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DANE COUNTY TOWNS ASSOCIATION
STANDARD ZONING ADMINISTRATION SERVICES FEE SCHEDULE (effective 1/1/2026)
(85% of fee to GEC, 15% of fee to Town, Does Not Include CARPC Digital Mapping Fee)

ZONING PERMITS			
Item	Item Description	Base Fee	Comments
1	Residential New Construction - Principal Use, Additions & Alterations, Accessory Structures	\$50 plus \$0.12/Sq. Ft.	One & Two Family Structures, Mobile Homes
2	Commercial New Construction - Principal Use, Additions & Alterations, Accessory Structures	\$300 plus \$2.00 for each \$1,000 of construction cost	Includes Multi-Family
3	Signs	\$100 (Each Sign)	On-Premise Advertising Wall Sign
		\$200 (Each Sign)	On-Premise Advertising Ground or Pylon Sign
		\$500 (Each Face)	Billboards & Barn Signs
		\$100 (Each Sign)	Directional
		\$50	Home Occupation
		\$50	Limited Family Business
		\$300 (Each Sign)	Electronic Message Sign
		\$100 (Each Sign)	Projecting Sign
		\$100	Subdivision (Permanent)
ZONING AMENDMENTS			
Item	Item Description	Base Fee	
4	Petition to Amend Zoning to Commercial or Industrial Districts	\$550	
5	Petition to Amend Zoning in All Other Districts Except A-1(EX)	\$550	
6	Request to Rezone from the A-1 Exclusive Agriculture Zoning District	\$550	
CONDITIONAL USE			
Item	Item Description	Base Fee	
7	Conditional Use	\$550	
8	Communication Tower Conditional Use (Other Eng. Consultant Fee \$5,000)	\$1,250	
9	Mineral Extraction Conditional Use	\$1,250	
OTHER			
Item	Item Description	Base Fee	
10	Variance or Appeal to Board of Adjustment	\$550	
11	Review of General Development Plan (GDP)	\$600 Plus \$5/Acre	
12	Review of Specific Implementation Plan (SIP)	\$1,100	

The Flat Fee Rate for "Basic Zoning Violation Enforcement Investigation" which would include:

1)	Initiation/direction by Town Staff	
2)	Initial Field Investigation – with digital photos where needed	\$125
3)	Violation letter to property owner (Town copied on email)	\$50
4)	Final Field Investigation for Compliance (photos where needed)	\$125
5)	Compliance Memo to Property owner (Town copied on email)	\$50
	ANTICIPATED FLAT FEE CHARGE:	\$350

This Flat Fee Rate applies when the owner is cooperative and to be given a 30 to 90-day period to come into compliance. If the owner has no intention to cooperate, the situation moves away from a "Basic Enforcement Issue" and the matter would be turned over to the Town for further legal action. If the owner is uncooperative and we are unable to document the violation the cost would be \$145 for the initial field investigation and violation memo to the Town.

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Consulting Engineering • Structural Engineering • Building Design • Environmental Services • Building Inspection • GIS Services
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