

Town of **SPRINGFIELD**



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MEETING MINUTES

Tuesday, July 7, 2026, 7:00 P.M.
Town Board Meeting

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chairman Laufenberg called the meeting to order at 7:02 p.m.

Roll call shows Chairperson Dave Laufenberg and Supervisors Tyler Jankowski, Ashley Ballweg, and Leon Zinck III present. Supervisor Matt Wright was excused.

Also present were Clerk-Treasurer Dianah Fayas, Deputy Clerk-Treasurer Lori Eckes, Becky Lindeman, Kelly Lindeman, Dave Dybdahl, Adam Meinholz, Andrea Farell, and Jessica Thompson.

Pledge of Allegiance was recited.

2. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. INFORMAL PUBLIC COMMENT TIME – Adam Meinholz would like to build a garage on his property that may need a variance to be sited in the front yard due to lot shape and stormwater setbacks. Mr. Meinholz was directed to appear at the next Plan Commission meeting on July 13, 2026.

4. MINUTES OF PREVIOUS MEETINGS: June 8, 2026 joint meeting with PC, and June 16, 2026

Motion by Sup. Ballweg, seconded by Chairman Laufenberg to table the minutes from the June 8, 2026 Joint meeting with the Plan Commission until after the PC can review. Motion carried, 4-0.

Motion by Sup. Jankowski, seconded by Sup. Zinck III to approve the minutes from the June 16 meeting minutes. Motion carried, 4-0.

5. OPERATOR LICENSES:

- a. MIKE ELVERT, SPRINGFIELD INN;
- b. AMANDA KORSMO, FARM TO TABLE; AND,
- c. JEFFREY RAPP, KELLEY'S MARKET

Motion by Sup. Jankowski, seconded by Sup. Zinck III to approve the Operator Licenses for Mike Elvert at Springfield Inn, Amanda Korsmo for Farm to Table, and Jeffrey Rapp from Kelley's Market. Motion carried, 4-0.

6. TEMPORARY LIQUOR LICENSE: WI FARM TO TABLE

Motion by Sup. Zinck III, seconded by Sup. Jankowski to approve the Temporary Liquor License. Motion carried, 4-0.

7. SEPTIC RECONNECTION REQUEST 4901 PINE CONE CIRCLE

Motion by Sup. Zinck III, seconded by Sup. Ballweg to approve the connection of the plumbing drain fixtures in the garage to the existing septic field. Motion carried, 4-0.

8. LIQUOR LICENSE REVOCATION AND REINSTATEMENT POLICY

Chairman Laufenberg would like the board to adopt a policy for both Operator and Retailer license applicants and/or holders that any alcohol violation convictions will result in the revocation of any current operator or retailer license, and prohibit application for any new or renewal alcohol licenses within the Town for one year from the time all court mandated education or courses are completed, and the applicant has taken a state approved Responsible Beverage Server Training course again; subsequent convictions resulting in suspension of license will incur longer terms of suspension to be determined by the Board on a case by case basis. Staff will draft a policy to be reviewed at the next town board meeting.

9. ORDINANCE UPDATE: CH. 3 BUILDING & MECHANICAL CODE

Motion by Sup. Jankowski, seconded by Sup. Zinck III to table the Ordinance update until the next Town Board meeting for further review by the Supervisors. Motion carried, 4-0.

10. OLD BUSINESS

a. 2026 ROAD PROJECTS & KOPP RD. ROAD WORK

The culverts on Kopp Road have been replaced; start of the reconstruction is waiting for TDS to go live on their new fiber line and discontinue the old copper line buried in the right of way.

b. PAPE PARK PLAYGROUND DEVELOPMENT

11. COMMITTEE REPORTS

Supervisor IV: The City would like to buy Fireman's Park from Middleton Fire.

Chairperson: It is likely the Waunakee Fire District will be dissolved eventually, but not until there are answers about division of assets &/or compensation for all of the parties. At least one District member prefers to secure fire protection services from other providers, a couple of member municipalities are contemplating forming a new joint district, one District municipality has been advised that the Middleton Fire District isn't able to provide dedicated fire protection service, only cooperative service. The Fire District's attorney said the existing agreement can be extended while specifics are agreed to. Chairman Laufenberg will talk to Attorney Hazelbaker about the Town issuing citations and utilizing the joint court to process ordinance violations. Staff will request a welfare check at the Collins' residence in Ashton. Cross Plains EMS meeting is next week.

12. ROAD PATROLMAN'S REPORT - None

13. CLERK-TREASURER'S REPORT AND CORRESPONDENCE

The Deputy Clerk-Treasurer will be attending 2026 UW-GB Clerk and Treasurer Institute virtually next week.

14. APPROVAL OF BILLS AS PRESENTED

Motion by Sup. Zinck III, seconded by Sup. Ballweg to pay the bills. Motion carried, 4-0.

15. ADJOURN

Motion by Sup. Jankowski, seconded by Sup. Ballweg to adjourn the meeting at 8:05 p.m. Motion carried, 4-0.