project from $200,000 to $250,000, with the Town borrowing up to $120,000 and the remainder to come from other Town fund sources. Motion carried, 4-0, 1-recusal.**

1. COMMITTEE REPORTS

Sup. Dresen: The Fire Commission will be meeting at the end of the month.

Sup. Meinholz: Waunakee EMS membership remains consistent. EMS will be purchasing Lucas 3 chest compression systems for their units that will integrate with their existing equipment. A memorial installation is in progress for the front of the building providing a history of the organization and recognizing long serving EMS members.

Sup. Pulvermacher: The Towns Association will be meeting at town hall tomorrow; Sup. Pulvermacher plans to discuss rules and recommendations for Towns borrowing money, raising their levy limits and make a recommendation to Towns on C.U.P.s. County ZLR meetings now expressly state that while all regular zoning business continues to be recommended by the zoning committee to the County Board for approval, all C.U.P.s are now heard and approved at the ZLR only.

Sup. Laufenberg: The location and impact of commercial entrances on Greenbriar traffic should be considered during deliberations on future requests by property owners to the Town Board.

1. ROAD PATROLMAN’S REPORT

Patrolman Ripp talked to MSA and Middleton about Greenbriar traffic; Middleton would not encourage changes. The only guarantee to slow down and reduce traffic is to dead end the road, which would need to be discussed with EMS and fire.

Did ULOs with James from MSA. The grade between Autumn Pond Lots 16 and 17, running over 200’ between culverts is ½%. The ditching contractor has indicated they may be willing to swap out a comparable section of contracted ditch work to do this section for the Town instead.

 Mowing is done and shouldering will resume. The George Road culvert is in. Breakfast on the Farm went smooth, with an estimated 5,000 people in attendance.

1. CLERK/TREASURER’S REPORT

None.

1. APPROVAL OF BILLS AS PRESENTED

**Motion by Sup. Pulvermacher, seconded by Sup. Meinholz to pay the bills. Motion carried, 5-0.**

1. ADJOURN

**Motion by Sup. Meinholz, seconded by Sup. Dresen to adjourn the meeting at 10:30 p.m. Motion carried, 5-0.**