

SPRINGFIELD PLAN COMMISSION
Meeting Minutes – August 3, 2026 @ 6:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chair Jeff Endres called the meeting to order at 6:33 p.m. Roll call shows Chair Jeff Endres, Commissioners Kurt Acker, Ashley Ballweg, Jan Barman, Erik Marx, Neil Statz, and Matt Wright present.

Also present were Zoning Administrator Mitchell Bortz, Clerk-Treasurer Fayas, Deputy Clerk-Treasurer Eckes, Kevin Dresen, and Tom Pulvermacher.

The Pledge of Allegiance was recited.

2. CONFIRMATION OF POSTINGS FOR OPEN MEETING LAWS

The Clerk confirmed that the agenda was posted at town hall and on the Town website.

3. PUBLIC COMMENT TIME – None.

4. APPROVAL OF PLAN COMMISSION MEETING MINUTES OF JULY 13, 2026:

Motion by Commissioner Barman, seconded by Commissioner Wright to approve the July 13th meeting minutes. Motion carried, 7-0.

5. DESIGN REVIEW, PARCEL #0808-043-4272-0, APPROX. 7373 DARLIN DRIVE, KEVIN DRESEN

Motion by Commissioner Statz, seconded by Commissioner Acker to approve the design review for parcel 0808-043-4272-0 at approximately 7373 Darlin Drive with a one-year follow up review by the Town to ensure implementation of the landscape plan and the addition of accent colored wainscoting painted on the building. Property owner is to apply for a CUP for outside storage by the end of the year, with no outside storage allowed on the property until the necessary CUP is approved by the Town; and, to provide the pending answers and clarification to the Town engineer's stormwater questions. Any signage requires a permit. Motion carried, 6-1.

6. OLD BUSINESS

Motion by Commissioner Ballweg, seconded by Commissioner Wright for the town board to issue written notice or reminder to Springfield property owners &/or residents that outdoor storage is prohibited, lawns are to be no longer than 8", that the Town does have property maintenance standards, planting is not permitted in the road right of ways, and home businesses should be zoned appropriately. Motion carried, 7-0.

7. COMMUNICATIONS/ANNOUNCEMENTS

8. ADJOURN

Motion by Commissioner Statz, seconded by Commissioner Ballweg to adjourn the meeting at 7:39 p.m. Motion carried, 7-0.