

VOTING BY ABSENTEE BALLOT

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

You must make a request for an absentee ballot in writing.

You may apply for an absentee ballot online at [MyVote.wi.gov](https://www.MyVote.wi.gov). Alternatively, you may contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot in person, by mail, by email or at [MyVote.wi.gov](https://www.MyVote.wi.gov).

Making application to receive an absentee ballot by mail

The deadline for making application to receive an absentee ballot by mail is:

5 pm, Feb. 15, 2024

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in person at Springfield Town Hall, 6157 CTH P, Dane, WI during regular business hours **Feb. 6 – Feb. 16, 2024**.

8:00 a.m. - 5:00 p.m. M

8:00 a.m. - 4:00 p.m. T-Th

8:00 a.m. – Noon Fri.

No in-person absentee voting may occur on the day before the election (Mon. 2/19).

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on Feb. 20, 2024. Any ballots received after the polls close will not be counted.