

**SPRINGFIELD PLAN COMMISSION**  
**Meeting Minutes – July 11, 2022 @ 6:30 p.m.**

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jeff Endres called the meeting to order at 6:30 p.m. Roll call shows Chair Jeff Endres, Commissioners Bill Acker, Jan Barman, Pamela Krill, Richard Weiland, Ron Wolfe, and Matt Wright present.

Also present were Clerk-Treasurer Fayas, Rita Garrison, and Corey Wipperfurth.

The Pledge of Allegiance was recited.

2. CONFIRMATION OF POSTINGS FOR OPEN MEETING LAWS

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. PUBLIC COMMENT TIME – None.

4. APPROVAL OF PREVIOUS MINUTES: June 13, 2022

**Motion by Commissioner Wolfe, seconded by Commissioner Weiland to approve minutes. Motion carried, 7-0.**

5. SIGN PERMIT: WAUNAKEE RENTAL, 6105 DARLIN DRIVE

The applicant is still submitting the necessary paperwork.

**Motion by Commissioner Wolfe, seconded by Commissioner Barman to table the Waunakee Rental sign application.**

**Motion carried, 7-0.**

6. DISCUSSION: CSM & REZONE: 5630 DAHMEN DR.

The commission did not foresee any insurmountable issues with dividing the lot into two parcels.

7. DISCUSSION: REZONE & CONDITIONAL USE PERMIT APPLICATIONS, 6434 HWY. 19, WAUNAKEE

The commission reviewed the applications and draft rezone restrictions and CUP document, noting two items that were to be struck from the final version: items 2bii & 2bx regarding animal grooming/vet clinic and production facilities, respectively. This will be on the next plan commission agenda for public hearing and action.

8. OLD BUSINESS

a. CSM & REZONE: TOP SHELF ENT. 7327 DARLIN DR., C-2 TO COM

The Plan Commission reviewed a redesigned CSM concept plan. The Plan Commission wants Town engineers to confirm that the proposed new lot can retain all of its water and not impact the stormwater facilities of adjoining lots. They noted again that the site will require a lot of fill to be built on. At the site visit, existing stormwater systems on the applicant parcel were noted to be in need of repair and maintenance and did not appear to be functioning as designed. The Plan Commission would like the existing stormwater system to be returned to as built functionality and for Town engineers to inspect/confirm that the existing stormwater system on the parcel is functioning as designed as a condition of rezoning. The PC also wondered what storm event (10-yr, 25-yr, 100-yr, etc) engineers were planning for. Commissioners learned that the parcel is not in the commercial plat, it was created by CSM; the Plan Commission would like to restrict the property to the covenants/restrictions in place for the rest of the commercial park.

9. COMMUNICATIONS/ANNOUNCEMENTS

Chairperson Endres reported the density study committee got through all of the sections; about 330 splits remain to be used in the town.

10. ADJOURN

**Motion by Commissioner Wolfe, seconded by Commissioner Weiland to adjourn the meeting at 7:25 p.m. Motion carried, 7-0.**